

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC meeting held on 03rd June 2020

10:30 am – 11:30 am, Conference Hall

Agenda

1. Review of the proposed plan of action for the academic year 2020-21.
2. Discuss the academic and administrative challenges of the institution during the pandemic
3. Review of progress regarding RUSA funded project
4. Organise various programmes towards faculty and student development in online mode
5. Conducting Certificate Courses in Yoga And Digital Apps
6. Conducting Value Added Courses in Functional English, Theatre Pedagogy and Self Regulatory Pedagogic Practice
7. Continuation of the River Revival Project
8. Continuation of the E-content Development and Dissemination drive
9. Organising a Merit Day, FOSSA day and Jubilarians day
10. Organise the Workshop on Theatre Arts
11. Organise St. Chavara Lecture Series

The meeting began with a silent prayer. Principal, Dr. Varghese K. Cheriyan welcomed the gathering. The committee reviewed the plan of action for the academic year 2020-'21 and proposed suggestions for effective implementation of the same, keeping in view the situation of the pandemic.

The members discussed their concerns over the challenges caused by the pandemic. It was decided to move ahead with the curricular activities utilising online facilities to their best. The committee appreciated the efforts of the faculty towards implementing online teaching most effectively. They also encouraged teachers to come up with various professional development activities and Covid awareness programmes in online mode.

The committee enquired regarding the progress of the RUSA project.

Organisation of value added courses in Functional English, Theatre Pedagogy and Self-Regulatory Pedagogic Practice and Certificate Courses in Yoga And Digital Apps were discussed.

The committee decided to continue with the River Revival Project under the leadership of Dr. Fr. Sibichen K. K. as well as we can when the pandemic situation eases.

The committee strongly supported the continuation of the E-content Development and Dissemination drive, considering its relevance during the pandemic and foreseeing the post pandemic scenario.

It was decided to organise the Merit Day, Annual FOSSA Meet and Jubilarian's Day in online/blended or offline mode as and when possible. It was also decided to organise the St. Chavara Lecture series in online/blended or offline mode, considering the situation.

The meeting came to an end with a vote of thanks proposed by the IQAC coordinator.

Members Present

1. Dr. Varghese K Cheriyan, Principal
2. Fr. James Mullassery CMI, Education Councillor, Thiruvananthapuram Province
3. Fr. Dr. Thomas P. J, Assistant Professor in Education
4. Dr. K. M. Benny, Assistant Professor in Physical Education
5. Dr. Tessy Joseph Kallarackal, Assistant Professor in Natural Science Education
6. Fr. Dr. Sibichen K. K, Assistant Professor in Education
7. Dr. Latha Joseph, Assistant Professor in English Education
8. Dr. Shaiju Francis, Assistant Professor in Social Science Education
9. Dr. Ronu Thomas, Assistant Professor in Physical Science Education
10. Dr. Anisha V. Gopalakrishnan, Assistant Professor in Natural Science Education
11. Dr. Sunitha Susan Jose, Assistant Professor in Social Science Education
12. Mrs. Praveena Gopinath, Assistant Professor in Mathematics Education
13. Dr. Jisha Baby, Assistant Professor in Physical Science Education
14. Mr. K.O. Shamsudheen FOSSA Representative
15. Mr. Joshy Ryan, Librarian
16. Sr. Jollyamma Joseph, Head accountant
17. Mrs. Jomol K. John, LD Clerk
18. Alwin Roy, Student Representative

Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K.Cheriyan
Principal

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Action taken based on the IQAC meeting held on 03rd June 2020

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- Practical Examinations of the 2018-19 batch was conducted in online mode on 4th August,2020
- Teaching practice of the 2019-21 batch was conducted online from 17th August,2020 to December 2020
- Onam celebration was held online on 29th August 2020 with the title ‘E-pulari’
- A National Webinar was organized on ‘NEP 2020 and Teacher Education: Prospectus and Challenges’ in collaboration with Sri Sarada College of Teacher Education, Salem and Vidyabhasa Vikasa Kendram, Kerala on 9th September 2020
- Conducted an International Online Panel Discussion on ‘Covid -19: Facts and Fictions’ in collaboration with Titus II Teachers College, Thiruvalla on 10th September 2020.
- Organised a webinar on ‘Digital Tools for the Smart Teacher’ in collaboration with Mount Carmel College of Teacher Education for Women Kottayam on 16th September 2020.
- Saint Chavara Kuriakose Elias Lecture Series was conducted online on 24th September, 2020.

Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K. Cheriyan
Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC meeting held on 29th September 2020

10.30 a. m. - 11:30 a. m., Conference Hall

Agenda

1. Discuss the progress of academic and administrative programmes planned for the year
2. Review of progress regarding RUSA funded project
3. Organise various programmes towards faculty and student development in online mode

An IQAC meeting was held on 29th September 2020 at 10.30 a. m. in the Conference Hall. The meeting began with a silent prayer. Principal, Dr. Varghese K. Cheriyan welcomed the members.

The committee enquired and encouraged the PMU to do the needful to start RUSA project at the earliest. It was decided to conduct the RUSA Foundation Stone laying ceremony in the month of October, 2020.

It was decided to purchase Zoom platform to conduct online programmes for the faculty and students. The Committee entrusted the RUSA Co-ordinator to do the purchase of the online platform and manage the organisation of online events.

The committee discussed the preparation and uploading of AQAR for the previous academic year.

The meeting came to an end with the vote of thanks by the IQAC Coordinator.

Members Present

1. Dr. Varghese K Cheriyan, Principal
2. Fr. James Mullassery CMI, Education Minister, Thiruvananthapuram Province
3. Fr. Dr. Thomas P. J, Assistant Professor in Education
4. Dr. K. M. Benny, Assistant Professor in Physical Education
5. Dr. Tessy Joseph Kallarackal, Assistant Professor in Natural Science Education
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Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K.Chериyan
Principal

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10.30 a. m. - 11:30 a. m., Conference Hall

1. The Foundation Stone Laying Ceremony of the New Research Block funded by RUSA was held on October 21, 2020.
2. Organized a webinar series with the title “Passionate Professionals: Handholding the Novice Teacher,” in collaboration with Former Staff and Students Association (FOSSA) from 15th to 26th October 2020 by including 6 webinars of our young and eminent alumni.
3. Conducted a Webinar on ‘E-resources and Scholarly Communication’ in association with Kerala College Librarian’s Association (KCLA) on 19th October 2020.
4. Conducted a Webinar on ‘Fundamentals of Intellectual Property Rights for Teachers’, on 21st October 2020.
5. Organised a Webinar on ‘Fulbright-Nehru Fellowships’ on 27th October 2020.

Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K.Chериан
Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC meeting held on 28th November 2020

10.30 a. m. - 11:30 a. m., Online mode

Agenda

1. Discuss the inauguration and Orientation programme of the new batch
2. Discuss the curricular programmes planned for the year, which are yet to be completed
3. Review of progress regarding RUSA funded project
4. Organise various programmes towards faculty and student development in online mode
5. Organise socially relevant extension activities during the pandemic
6. Encourage and continue the e content development and dissemination drive.

An IQAC meeting was organised online on 28th November 2020 in view of the pandemic situation. The meeting started with a silent prayer. Dr, Varghese K. Cheriyan, Principal welcomed the members.

The committee discussed the progress of the RUSA funded project and expressed satisfaction regarding it. It urged the Principal to complete the construction and renovation works at the earliest.

It was decided to conduct the inauguration of the new B.Ed. batch in online mode. The date was to be decided as per University schedule.

Considering the pandemic situation it was decided to conduct the orientation programme for the new B.Ed. batch in online mode. The Faculty were entrusted with the task of planning activities and sessions accordingly.

The members discussed the remaining curricular activities of the institution that were to be completed as per the academic plan of the year. The possibilities of conducting the activities in online/blended or offline mode were discussed.

As part of the e content development and dissemination drive it was decided to continue with the preparation and publishing of econtent by faculty and students.

The committee appreciated the efforts and resilience of the faculty in organising a number of online events and managing the curricular activities most effectively.

The meeting came to an end with the vote of thanks by the IQAC coordinator.

Members Present

1. Dr. Varghese K Cheriyan, Principal
2. Fr. James Mullassery CMI, Education Councillor, Thiruvananthapuram Province
3. Fr. Dr. Thomas P. J, Assistant Professor in Education
4. Dr. K. M. Benny, Assistant Professor in Physical Education
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13. Dr. Jisha Baby, Assistant Professor in Physical Science Education
14. Mr. K.O. Shamsudheen FOSSA Representative
15. Sr. Jollyamma Joseph, Head accountant

Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K.Chериyan
Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken based on Minutes of IQAC meeting held on 28th November 2020

10.30 a. m. - 11:30 a. m., Online mode

- The inauguration of the academic activities for B.Ed. of the year 2020-'21 was held on 17th December 2020.
- The orientation programme for the two year B.Ed. batch of 2020-'22 was held online from 28-12-2020 to 01-01-2021.
- The General Body Meeting of the PTA (2020-'22 batch) was convened on 23rd January 2021 via Zoom Platform.
- A Webinar on Methods and Tools of Educational Psychology was organized in two sessions on 27th January and 3rd February 2021
- The One-day Workshop on Theatre Arts titled 'The Pedagogic Theatre' was held on 6th March 2021.
- As the pandemic situation eased, on March 8th 2019, the College in association with 'Nadhi Samrakshan Samithi, Mannanam" once again attempted the 'Cleaning of Chavara Kadavu'
- The workshop on Film Review was conducted online on 24th March 2021
- KTET coaching programme was organised in online mode in collaboration with Ductus Academy, Calicut.
- The Merit Day celebrations of the year were held along with the College Day programme of the year on 30th March, 2021.
- Jubilarians' Day was held on 20th March 2021 at K.E. School auditorium.

Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K.Chериyan
Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC meeting held on 21st May 2021

10.30 a. m. - 11:30 a. m., Online mode

Agenda

1. Feedback from stakeholders and plan of action for the next academic year.
2. Review of the progress of the RUSA funded project

An IQAC meeting was organised online on 21st May 2021 in view of the pandemic situation. The meeting started with a silent prayer. Dr, Varghese K. Cheriyan, Principal welcomed the members.

It was decided to collect the feedback from various stakeholders at the end of the academic year in online mode.

The curricular activities of the year were reviewed and a plan of action for the next academic year was drawn up. It was kept flexible in view of the volatile situation of the pandemic. The members encouraged and appreciated the faculty in successfully implementing the curricular activities during the year in online/blended or offline mode as was demanded by the situation.

The meeting came to an end with the vote of thanks by the IQAC coordinator.

Members Present

1. Dr. Varghese K Cheriyan, Principal
2. Fr. James Mullassery CMI, Education Minister, Thiruvananthapuram Province
3. Fr. Dr. Thomas P. J, Assistant Professor in Education
4. Dr. K. M. Benny, Assistant Professor in Physical Education
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Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K.Cheriyan
Principal

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Action Taken based on Minutes of IQAC meeting held on 21st May 2021

10.30 a. m. - 11:30 a. m., Online mode

- Feedback from stakeholders were collected online. Analysis of the feedback was completed.
- A plan of action for the next academic year was prepared.

Dr. Ronu Thomas
IQAC Co-ordinator

Dr Varghese K.Chериан
Principal