

HANDBOOK

ST. JOSEPH'S TRAINING COLLEGE
MANNANAM, KOTTAYAM



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COLLEGE ANTHEM

Hail Alma Mater, hail to thee:
St. Joseph's College, hail to thee:
Shap'd by the hands of 'Kuriakose',
Bright on the hills of Mannanam,
Ever thou our mother be:
Ever thou our mother be: Ever thou our mother be:
Hail Alma Mater, hail to thee:
St. Joseph's College, hail to thee:
A peaceful spring of learning great,
A joyful stream of culture good;
All through our lives we rejoice in thee
And sing those songs of joyous days-
Ever this our prayer be:
Ever this our prayer be: Ever this our prayer be:
Hail Alma Mater, hail to thee
St. Joseph's College, hail to thee:
Ever to we sing your beauty,
Ever in you we will see our duty.
Let's remember all that you taught us,
Seek we love and truth and goodness-
Ever this our motto be:
Ever this our motto be: Ever this our motto be:

02 CMI Educational Policy Statement

We, the Carmelites of Mary Immaculate, following the example of our Founder Saint Kuriakose Elias Chavara, consider education an integral part of the human development for the fulfillment of one's individual and social responsibilities.

Our educational endeavours aim at forming leaders who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy, socially acceptable and God loving, who will champion the cause of justice, love, truth and peace and who are ever open to further growth.

The secret of the success of our educational institution is a community of teachers who are committed to their vocation, professionally competent, morally upright, just and humane in dealing and who grow in the true vision of education.

We aspire towards creating a just and humane society where dignity of the human person is respected, where unjust social structures are challenged, where our cultural heritage of ahimsa, religious harmony and national integration are upheld, and where the poor and marginalised are specially taken care of.

We aim at reaching out to the families, primarily of the students, to assist them in their needs, to share joys and sorrows and to help them experience love and freedom so that the students realize that our educational institution is an extension of their homes.

Our Institutions are open to all students irrespective of their caste and creed; they are accepted and cherished as they are; and helped to grow in their cultural, social and religious traditions. As they are privileged to be in our institutions, they will also have the right to get acquainted with the Person of Jesus Christ and His Gospel. The institutions being established by and for a minority community based on religion; they have a special concern for the faith formation of the Christian youth.

Our institutions are open to society at large by making their resources available for the ongoing education and non-formal teaching.

For the realization of these C.M.I. aims of education, we expect teachers, students and parents to share the vision and co-operate with us wholeheartedly.

03 CMI Institutions of Higher Education

- | | | | |
|-----|--------------|---|-----------------------|
| 1. | Arakulam | St. Joseph's College 682 591
(Moolamattam) | Ph: 0486-2252043 |
| 2. | Bangalore | Christ University 560 029 | Ph: 0805-5536280 |
| 3. | Bangalore | Christu Jayanthi College, 560 077 | Ph: 0808-465353 |
| 4. | Bhopal | Christ College, Anand Nagar
M.P.462 021 | Ph: 07552750538 |
| 5. | Calicut | St. Joseph's College,
Devagiri 673 008 | Ph: 0495-355901 |
| 6. | Chethipuzha | Kristu Jyoti College of Management
and Technology, Changanachery | Ph.0481-2720695 |
| 7. | Elthuruth | St. Aloysius College,
Thrissur 680 611 | Ph: 0487-360748 |
| 8. | Irinjalakuda | Christ College 680 125 | Ph: 0488-825258 |
| 9. | Jagdapur | Christ College | |
| 10. | Kalamassery | Rajagiri College of Social Science.
683 104 | Ph: 0484-555564 |
| 11. | Mannanam | Kuriakose Elias College
686 561 | <i>Ph:0481-597374</i> |
| 12. | Mannanam | St. Joseph's Training College
686 561 | Ph:0481-597347 |
| 13. | Punnapra | Carmel Polytechnic,
Alleppey 688 004 | Ph: 0477-257825 |
| 14. | Rajkot | Christ College 360 005 | Ph:0281-699336 |
| 15. | Sitapur | S. H. College, Naipalapur, U.P. | |
| 16. | Thevara | Sacred Heart College,
Ernakulam 682 013 | Ph: 0484-315380 |

04 The College

St. Joseph's Training College, Mannanam, is owned by St. Joseph's Monastery, of the Carmelites of Mary Immaculate (CMI) Religious Congregation, St. Joseph's Province, Thiruvananthapuram and is an integral part of the vast network of CMI Educational Institutions.

The College with the motto: "Lux et Virtus" (Light & Virtue) was established in 1957 as a minority community institution to train teachers for secondary schools. It was then affiliated to Kerala University and since 1983 to Mahatma Gandhi University. It comes under the jurisdiction of Deputy Director of Collegiate Education, Kottayam, recognised by the National Council for Teacher Education and is reaccredited (3rd cycle) by the National Assessment & Accreditation Council in 2014 with 'A' Grade.

Since 1986, the college has become a co-education institution. It offers B.Ed. and M.Ed. Courses, each of two years duration. The Degree of Bachelor of Education, (B.Ed.) is offered in five school subjects, viz., English, Mathematics, Natural Science, Physical Science and Social Science. The M.Ed. Course is offered with specialisation in English education, Mathematics education, Science education and Social Science education.

Vision

To nurture teachers who are globally competent who shall promote democratic and spiritual values to create a just and humane society.

Mission

- To form teachers who remain ever committed to excellence in academic standards.
- To form teachers who uphold and promote holistic development of the individuals.
- To form leaders of quality in all walks of life who serve their fellowmen with justice, truth and love.
- To form teachers who promote an appreciation of our cultural heritage and help to mould a just society.
- To form teachers who are sensitive to environmental issues.
- To form educators who are recognized for their contribution in the field of teaching, research, and extension.
- To form teachers who imbibe national, social, spiritual values and international understanding.

Core values

- Faith in God
- Integrity of character

- Respect for the dignity of the individual
- Commitment to the nation
- Global Competency
- Being Vision and Value led
- Field independence
- Fostering Positive Interdependence
- Quest for excellence

Aims and Objectives

St. Joseph's Training College, Mannanam, is established with clear goals in view, following the educational policy of the CMI Congregation. The college stands for academic excellence, good discipline, development of skills, and character formation based on the love of God and the service of mankind as modelled in the person of Jesus Christ. Accordingly, the Governing Body redefined the objectives of St. Joseph's Training College as follows:

- to form teachers who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable.
- to enable teacher trainees champion the cause of justice, love, truth and peace, and be ever open to further growth.
- to motivate the teacher trainees to serve the nation in general and the local community in particular.
- to form skillful, learned and dedicated teachers committed to the cause of national development and education.
- to develop healthy study habits and refined social relations.
- to instil the national values of dharma, ahimsa, spirituality, truth, tolerance, fraternity, democracy, secularism, national integration and international understanding and to uphold these even at the risk of their life.
- to conscientise teacher trainees on the need of eco-friendly and sustainable development.

05 The Campus

St. Joseph's Training College is situated at Mannanam in Kottayam District, adjacent to the famous Church where the tomb of Saint Kuriakose Elias Chavara is venerated. It attracts tourists as well as pilgrims from far and wide. It is the birthplace of the first indigenous religious congregation for men of the Catholic Church known as CMI. It has contributed much to the development of our country in the cultural, educational and spiritual spheres right from its inception in 1831.

The fact that the first Printing Press (1846) of the Catholic Church in India and the Sanskrit School (1846) sprouted at Mannanam adds reputation to the place as a Centre for dissemination of knowledge and spirituality.

Geographically, the college is on the north-east side of the summit of the Mannanam hills, facing the backwaters of Upper Kuttanad on the west, the hilly landscape of Kottayam Medical College on the east, the Mahatma Gandhi University campus on the north and Kudamaloor, the sacred birth place of Saint Alphonsa on the south. The Mother House of the CMI Congregation stands at the apex of the hills. The college atmosphere is always calm, serene and suited for intellectual and spiritual pursuit.

The scenery all around is enchanting. The gentle breeze far from the Arabian Sea in the west across the paddy fields and over the greenery of the long stretches of coconut and rubber trees, brings peace and solace to all those on the summit of Mannanam hills. There is a good network of transportation by road from all sides to Mannanam.

The College is visible from Mannanam junction. It is 10 Kms away from Kottayam Railway station, 6 Kms from Ettumanoor bus station, 1.5 Kms from Mahatma Gandhi University Campus, 3 Kms from Kottayam Medical College and 70 Kms from International Air Port Kochi, by road.

06 Sister Institutions

The Management owns several other institutions which are located near the College campus. They are:

1. St. Joseph's Church and Monastery,
Estd.1831 Ph: 2597237, 2598100
2. St. Joseph's Press, Estd. 1846 Ph: 2597296
3. St. Ephrem's High School, Estd. 1885,
upgraded to HSS in 1998 Ph: 2597719
4. St. Aloysius Boarding for Boys, Estd. 1887 Ph: 2597692
5. St. Joseph's L.P. School, Estd. 1890,
upgraded to U.P.S. 1998 Ph: 2594041
6. St. Joseph's Training College Hostel,
Estd.1957 Ph: 598370
7. Kuriakose Elias College, Estd. 1964 Ph: 2597374, 2597074
8. Pope John Hostel, Estd. 1966 Ph: 2597406
9. Sanjos Book Stall and Publications, Estd.1976 Ph: 2597050
10. St. Joseph's Computer Centre, Estd. 1988 Ph: 2598390
11. K. E. English Medium High School,
Estd.1991 Ph: 2597180, 2596170
12. Computer Point, K. E. College, Estd. 1998 Ph: 2590915
13. K. E. Offset Press, Estd. 1998 Ph: 2597296
14. K. E. English Medium Boarding, Estd. 1999 Ph: 2598190

07 Pioneers

Rev. Fr. James Pallivathukkal CMI, with his vision and courage initiated the College. Rev. Fr. Thomas William Neriamparampil CMI, a well-known educationist and administrator, was the first Principal. Right from the inception, erudite and able administrators have served the college as Managers and Principals. The college has a team of talented and devoted faculty.

08 Managers

1. Rev. Fr. James Pallivathukkal CMI 1957-59
2. Rev. Fr. Colombiere Gnavally CMI 1959-63
3. Rev. Fr. Fabian Kalam CMI 1963-66
4. Rev. Fr. Christopher J.Thayil CMI 1966-69
5. Rev. Fr. Thomas More Karikampally CMI 1969

6.	Rev. Fr. Maximin Parappally CMI	1969-72
7.	Rev. Fr. Romulus Mampuzhackal CMI	1972
8.	Rev. Fr. Isidore M. Vadakkan CMI	1972-75
9.	Rev. Fr. Dositheus Anithottathil CMI	1975-78
10.	Rev. Fr. Joseph Mathew Nedumparampil CMI	1978-79
11.	Rev. Fr. James Julian Padinjarechira CMI	1979-81, 87-90
12.	Rev. Fr. Probus Perumalil CMI	1981-84
13.	Rev. Fr. Alexander Koolipura CMI	1984-87
14.	Rev. Fr. John Menonkary CMI	1990-93
15.	Rev. Fr. Philip Pazhekari CMI	1993-96
16.	Rev. Fr. James Puthenparampil CMI	1996-99
17.	Rev. Fr. Joseph T. Muttathu CMI	1999-02
18.	Rev. Dr. Thomas Kalayil CMI	2002-2005
19.	Rev. Fr. James Thayil CMI	2005-2008
20.	Rev. Fr. Thomas Choolaparambil CMI	2008-2011
21.	Rev. Dr. Antony Edanad CMI	2011-2014
22.	Rev. Fr. Sebastian Chamathara CMI	2014-2017
23.	Rev. Fr. Scaria Ethirett CMI	2017-2020
24.	Rev. Fr. Mathews Kurian Chackalackal CMI	2020-

09 Principals

1.	Rev. Fr. Thomas William Nerimparampil CMI M.A.; L.T.	1957-60
2.	Rev. Fr. Papias Mampra CMI, M.A.; B.Ed.	1960-61
3.	Rev. Fr. Isidore M. Vadakkan CMI, M.A.; B.Ed.	1961-70, 72-74
4.	Rev. Fr. Joseph James CMI, M.A.; M.A.T.	1970-72, 74-83
5.	Rev. Fr. Thomas V. Kalarickal CMI, M.A.; M.Ed.; Ph.D.	1983-85
6.	Rev. Fr. Sebastian P. Palathara CMI, M.A.; M.Ed.; M.Sc.; M.Phil.; M.S. (U.S.A)	1985-94
7.	Rev. Sr. Sicily K.C. CMC, M.Sc.; M.Ed.	1994-2003
8.	Rev. Fr. Ouseph P.V. Puthenpura CMI M.A.; M.Ed.; PGDCA	2003-2004
9.	Dr. V.T. Mathew M.Sc.; M.Ed.; Ph.D.; PG.Dip.in PR&JM	2005-2006
10.	Mr. Jose Augustine M.A. (Eco.); M.A. (Psy); M.Ed.; M.Phil.; PG.Dip.in PR&JM	2004-05, 06-08
11.	Mrs. Alice Mathew, M.A. (His.); M.A. (Eco.); M.Ed.	2008 - 2010
12.	Fr. (Dr.) K.M. Rajan, M.Sc., M.Ed., Ph.D. (U.S.A.)	2010-2012
13.	Dr. Varghese K. Cheriyan, M.Sc., M.Ed., M.Phil., Ph.D.	2012-

10	Faculty Members (B.Ed.)	Ph. Nos.
1	Dr. Varghese K.Chcrian M.Sc; M.Ed.; M.Phil., Ph.D. Principal & Associate Professor in Mathematics	9447353546 0481-2595649
2	Fr. (Dr.) Thomas P.J. M.A.(Eco.); M.A. (Socio.); M.Sc. (Appl. Psy.) M.Ed., Ph.D. Associate Professor in Education	0481-2597237
3	Dr. K.M.Benny, M.P.Ed.; M.Phil.; Ph.D. Asst. Professor in Physical Education	9447129799
4	Dr.Tessy Joseph Kallarakal M.Sc.; M.Phil; M.Sc. (Appl. Psy.) M.Ed., Ph.D. Associate Professor in Natural Science	9447407354
5.	Fr. (Dr.) Sibichen K.K., M.A., M.Sc. (Psy.), M.Ed., M.Phil., Ph.D. Asst. Professor in Education	9446820653
6	Dr.Latha Joseph M.A.; M.Ed., Ph.D. Asst. Professor in English	9946256326
7	Dr. Shaiju Francis M.A., M.Ed., M.Phil., Ph.D. Asst. Professor in Social Science	9497388910 9847466070
8	Dr. Ronu Thomas, M.Sc., M.Ed., Ph.D. Asst. Professor in Physical Science	9526096958
9	Dr. Anisha V. Gopalakrishnan, M.Sc., M.Sc. (Psy.), M.Ed., M.Phil., Ph.D. Asst. Professor in Natural Science	9447135987
10	Dr. Sunitha Susan Jose, M.A., M.Ed., Ph.D. Asst. Professor in Social Science	9447271756
11	Dr. Praveena Gopinath, M.Sc., M.Ed. Asst. Professor in Mathematics	9946980305
12	Dr. Jisha Baby, M.Sc., M.Ed.; Ph.D. Asst. Professor in Physical Science	9645901990
13	Dr. Rose Ligia V.M., M.A., M.Phil., Ph.D. Guest Lecturer	
14	Mrs. Aswathi N.N., M.A., NET Guest Lecturer	

Faculty Members (M.Ed.)

- 1 Dr. Varghese K.Churian, M.Sc; M.Ed.; M.Phil., Ph.D.
Principal
- 2 Dr. Anne Mary Thomas, M.Sc., M.Ed., Ph.D.
HOD
- 3 Dr. K.V. George, M.Sc., M.Ed., Ph.D.
Professor
- 4 Mr. Abraham Thomas M., M.Sc., M.Ed., NET
Associate Professor
- 5 Ms. Jishamol E.S., M.Sc., M.Ed., NET
Assistant Professor
- 6 Mrs. Gloriya Thomas, M.A., M.Ed., NET
Assistant Professor
- 7 Mrs. Ambili G., M.Sc., M.Ed., M.Phil. NET
Assistant Professor
- 8 Mrs. Nithya Jacob, M.A., M.Ed., M.Phil., NET
Assistant Professor
- 9 Ms. Ankitha Mohan, M.Sc., M.Ed., NET
Assistant Professor
- 10 Ms. Merly Alphonsa Mathew, M.Sc., M.Ed., NET
Assistant Professor

11. Administrative Staff Members

Ph. Nos.

1	Sr. Jollymma Joseph	Head Accountant	9495717034
2	Mrs. Jomol K. John	Senior Clerk	9446054393
3	Mr. Jose K.S.	L.D. Clerk	9847680021
4	Mrs. Simi K.M.	L.D. Storekeeper	9539207982
5	Mr. Santhosh Joseph	L.D. Typist	9947107289
6	Mr. Benny K. Antony	Library Asst.	9847223833
7	Mr. Mathew Joseph	Office Attendant	9496464459
8	Mrs. Mini C.C.	Office Attendant	9496539256
9	Mr. Sibi K.J.	Office Attendant	8606096347
10	Mr. Joseph Joychan	Office Attendant	9656271374

Librarian

Mr. Joshy Ryan, M.Com., MLIS, NET 9037124685

Administrator & Bursar

Fr. (Dr.) Thomas P.J., CMI 0481 2597237

Counselling Service

Fr. (Dr.) Leju Thekkakalam CMI 0481 2597237

12. B.Ed. Degree Programme Curriculum Design

The B.Ed. programme is spread over four semesters (two years). The course consists of four components: (1) **Core Courses**, (2) **Pedagogic Courses**, (3) **Associate Courses** & (4) **Practical Courses**. Core Courses and Practical Courses are compulsory for all students; the Pedagogic Courses are the subject of specialization and Associate Courses are intended to enrich the B.Ed. programme with focus on any one area of education.

SEMESTER WISE PROGRAMME FRAME WORK

Semester 1

Category	Course Code	Course Name	Instructional Hours	Marks			Credit
				External	Internal	Total	
Theory	Core EDU101	Contemporary India and Education	100	80	20	100	5
	Core EDU102	Childhood and Growing Up	100	80	20	100	5
	Core EDU103	Development and Resources in Educational Technology	60	50	10	60	3
	Pedagogic EDU104	Understanding the Discipline of ----- Education	60	50	10	60	3
	Pedagogic EDU105	Learning to function as.....teacher	60	50	10	60	3
	Associate- EDU 106	Elective	60	50	10	60	3
Practical/ Engagem ent with the field	EDU 107.1	Core- EPC1, EPC2, EPC3, EPC4	40	--	40	40	2
	EDU 107.2	Pedagogic- EPC1, EPC2, EPC3, EPC4	80	--	80	80	4
	EDU 107.3	Health& Physical Education- EPC4	20	--	20	20	1
	EDU 107.4	Drama and Art in Education- EPC2	20	--	20	20	1
Semester Total			600	360	240	600	30

Semester II

Category	Course code	Course name	Instructional Hours	Marks			Credit
				External	Internal	Total	
Theory	Core EDU201	Knowledge and Curriculum	100	80	20	100	5
	Core EDU202	Learning and Teaching	100	80	20	100	5
	Core EDU203	Assessment for learning	60	50	10	60	3
	Pedagogic EDU204	Pedagogical Dimensions of... ..	60	50	10	60	3
	Pedagogic EDU205	Curriculum and Resource Development in....Education	60	50	10	60	3
Practical/ Engagement with the field (Includes School Internship- Phase I)	EDU206.1	Core- EPC1,EPC2,EPC3,E PC4	80	--	80	80	4
	EDU206.2	Pedagogic- EPC1,EPC2, EPC3,EPC4	100	--	100	100	5
	EDU206.3	Health& Physical Education- EPC4	20	--	20	20	1
	EDU206.4	Drama and Art in Education- EPC2	20	--	20	20	1
Semester Total			600	310	290	600	30

Semester III

Category	Course Code	Course name	Instructional Hours	Marks			Credit
				External	Internal	Total	
Theory	EDU 301	Language Across the Curriculum	60	50	10	60	3
Practical/ Engagement with the field(Includes School Internship- Phase II)	EDU302.1	Core- EPC1,EPC2,EPC3,EPC4	80		80	80	4
	EDU302.2	Pedagogic- EPC1,EPC2, EPC3,EPC4,	360		360	360	18
	EDU302.3	Health& Physical Education, EPC4	40		40	40	2
	EDU302.4	Drama and Art in Education- EPC2	20		20	20	1
		Viva-voce	40	40	----	40	2
Semester Total			600	90	510	600	30

Semester IV

Category	Course code	Course name	Instructional Hours	Marks			Credit
				External	Internal	Total	
Theory	Core EDU401	Gender, School and Society	100	80	20	100	5
	Core EDU402	Personality Dynamics in Education	100	80	20	100	5
	Pedagogic EDU403	Professional Development of..... Teacher	60	50	10	60	3
Practical/ Engagement with the field	EDU404.1	Core- EPC1,EPC2, EPC3,EPC4	140	--	140	140	7
	EDU404.2	Pedagogic- EPC1,EPC2, EPC3,EPC4,	120	--	120	120	6
	EDU404.3	Health& Physical Education- EPC4.	20	--	20	20	1
	EDU404.4	Drama and Art in Education- EPC2	20	--	20	20	1
	EDU404.5	Communicative English- EPC 1	40		40	40	2
Semester Total			600	210	390	600	30
Programme Total			2400	970	1430	2400	120

SCHEME OF ASSESSMENT

A . Internal evaluation of theory courses

a. Theory Courses with Credit 5

Title	No of Tasks @ course	Marks	Total Marks
Internal Test	2	10	20
Practicum	1	10	

b. Theory Courses with Credit 3

Title	No. of Tasks @ course	Marks	Total marks
Internal Test	2	5	10
Practicum	1	5	

NB: A detailed report of the Practicum is to be prepared by each student teacher for each course.

B. External evaluation of Theory Courses

Semester 1

Course Code	Course name	Duration of examination External (Hrs)	Marks		
			External	Internal	Total
Core EDU 101	Contemporary India and Education	3	80	20	100
Core EDU 102	Childhood and Growing up	3	80	20	100
Core EDU 103	Development and Resources in Educational Technology	2	50	10	60
Pedagogic EDU 104	Understanding the Discipline of ----- Education	2	50	10	60
Pedagogic EDU 105	Learning to function as ----- Teacher	2	50	10	60
Associate EDU 106	Elective	2	50	10	60

Semester II

Course Code	Course name	Duration of examination External (Hrs)	Marks		
			External	Internal	Total
Core EDU 201	Knowledge and Curriculum	3	80	20	100
Core EDU 202	Learning and Teaching	3	80	20	100
Core EDU 203	Assessment for Learning	2	50	10	60
Pedagogic EDU 204	Pedagogical Dimensions ofEducation	2	50	10	60
Pedagogic EDU 205	Curriculum and Resource Development in.....Education	2	50	10	60

Semester III

Course code	Course title	Hours	External marks	Internal marks	Total marks
Associate Course EDU 301	Language Across the Curriculum	2 hours	50	10	60

Semester IV

Course code	Course name	Duration of examination- External (Hrs)	Marks		
			External	Internal	Total
Core EDU 401	Gender, School and Society	3	80	20	100
Core EDU 402	Personality Dynamics in Education	3	80	20	100
Pedagogic EDU 403	Professional Development ofTeacher	2	50	10	60

13. M.Ed. Degree Programme Curriculum Design

In tune with the framework suggested by NCTE, the M.Ed. Programme comprises theory courses (including common core courses and branches of specialization courses), field internships, research leading to dissertation, and viva voces. A series of Practicum are organised along with the Theory Courses. The Programme is intended to provide supervision to students for guided reading, field internship and research dissertation.

13.1 Credits allotted to the Courses:

The Credits allotted to the Courses of the M.Ed. Programme are as follows:

- i. The M.Ed. Programme has a total of 80 credits.
- ii. The Common Core Courses (Taught Course & Practicum) have 48 credits.
 - Perspective Courses have a total of 24 credits. They are designed so that students attain the robust theoretical perspectives on Education, in general, and Teacher Education, in particular. The Courses include:
 - 1) Advanced Philosophy of Education - 4 credits
 - 2) Advanced Educational Psychology: Learning and Development - 4 credits
 - 3) Perspectives on Education Studies – 4 credits
 - 4) History, Sociology and Political Economy of Education - 4 credits
 - 5) Advanced Educational Psychology: Individual Differences - 4 credits
 - 6) Curriculum Development and Transaction - 4 credits
 - Tools Courses have a total of 12 credits. They are envisioned to provide students skills that enable them to work as professionals and scholars in the field. The Courses include:
 - 1) Introduction to Educational Research and Statistics - 4 credits
 - 2) ICT and Skill Development (ICT, Communication Skill & Expository Writing, Academic Writing & Research Proposal, Self- Development including and Yoga) - 4 credits
 - 3) Advanced Educational Research and Statistics - 4 credits
 - Teacher Education Courses have a total of 12 credits. They are intended

to provide students with focussed exposure and experiences. The Courses include:

- 1) Trends, Issues, Innovations and Research in Teacher Education- 4 credits
 - 2) Two Field Internships - 4 credits each
- iii. The Specialisation Courses (Taught Course & Practicum) have a total of 16 credits. They are aimed for any one of the school levels/areas, such as elementary, secondary and/or senior secondary, and further thematic specialisations/elective clusters in thematic areas pertinent to that stage. The Courses include:
- 1) Context and Issues of Elementary Education - 4 credits
 - 2) Context and Issues of Secondary and Senior Secondary Education - 4 credits
 - 3) Current Practices in Education (one Course opted from Thematic Cluster A) - 4 credits
 - 4) Emerging Issues in Education (one Course opted from Thematic Cluster B) - 4 credits
 - 5) Advanced Methodology and Pedagogical Practices of Optional Subjects in Secondary and Senior Secondary Education(one Course opted from Thematic Cluster C) - 4 credits
- iv. The Dissertation has 8 credits.
- v. The Viva Voces have a total of 4 credits.
Dissertation Viva Voce - 2 credits
Comprehensive Viva Voce - 2 credits

Thus, the Core Courses (Perspective Courses, Tool Courses, Teacher Education Courses, and Field Internships) and Comprehensive Viva Voce in the M.Ed. Programme have an aggregate of 60% of total credits (i.e. 48 credits) while the Specialisation Courses, Dissertation, and Dissertation Viva Voce have an aggregate of 40% of total credits (i.e. 32 credits).

13.2 Semester-wise Course Summary of the Programme:

The Course Codes, Course Titles, Type of Course, Teaching hours per week and Credits for all the Courses in the four Semesters of the M.Ed. Programme are summarised as follows.

Course Code	Title of Course	Type of Course	Teaching hours per week	Credits	Total Credits in Semester
FIRST SEMESTER					20
ED010101	Advanced Philosophy of Education	Common Core Course - Perspective Course - Taught Course & Practicum	5	4	
ED010102	Advanced Educational Psychology: Learning and Development	Common Core Course - Perspective Course - Taught Course & Practicum	5	4	
ED010103	Introduction to Educational Research and Statistics	Common Core Course - Tool Course - Taught Course & Practicum	5	4	
ED010104	Trends, Issues, Innovations and Research in Teacher Education	Common Core Course - Teacher Education Course - Taught Course & Practicum	5	4	
ED010105	ICT and Skill Development – ICT – Communication Skill & Expository Writing – Academic Writing & Research Proposal – Self-Development including Yoga	Common Core Course - Tool Course - Taught Course & Practicum (Internal assessment only)	5	1 1 1 1	20
SECOND SEMESTER					
ED010201	Perspectives on Education Studies	Common Core Course - Perspective Course - Taught Course & Practicum	5	4	
ED010202	History, Sociology and Political Economy of Education	Common Core Course - Perspective Course - Taught Course & Practicum	5	4	
ED010203	Advanced Educational Psychology: Individual Differences	Common Core Course - Perspective Course - Taught Course & Practicum	5	4	
ED010204	Advanced Educational Research and Statistics	Common Core Course - Tool Course - Taught Course & Practicum	5	4	
ED010205	Context and Issues of Elementary Education	Specialisation Core Course - Taught Course & Practicum	5	4	

THIRD SEMESTER					22
Thematic Cluster A – Current Practices in Education (one Course from Thematic Cluster A shall be opted)		Specialisation Elective Course - Taught Course & Practicum	5	4	
ED800301	Educational Evaluation				
ED800302	Educational Technology				
ED800303	Guidance and Counselling				
ED800304	Higher Education				
Thematic Cluster B – Emerging Issues in Education (one Course from Thematic Cluster B shall be opted)		Specialisation Elective Course - Taught Course & Practicum	5	4	
ED810301	Environmental Education				
ED810302	Inclusive Education				
ED810303	Non Formal Education				
ED810304	Human Rights and Value Education				
ED010301	Field Internship in Primary Schools, Primary Teacher Education Institution, & Field Site relevant to Cluster A & Cluster B	Common Core Course - Field Internship	---	4	
ED010302	Dissertation	Dissertation	---	8	
ED010303	Viva Voce	Dissertation	---	2	

FOURTH SEMESTER					18
ED010401	Curriculum Development and Transaction	Common Core Course - Perspective Course - Taught Course & Practicum	5	4	
ED010402	Context and Issues of Secondary and Senior Secondary Education	Specialisation Core Course - Taught Course & Practicum	5	4	
Thematic Cluster C – Advanced Methodology and Pedagogical Practices of Optional Subjects in Secondary and Senior Secondary Education (one Course from Thematic Cluster C shall be opted)		Specialisation Elective Course - Taught Course & Practicum	5	4	
ED820401	Advanced Methodology and Pedagogical Practices of Language Education – English				
ED820402	Advanced Methodology and Pedagogical Practices of Language Education – Malayalam				
ED820403	Advanced Methodology and Pedagogical Practices of Language Education – Hindi				
ED820404	Advanced Methodology and Pedagogical Practices of Language Education – Sanskrit				
ED820405	Advanced Methodology and Pedagogical Practices of Language Education – Arabic				

ED820406	Advanced Methodology and Pedagogical Practices of Mathematics Education			
ED820407	Advanced Methodology and Pedagogical Practices of Science Education			
ED820408	Advanced Methodology and Pedagogical Practices of Social Science Education			
ED820409	Advanced Methodology and Pedagogical Practices of Commerce Education			
ED8204010	Advanced Methodology and Pedagogical Practices of IT and Computer Science Education			
ED010403	Field Internship in Secondary and Senior Secondary Schools, Secondary Teacher Education Institution, & Field Site relevant to Cluster C	Common Core Course - Field Internship	---	4
ED010404	Viva Voce	Comprehensive	---	2
TOTAL CREDITS FOR THE PROGRAMME				

Summary of Semester-wise Credits

Semester	Credits
I	20
II	20
III	22
IV	18
Total	80

13.3 Specialisation (Taught and Practicum) Courses:

Specialisation Courses are offered in the IInd, IIIrd and IVth semesters of the Programme as follows:

In the IInd semester, one Specialisation Core Course, viz. Context and Issues of Elementary Education.

In the IIIrd semester, four Specialisation Elective Courses in Thematic Cluster A – Current Practices in Education & four Specialisation Elective Courses in Thematic Cluster B – Emerging Issues in Education.

In the IVth semester, one Specialisation Core Course, viz. Context and Issues of Secondary and Senior Secondary Education & ten Specialisation Elective Courses in Thematic Cluster C – Advanced Methodology and Pedagogical Practices of Optional Subjects in Secondary and Senior Secondary Education.

All these Courses are of 4 credits each. The teacher educand shall opt one Course from each of the three Clusters A, B and C. Thus, the total credits acquired will be 20 for the Taught and Practicum Specialisation Courses.

14 College Rules

St. Joseph's Training College, Mannanam, intends to develop effective study habits, personal maturity and good social relations, and to promote family spirit and responsible freedom among the students. Hence, students are expected to observe the following rules and regulations.

14.1. Code of Behaviour

- (a) All are expected to be neat and simple in dress and appearance, to be punctual and regular in attendance and to be faithful and diligent in studies and special assignments allotted to each.
- (b) Our students are expected to uphold values, respect seniors and authorities, to be polite and courteous to all, and be ready to oblige and show decency and decorum in behaviour.
- (c) In the college campus male students are expected to wear Pants/ Dhothis and Shirts while the ladies wear Sarees/ Churidars. College uniform is insisted on stipulated days.
- (d) All are requested to keep the college campus and classrooms clean and tidy.
- (e) In the campus, students are expected to greet the teachers and friends respectfully.
- (f) Students who avail free time, should not loiter along the verandas but be in the reading room, library, classroom or computer lab.
- (g) Politics in any form is not allowed in the college campus.
- (h) Students are forbidden to attend or organise any meeting, or collect money for any purpose, which is not previously approved by the Principal. They should not circulate any notice or petition among the students, or exhibit them anywhere in the premises without the signature of the Principal.
- (i) Students are not allowed to make a complaint in a body or to address any authority by a collective petition without the prior sanction of the Principal. Such a combined action is subversive of good order.
- (j) Students should not make any marks on the furniture or walls or on any part of the college premises, or pour ink on the floor or litter classrooms and grounds.
- (k) Misconduct of a serious nature or neglect of work by a student makes

one liable to be declared unfit by the Principal to become a teacher and the person will have to discontinue his/her studies in this college.

- (l) Use of mobile phone is strictly confined only to academic purposes during the class hours.

14.2. Class Hours

- (a) Classes are conducted in the college in two sessions. The morning session starts at 9.30 a.m. and the afternoon session at 2 p.m. The students assemble in their respective classes at the second bell and conduct the prayers at the third bell. College Assembly will be conducted on Wednesdays. Tutorials are conducted before the morning session and after the afternoon session.
- (b) Tutorial : 9.00 a.m to 9.30 a.m
Morning session : 9.30 a.m. to 1.00 p.m.
Lunch interval : 1.00 p.m. to 2.00 p.m.
Afternoon session : 2.00 p.m. to 4.30 p.m.
Tutorial : 4.30 p.m. to 5.00 p.m.

14.3. Attendance and Leave

- (a) Each student is required to attend classes without fail.
- (b) The absence of a student without leave for any single period would result in the loss of attendance for the whole session.
- (c) A student, who needs leave, shall apply in the prescribed form (3.9) to the Principal with the prior permission and signature of the class teacher. Leave forms should be submitted usually on the previous working day. In unavoidable circumstances, the leave form shall be submitted on return after leave. Such cases should be reported over the phone.
- (d) The Principal can demand the production of a medical certificate when the leave applied for is on medical grounds.
- (e) No leave will be granted in continuation of holidays, either before or after.
- (f) An absentee for 10 consecutive working days without leave application, will automatically be removed from the rolls of the college without notice.
- (g) Shortage of attendance shall not be recommended for condonation.
- (h) The Certificate of Attendance and Progress Report required for admis-

sion to the University Examination will be granted only if:

- (i) a student has more than 80% of attendance in the college and 90% of attendance during Teaching Practice;
- (ii) the student has completed the course to the satisfaction of the authorities concerned; and
- (iii) the progress in studies and conduct in the college and outside have been satisfactory.

(i) **Leave form:**

St. Joseph's Training College, Mannanam
Application for Leave

1. *Name of the Student:*
 2. *Optional Subject & Class number:*
 3. *Residential address of the student*
 4. *Date of leave sought:*
 5. *Reasons for leave:*
 6. *No. of days of leave already availed:*
 7. *Signature of the student:*
 8. *Date of application:*
- | | |
|-------------------------|--------------------------------------|
| <i>Signature of the</i> | <i>Recommended / not recommended</i> |
| <i>Parent</i> | <i>Class teacher</i> |
| | <i>Granted / not granted</i> |
| | <i>Principal</i> |

P.S. The students should get the above form from the office.

14.4. Remittance of Fees

Fee Structure and Remittance of Fees for B.Ed.

Tuition Fee	2000.00
Special Fee	
Admission Fee	50.00
Athletic Fee	50.00
Audio Visual Fee	10.00
Calendar Fee	30.00
College Union Fee	50.00
Excursion Fee	50.00
Laboratory Fee	50.00
Library Fee	100.00

Magazine Fee	50.00
Medical Inspection Fee	5.00
Stationery Fee	25.00
Teaching Practice Fee	50.00
Women Study	5.00
Students' Aid fund	5.00
University Fee	
Life Insurance Fee	23.00
University Affiliation fee	550.00
University Sports Affiliation	300.00
University Union Fee	50.00
University Students Welfare Fee	30.00
Matriculation Fee	250.00
Recognition Fee	150.00
Caution Deposit	360.00

Fee Structure and Remittance of Fees for M.Ed.

Tuition Fee	28000.00
Special Fee	
University Fee	
Annual Administration Fee	
Student Affiliation Fee	
Students Welfare Fund	
SSIP	
University Union Fund	
	7000.00

The Tuition fee, special fee, university fee and caution deposit etc shall be remitted in the college office at the time of admission. The fees except the Caution Deposit (CD) shall be remitted for the subsequent years at the beginning of the class.

SC/ST/OEC candidates have to remit Rs. 100/- as caution deposit in the college office.

- Absence from the college on any ground shall not be an excuse for non-payment of fees at the scheduled time.
- Fees are collected at the Office Counter during working hours (from 9.30 a.m. to 4.30 p.m.). Students are advised to keep the receipts for future reference, if needed.

- (c) If a student leaves the college at any time of the academic year, he / she will have to pay the full fees for the whole academic year, and the fees paid shall not be refunded.
- (d) Caution deposit: CD, after adjusting the dues, if any, is refunded on receipt of an application from the student in the prescribed form. The student shall be responsible to claim the refund immediately after the completion of the course.
- (e) Fee Concession: Students belonging to S.C / S.T. / O.E.C can avail fee concession if they produce caste and income certificate at the beginning of the course and apply in the prescribed form. Students belonging to O.B.C. are eligible for fee concession only if their annual income does not exceed the limit set by the Government.

14.5. Issue of Certificates

- (a) Documents submitted at the time of admission will not be returned before the completion of the course. Hence, sufficient number of attested copies of the documents shall be procured before submission. However, in urgent cases, certificates could be returned temporarily on payment of Rs. 200/- as security fee.
- (b) Transfer certificate shall be issued only after the payment of all dues to the college and the hostel.
- (c) A student who needs a certificate of transfer, character, conduct, age, marks, identification. etc. shall apply one day in advance to the Principal in writing, accompanied with a fee of Rs. 50/-, stating the year, the class number and home address. Conduct certificate will be issued only once and that will be at the end of the course.

15. Hostels

- (a) Management of the college runs St. Joseph's Hostel for male students. The hostel Warden, appointed by the Manager will look after the discipline and day today management of the hostels, as per the directives of the Manager.
- (b) Few seats are available for female students in Pope John, Holy Family and Suvidhya Hostels run by religious nuns.
- (c) Students can reside either at their houses or in any of the approved hostels during their training period. They are not permitted to reside in any private houses or with the relatives without the consent of their parents.

- (d) Any change of residence or address during the training period shall be informed to the Principal immediately.
- (e) Students shall abide by the rules and regulations of the respective hostels. If they have any complaint, it can be reported to the Principal and his/her decision shall be final.

16. Facilities Available

(a) Value Added Courses

The college provides the following value added courses to cater to the special requirements of our students.

Computer Proficiency course

The institute conducts a Computer Proficiency course for the B.Ed. students as part of equipping them with the most advanced technologies in the area of computer application in the process of teaching and learning.

Remedial English Course

English as an international link language has attained greater significance today in the context of globalization. Looking forward to the challenges that it poses for the teachers of today, the institute offers a Remedial English Course for all students of B.Ed. course.

Add on Courses

The college has introduced a handful of value added courses to provide diverse learning experiences to our students

1. **Course in Special Education**
2. **Course in Soft Skill Training**
3. **Course in Mobile Learning**
4. **Course in Pedagogic Theatre**
5. **Course in Yoga for Growth and Development**

Course in Life Skills

A course in life skills is offered to our students to groom them into complete professionals capable of realizing the human potential of their own and their students to the maximum. Training in life skills make our students face the challenges of the profession with ease and satisfaction.

Coursera

The college helps students to freely avail online courses of various prestigious universities across the globe in association with Coursera

(b) Library

The college has more than 20000 books on different subjects, 49 sets of Encyclopedias and 68 Dictionaries. The college subscribes 31 Journals, 15 periodicals, 5 weeklies and 5 Newspapers. For ready reference digital collection of AERA journals published up to the period of December 2000 and 1,100 back volumes of different educational journals are kept in the library. The library is fully automated through ILS Koha, an open source automation software, with bar-coding and gateway register. The library also subscribes Inlibnet's NList membership for accessing E-resources. The library has internet and reprographic facilities. A good collection of educational DVD/CDs are also available in the library.

Library Rules

- (a) All students are members of the college library.
- (b) Students shall produce their identity cards for entering the library.
- (c) Silence is observed in the library.
- (d) Library is open from 9.00 a.m. to 5.00 p.m. on all working days. Library remains closed on Sundays and other public holidays.
- (e) Readers' tickets are issued to students. All such tickets shall be returned to the library at the end of the academic year. In case tickets are lost, the student has to pay a fine of Rs.50/- per ticket.
- (f) Requests for books must be made during the morning session. No books will be issued to messengers.
- (g) Students shall ordinarily be allowed to borrow 2 books at a time for a period of 10 days. A book may be renewed for a second time for a period of 3 days.
- (h) Absence is not a cause for not returning the books on due dates. A fine of Rs.1/- per day per book is levied if books are not returned on the due date.
- (i) Marking or writing in books is forbidden. The last borrower is responsible for any defect or mutilation, which are not pointed out at the time of taking the books. A new copy of the same book shall be replaced for the

book lost or mutilated within a month from the due date. Students may freely select books from the shelves. They can lay the books flat on the shelves after reference. Books shall not be misplaced. Library Catalogue index is given in the last section of this handbook.

- (j) Students are allowed to take only one notebook into the library. Other belongings should be kept in the shelves at the entrance.
- (k) The Librarian may reserve any book to the Reference Section of the Library at the direction of the Principal.
- (l) Reference Books can be consulted in the Library. They shall not be taken out of the Library.
- (m) Reading materials shall not be removed from the Reading Room without the permission of the Librarian.
- (n) The Librarian is authorised to carry out all the provisions of these rules including levying of fine.
- (o) Members of the teaching staff will ordinarily be allowed to borrow ten books at a time for a period up to 14 days.

(c) Educational Technology and Micro -teaching Laboratory

To acquire adequate knowledge and skill in the application of information technology in the teaching-learning situations the college has a well furnished educational technology laboratory equipped with Smart Board, Over Head Projector, Digital Video Camera, L.C.D, etc.

(d) Language Laboratory

To enhance the proficiency of communicative English the college has established Language laboratory with 15 computers having ORELL Language Lab Software and internet connection

- (e) **Computer Laboratory:** The College has taken initiative in spreading Computer literacy in this village since 1988. Computer Education is imparted to B.Ed. students in the Computer laboratory with internet and all other allied supporting systems required for a well-equipped and advanced Computer Centre. Training programmes for data analysis through thorough SPSS package is available in the computer laboratory.
- (f) **Psychology Laboratory:** As per the guidelines of the N.C.T.E the college has a Psychology Laboratory. Verbal, non-verbal and performance tests are available in the lab. Students are given practical sessions to familiarise themselves with various psychological tests and

obtain practical skills in their administration, scoring and interpretation.

- (g) **Mathematics Laboratory:** The college has a well established Mathematics Laboratory for the use of student teachers of Mathematics. It is equipped with different types of models for teaching Mathematics. The descriptions of models and a software named 'learnersoft' describing the functioning of models through animations are also available in the laboratory. These models can be used by the teacher or the students to explore, to learn, to stimulate interest and develop favourable attitude towards Mathematics.
- (h) **Science Laboratory:** A well equipped science laboratory is functioning in the college. The laboratory is equipped with various apparatus for conducting experiments in Physics/Chemistry/Biology that are appropriate for high school classes. The teacher trainees can make use of the laboratory facilities for conducting demonstrations/ experiments.
- (i) **Social Science laboratory:** The College has a well equipped social science laboratory. It is equipped with apparatuses and materials required for the subject, which helps in creating and maintaining a much needed congenial atmosphere for effective learning.
- (j) **Physical Education facilities and Gymnasium:** Considering the importance of Physical health and physical education for teacher trainees, the physical education department organizes various indoor and outdoor programmes. The Gymnasium of the college has necessary fitness equipments. The college has a well maintained Indoor Stadium for Volley ball and Shuttle Badminton. The college ground has the facilities for basketball, volley ball and shuttle badminton. For other purposes the grounds of sister institutions are shared.
- (k) **Biology Museum:** The college has a unique biology museum with specimen of different Human developmental stages, organs, Coelenterates, Nemetodes, Annelides, Athropdes, Molluscs, Echinodermates, Fishes, Amphibians, Reptiles, Skeletal systems of different organisms, Stuffed specimens and Botanical specimens.
- (l) **Prayer Room:** The teacher trainees can make use of the prayer room for silent prayer, meditation and interreligious prayer meetings.
- (m) **Music Room:** Students talented in fine arts or desirous of developing

their musical talents can make use of the music room in the college and quite a few instruments are available there.

(n) **Rest Rooms:** The college has well furnished restrooms for gents and ladies

17. Co-Curricular Activities: Ample opportunities are provided in the college for the integral development of personality of our students as well as to train them as good teachers. Co-curricular activities are given great importance with a view to train student teachers to enrich their school life. College union, Cultural club, Debating club, Spiritual Animation Cell, Women's cell, Nature Club, Academic Extension Cell, Career/ Placement Cell, Sports Clubs etc., are geared to facilitate development of various skills and abilities of each student, under the guidance of the faculty members.

(a) College Union

The general association of the college is the College Union. The Union Members shall be elected through the parliamentary election procedure and the union shall function as per the directives of the University and the Management. The Union members are expected to behave beyond narrow party politics. Principal can take any action, including dismissal, against those not behaving as expected of a teacher trainee.

(b) Cultural Club

The cultural club functions in the college to identify and promote the cultural and artistic talents of the student teachers and to inculcate the sense of belongingness, team work, coordination and amiability.

(c) Debating & Oratory Club

The objectives of debating club are to equip the teacher trainees to respond creatively to the social issues and to improve their presentation skills and general knowledge.

(d) Spiritual Animation Cell

The purpose of spiritual animation cell is to impart a holistic vision of life, to reflectively review the success and failures of life and to develop an interior dimension among the teacher trainees.

(e) Women's Cell

The objectives of the women cell of the college is to make women realise their equal rights and responsibility in building a just and humane

society and to empower them with leadership qualities.

(f) Nature & Tourism Club

The Nature Club of this college functions with the motto: "Let us Live, Let the Earth Live." It aims at making the teacher trainees realise the dynamic relationship between Human beings and Nature.

(g) Social Extension Club

To impart a sense of social awareness and to understand the plight of less privileged people of the locality the college undertakes different Social extension activities like visit of special schools, houses of destitute and orphanages, free tuition for poor students of the locality, training for the peoples of the locality in vermiculture and mushroom cultivation, reviving of rivers etc.

(h) Career/ Placement Cell

Career / placement cell functions in the college to impart information to the teacher trainees about the teaching opportunities in India and abroad as well as to provide training to qualify different competitive examinations in teaching profession.

(i) Guidance and Counselling Cell

The Guidance and Counselling Cell in the college functions to provide guidance and counselling for the needy students.

(j) Film and Documentation Cell

Film and Documentation Cell documents all the events held in the college. The club also organizes film festivals.

Rules for the activities of association/clubs

- (a) The Principal shall be the ex-officio President of all the associations/ Clubs. Staff members shall be in charge of each association/ club. In all matters connected with the associations, the final decision shall rest with the Principal.
- (b) There shall be an Executive Committee for each Association, consisting of President and Secretary. Their duty shall be to plan and co-ordinate such programmes as would deem suitable to meet the curricular and co-curricular aims.
- (c) The Secretaries shall make arrangements for all ordinary and extra ordinary programmes subject to the prior approval of the Principal. They shall co-ordinate these programmes under the leadership of the College

Union. The Secretary shall be responsible to keep a record and account of the activities of each association.

- 18 **Faculty Development programme:** The college organises Seminars workshops and Refresher courses for teachers in collaboration with U.G.C., M.G. University, KSCSTE, KSHEC and other professional organizations.

- 19 **Publications:** The College has published books for the benefit of students and teachers. It has published a few books under the Extension department. Dr. T.T. Joseph, Fr. (Dr.) K.M. Rajan, Dr. V.T. Mathew, Dr. Varghese K. Cheriyan, Dr. K.M. Benny, Fr. (Dr.) Thomas P.J., Dr. Tessy Joseph Kallarakal, Fr. (Dr.) Sibichen K.K., Dr. Anisha V. Gopalakrishnan and a few other members of the teaching faculty have published books. The college has published Proceedings of the U.G.C. sponsored National Seminars/workshops on Reflective Practice: A Tool for Professional Development of Teachers, Scientific Excellence of Yoga: A Multi-Sectoral Dialogue, Pro-active Stress Coping Strategies for Developing Mental Well Being and In Pursuit of Excellence: Making Sense of Education. Every year college publishes a News Letter. Since 2011 the college is publishing an academic journal titled: *The Ground Builder: An Attempt to Recast Quality Education with ISSN 2249 - 9911*.

20. **Scholarships/Endowments**

As a token of appreciation and act of encouragement to our hardworking students, the Management has instituted several scholarships and awards for meritorious students.

- (a) **FOSSA Young Promising Teacher Award:** on behalf of FOSSA 1983 batch alumni have instituted a young promising teacher award for the best outgoing student teacher from B.Ed. Degree Programme of the college.
- (b) **Fr. Joseph James' Endowment for Value Education:** Rev. Fr. Joseph James CMI, former Principal of the college, has instituted an endowment for Value Education. A cash award from the interest of an endowment of Rs. 1000/- is given each year to the student who secures the highest mark for value education lesson plans.

The following Endowments are instituted in such a way that the bank interest of the amount be distributed as prizes to the concerned student who scores highest mark in the B.Ed. Degree examination held by the

University every year.

- (c) **Prof. T. K. Thomas Endowment for the highest mark in Theory Part:** Prof. T.K. Thomas, Lecturer in English Department who took voluntary retirement in 1980, has instituted an endowment for an amount of Rs1500/-
- (d) **Fr. Thomas Kalarickal Endowment for Educational Psychology:** The FOSSA has instituted a cash award from the interest of an endowment of Rs. 1000/- in the name of Rev. Fr. Thomas Kalarickal CMI, former Principal of the college.
- (e) **Dr. T. T. Joseph Memorial Scholarship for Physical Science:** Colleagues and students of Dr .T. T. Joseph, Lecturer in Physical Science till his death on 6-9-1982, have instituted a cash award from the interest of an endowment of Rs. 1001/- in his memory.
- (f) **Fr. Joseph James Award for Natural Science:** Rev. Fr. Joseph James CMI, former Principal, has instituted another cash award from the interest of an endowment of Rs. 1500/- for the student scoring highest mark in Natural Science.
- (g) **Prof. M.A. Alexander Endowment for Social Studies:** The students of batch 1987-88 have instituted a cash award from the interest of an endowment of Rs. 1500/- to perpetuate the services of Prof. M.A. Alexander who retired on 31-3-1988.
- (h) **Prof. C.K. Thomas Endowment for Mathematics:** Prof. C.K. Thomas, Lecturer in Mathematics, has instituted a cash award from the interest of an endowment of Rs. 2001/- for the student scoring highest mark in Mathematics.
- (i) **Prof. Ignatius John Endowment** is awarded for both men and women sports champions of the college.
- (j) **Dr. V.T. Mathew Endowment for B.Ed. Practical Examination:** Dr. V.T. Mathew, former Principal, has instituted a cash award from the interest of an endowment of Rs. 2500/- for the student scoring highest mark in B.Ed. Practical Examination.

Distribution of the Awards: The Scholarships and Endowment prizes are awarded to the winners each year on the subsequent College Day/Merit Day Celebrations. The winners are expected to be present personally to accept the award.

e-grantz

The college makes provisions for its eligible students to avail e-grantz.

21. Parent- Teacher Association

- (a) "St. Joseph's Training College Parent- Teacher Association" is functioning effectively in the college. The aim of PTA is to establish better rapport between parents and teachers as well as between teachers and students. The main objectives of the association are:
- i. To promote healthy relations among the members of the Association;
 - ii. To promote co-curricular and cultural activities of the college;
 - iii. To improve the infrastructural facilities of the college;
 - iv. To provide better educational amenities to the students;
 - v. To provide scholarships, text books, note books and other essentials to deserving students;
 - vi. To introduce innovative and effective teacher training programmes; and
 - vii. To perform any other function that the Association may deem fit.
- (b) The ordinary membership of PTA is open to all the parents/guardians of all the students admitted in the college. The Manager or his nominee, the Principal and all the members of the faculty shall be the Executive members of the PTA.

22. FOSSA

The college has a Former Staff and Students Association called FOSSA. It has instituted the award described in the 20(a). Every year an annual get together is organized and Jubilarians day is also organized along with this. Annual Meeting of FOSSA will be held on the Second Saturday of December every year.

23. Grievance Redressal Cell

It is natural that grievances occur in social behaviour. To suppress them makes one unhealthy and weaker. Grievance Redressal Cell is functioning in the college to settle such grievances. It does justice in three tiers.

For students	Tier I	:	Class teacher
	TierII	:	Students' Advisor
	Tier III	:	Staff Council consisting of the

			Principal (Convenor), Students' Advisor/Senior Staff member and the concerned class teacher.
For Staff	Tier I	:	Staff Secretary/ Superintendent
	Tier II	:	Principal
	Tier III	:	Management Council consisting of the Manager (Convenor), Principal and Staff Secretary/Suptdt.

Any matter of complaint or act of indiscipline shall be submitted to the concerned class teacher. If the complainant is denied justice, he/she shall approach tier II. If justice is denied there, the third tier can be approached. Similarly, if there is any grievance that need justice for teaching and non-teaching staff, it shall be reported to Staff Secretary by the faculty or to the Office Superintendent by the Administrative staff.

24. **Surprise Inspection Squads & Ethics Committee**

Surprise inspection squads & Ethics Committee is functioning in the college in order to check the use of mobile phone for non-academic purposes, obscene cinematic dances & fashion shows and to take strict action in this regard.

25. **Anti-harassment Cell**

Anti-harassment cell in the college works towards the prevention of any kind of harassment mental and physical, against women.

26. **Tobacco Control Cell**

The objective of the Tobacco control Cell is to prevent consumption of chewable tobacco such as pan masala, ghutka and other tobacco products.

27. **Anti-ragging Cell**

Anti-ragging Cell functions in this institution to prohibit, prevent & eliminate the scourge of ragging including any conduct by any student(s). On any reported incident of ragging, the Head of institution will file a First Information Report (FIR) within 24 hours of receipt of such information and report the occurrence of the incident of ragging to the District Level Anti-Ragging Committee & the Nodal Officer of M.G. University. The institution will also continue with its own enquiry and strict disciplinary action will be taken.

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3	AGRICULTURE	630
4	ALGEBRA	512
5	AMERICAN HISTORY	973
6	ANATOMY	611
7	ANIMAL HUSBANDRY	636
8	APPLICATION SOFTWARE	005.3
9	APPLIED LINGUISTIC	418
10	APPLIED PSYCHOLOGY	158
11	APTITUDE	153.94
12	ARITHMETIC	513
13	ART EDUCATION	370.118
14	ATLAS, MAP	912
15	ATTITUDE	152.452
16	AUDIO VISUAL MATERIALS	371.33
17	BIBLE	220
18	BIOCHEMISTRY	574.192
19	BIOGRAPHY OF SCIENTISTS	509.2
20	BIOLOGY TEXTBOOK	574 TB
21	BIOLOGY	574
22	BOTANY	581
23	BRITISH HISTORY	941
24	CATECHISM	238
25	CATHOLIC THEOLOGY	230.042
26	CELL BIOLOGY	574.87
27	CHARACTER	155.2
28	CHEMISTRY TEXT BOOKS	540TB
29	CHEMISTRY	540
30	CHILD PSYCHOLOGY	155.4
31	CHRISTIAN THEOLOGY	230
32	CHURCH HISTORY	270
33	COGNITION	153.4
34	COMMERCE	380
35	COMMUNICATION	153.6
36	COMPARATIVE EDUCATION	370.195
37	COMPUTER ARCHITECTURE	004.22
38	COMPUTER DICTIONARY & ENCYCLOPEDIAS	004.03
39	COMPUTER DIRECTORY	001.7
40	COMPUTER FUNDAMENTALS	004
41	COMPUTER GRAPHICS	006.6
42	COMPUTER HARDWARE	001.644
43	COMPUTER HISTORY	004.09
44	COMPUTER NETWORKS	004.6

45	COUNSELLING	371.41
46	CURRICULUM	375
47	DATABASE MANAGEMENT	005.74
48	DELINQUENT AND PROBLEM STUDENT	371.93
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50	DICTIONARIES, ENCYCLOPEDIAS OF CHRISTIANITY	203
51	DICTIONARY OF EDUCATION	370.3
52	DICTIONARY OF SCIENCE	503
53	DIFFERENTIAL EQUATIONS	515.35
54	DIRECTORY	370.25
55	DISEASES	616
56	ECONOMICS	330
57	EDUCATION COMMISSION REPORT	370 CR
58	EDUCATION DIRECTORIES	373.0025
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60	EDUCATIONAL PSYCHOLOGY	370.15
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62	EDUCATIONAL PHILOSOPHY	370.1
63	EDUCATIONAL SOCIOLOGY	370.19
64	EDUCATIONAL SURVEY	370.723
65	EDUCATIONAL TECHNOLOGY	371.3
66	EDUCATIONAL TESTS & EXAMINATIONS	371.271
67	ELECTRICITY	537
68	ELEMENTRY EDUCATION	372
69	EMOTIONALLY DISTURBED STUDENT	371.94
70	EMOTIONS & FEELINGS	152.4
71	ENCYCLOPEDIA	030
72	ENGINEERING	620
73	ENGLISH DICTIONARY	423
74	ENGLISH DRAMA	822
75	ENGLISH ESSAYS	824
76	ENGLISH FICTION	823
77	ENGLISH GRAMMAR	425
78	ENGLISH LITERATURE	820
79	ENGLISH MALAYALAM DICTIONARY	494.812321
80	ENGLISH MISCELLANEOUS WRITINGS	828
81	ENGLISH POETRY	821
82	ENGLISH TEXTBOOK	420 TB
83	ENGLISH	420
84	ENVIRONMENTAL PSYCHOLOGY	155.9
85	ENVIRONMENTAL SCIENCE	577.071
86	EXCEPTIONAL CHILDREN	155.45
87	EXPERIMENTAL PSYCHOLOGY	152
88	FIRST AID	616.0252
89	FOREIGN LANGUAGES	400F
90	GANDHISM	320.55
91	GENERAL BIOGRAPHY	920

92	GENERAL COLLECTIONS	080
93	GENERAL KNOWLEDGE	001
94	GENERAL PSYCHOLOGY	150
95	GENERAL SCIENCE SYLLABUS	500.202 SYL
96	GENERAL SCIENCE	500
97	GEOGRAPHY	910
98	GEOLOGY	551
99	GEOMETRY	516
100	GIFTED STUDENT	371.95
101	GUIDANCE & COUNSELLING	371.4
102	GUIDANCE	371.42
103	HAND BOOK OF SCIENCE & TEACHERS GUIDE	500.202
104	HANDBOOK OF ENGLISH	420.202
105	HEALTH EDUCATION	613
106	HEARING DISABLED	371.912
107	HIGHER EDUCATION	378
108	HINDUISM	294.5
109	HISTORY OF EDUCATION	370.9
110	HISTORY OF MATHEMATICS	510.9
111	HISTORY OF SCIENCE	509
112	HISTORY	900
113	HOME SCIENCE	643.58
114	IMAGINATION & CREATIVITY	153.3
115	INDIAN EDUCATION	370.954
116	INDIAN HISTORY	954
117	INDIAN PHILOSOPHY	181.4
118	INDIVIDUAL DIFFERENCE	155.22
119	INFORMATION TECHNOLOGY	004IT
120	INORGANIC CHEMISTRY	546
121	INTELLIGENCE	153.9
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123	ISLAM	297
124	JOURNALS & PERIODICALS	050
125	KERALA HISTORY	954 K
126	LATIN	470
127	LEADERSHIP	158.4
128	LEARNING	153.15
129	LETTERS	826
130	LIBRARY & INFORMATION SCIENCE	020
131	LINGUISTICS	410
132	LOGIC	160
133	MALAYALAM DICTIONARY	494.8123
134	MALAYALAM DRAMA	894.8122
135	MALAYALAM ESSAYS	894.8124
136	MALAYALAM FICTION	894.8123
137	MALAYALAM LITERATURE	894.812
138	MALAYALAM POETRY	894.8121

139	MATHEMATICAL ANALYSIS	515
140	MATHEMATICIANS	510.92
141	MATHEMATICS PERIODICALS	510.5
142	MATHEMATICS TEXTBOOK	510 TB
143	MATHEMATICS	510
144	MEASUREMENT & EVALUATION	371.26
145	MEDICAL DICTIONARY	610.3
146	MEDICAL EDUCATION	610.7
147	MEDICAL SCIENCE	610
148	MEMORY	153.1
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150	METHODS OF INSTRUCTION	371.3028
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152	MIND	123.2
153	MORAL EDUCATION	370.114
154	MOTIVATION	153.8
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158	OPTICS	535
159	ORGANIC CHEMISTRY	547
160	ORGANIC EVOLUTION & GENETICS	575
161	PAINTING	750
162	PERCEPTION	153.7
163	PERSONALITY	155.25
164	PHARMACOLOGY	615.1
165	PHILOSOPHY OF MATHEMATICS	510.1
166	PHILOSOPHY OF SCIENCE	501
167	PHILOSOPHY	100
168	PHONETIC	421
169	PHYSICAL CHEMISTRY	541
170	PHYSICAL EDUCATION	613.7
171	PHYSICALLY HANDICAPPED	371.91
172	PHYSICS TEACHER, SCIENCE TEACHER GUIDE	500.74
173	PHYSICS TEXT BOOKS	530 TB
174	PHYSICS	530
175	POLITICAL SCIENCE	320.9
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197	SCIENCE TEXTBOOK	500 TB
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200	SOCIAL PSYCHOLOGY	302
201	SOCIAL SCIENCE TEXTBOOK	300 TB
202	SOCIAL SCIENCES	300
203	SOCIALLY AND CULTURALLY DEPRIVED	371.967
204	SOCIOLOGY	301
205	SPACE SCIENCE	500.5
206	SPECIAL EDUCATION	371.9
207	SPEECHES	825
208	STATISTICAL ANALYSIS	519.5
209	STATISTICS IN EDUCATION	370.21
210	SUPW & WORK EXPERIENCE	370.116
211	SYNONYMS & ANTONYMS	423.1
212	TEACHER EDUCATION	370.71
213	TEACHING OF CHEMISTRY	540.7
214	TEACHING OF ENGLISH	420.7
215	TEACHING OF GEOGRAPHY	910.7
216	TEACHING OF HISTORY	907
217	TEACHING OF MATHEMATICS	510.7
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219	TEACHING OF PHYSICAL SCIENCE	500.207
220	TEACHING OF PHYSICS	530.7
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232	YOGA	613.7046
233	ZOOLOGY	591

CALENDAR

2020 - 2021

JUNE 2020

1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri		World Environment Day
6	Sat	H	
7	Sun	H	
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat		
14	Sun	H	
15	Mon		
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	
29	Mon		
30	Tue		

JULY 2020

1	Wed		
2	Thu		
3	Fri	H	St. Thomas Day
4	Sat		
5	Sun	H	
6	Mon		
7	Tue		
8	Wed		
9	Thu		
10	Fri		
11	Sat		World population Day
12	Sun	H	
13	Mon		
14	Tue		
15	Wed		
16	Thu		
17	Fri		
18	Sat		
19	Sun	H	
20	Mon	H	Karkidaka Vavu
21	Tue		
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		
31	Fri	H	Bakrid

AUGUST 2020

1	Sat		
2	Sun	H	
3	Mon		
4	Tue		
5	Wed		
6	Thu		Hiroshima Day
7	Fri		
8	Sat		
9	Sun	H	
10	Mon		
11	Tue		
12	Wed		International Youth Day
13	Thu		
14	Fri		
15	Sat	H	Independence Day
16	Sun	H	
17	Mon		
18	Tue		
19	Wed		
20	Thu		
21	Fri		
22	Sat		
23	Sun	H	
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri	H	Ayyankali Jayanthi
29	Sat		
30	Sun	H	
31	Mon	H	Thiruvonam

SEPTEMBER 2020

1	Tue	H	Third Onam
2	Wed	H	Sree Narayana Guru Jayanthi
3	Thu		
4	Fri		
5	Sat		Teacher's Day
6	Sun	H	
7	Mon		
8	Tue		International Literacy Day
9	Wed		
10	Thu		
11	Fri		
12	Sat		
13	Sun	H	
14	Mon		
15	Tue		
16	Wed		World Ozon Day
17	Thu		
18	Fri		
19	Sat		
20	Sun	H	
21	Mon	H	Sree Narayana Guru Samadhi
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	Sun	H	
28	Mon		
29	Tue		
30	Wed		

OCTOBER 2020

1	Thu		
2	Fri	H	Gandhi Jayanthi
3	Sat		
4	Sun	H	World Food Day
5	Mon		World Teacher's Day
6	Tue		
7	Wed		
8	Thu		
9	Fri		World Post Day
10	Sat		World Mental Health Day
11	Sun	H	
12	Mon		
13	Tue		
14	Wed		
15	Thu		
16	Fri		
17	Sat		
18	Sun	H	
19	Mon		
20	Tue		
21	Wed		
22	Thu		
23	Fri		
24	Sat	H	UN Day, Mahanavami
25	Sun	H	
26	Mon	H	Vijayadasmi
27	Tue		
28	Wed		
29	Thu	H	Milad-i-Sherif
30	Fri		
31	Sat		

NOVEMBER 2020

1	Sun	H	
2	Mon		
3	Tue		
4	Wed		
5	Thu		
6	Fri		
7	Sat		
8	Sun	H	
9	Mon		
10	Tue		World Science Day for Peace and Development
11	Wed		
12	Thu		
13	Fri		
14	Sat		Children's Day
15	Sun	H	
16	Mon		
17	Tue		
18	Wed		Universal Children's Day
19	Thu		
20	Fri		
21	Sat		
22	Sun	H	
23	Mon		
24	Tue		
25	Wed		
26	Thu		
27	Fri		
28	Sat		
29	Sun	H	
30	Mon		

DECEMBER 2020

1	Tue		World AIDS Day
2	Wed		
3	Thu		International Day of Persons with Disabilities
4	Fri		
5	Sat		
6	Sun	H	
7	Mon		
8	Tue		
9	Wed		
10	Thu		Human Rights Day
11	Fri		
12	Sat		
13	Sun	H	
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun	H	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri	H	Christmas
26	Sat		
27	Sun	H	
28	Mon		
29	Tue		
30	Wed		
31	Thu		

JANUARY 2021

1	Fri		
2	Sat		
3	Sun	H	Feast of St. Kuriakose Elias Chavara
4	Mon		
5	Tue		
6	Wed		
7	Thu		
8	Fri		
9	Sat	H	Second Saturday
10	Sun	H	
11	Mon		
12	Tue		National Youth Day (Birthday of Swami Vivekananda)
13	Wed		
14	Thu		
15	Fri		
16	Sat		
17	Sun	H	
18	Mon		
19	Tue		
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun	H	
25	Mon		Indian Voters Day
26	Tue	H	Republic Day
27	Wed		
28	Thu		
29	Fri		
30	Sat		Martyrs Day (Mahatma Gandhi's Martyrdom)
31	Sun	H	

FEBRUARY 2021

1	Mon		
2	Tue		
3	Wed		
4	Thu		World Cancer Day
5	Fri		
6	Sat		
7	Sun	H	
8	Mon		
9	Tue		
10	Wed		
11	Thu		
12	Fri		
13	Sat	H	Second Saturday
14	Sun	H	
15	Mon		
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat		
21	Sun	H	
22	Mon		
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	National Science Day

MARCH 2021

1	Mon		
2	Tue		
3	Wed		
4	Thu		
5	Fri		
6	Sat		
7	Sun	H	
8	Mon		International Women's Day
9	Tue		
10	Wed		
11	Thu	H	Maha Sivarathri
12	Fri		
13	Sat	H	Second Saturday
14	Sun	H	
15	Mon		
16	Tue		
17	Wed		
18	Thu		
19	Fri		
20	Sat		International Day of Happiness
21	Sun	H	World Poetry Day
22	Mon		World Water Day
23	Tue		
24	Wed		
25	Thu		
26	Fri		
27	Sat		
28	Sun	H	
29	Mon		
30	Tue		
31	Wed		

APRIL 2021

1	Thu	H	Mounty Thursday
2	Fri	H	Good Friday
3	Sat		
4	Sun	H	
5	Mon		
6	Tue		
7	Wed		World Health Day
8	Thu		
9	Fri		
10	Sat	H	Second Saturday
11	Sun	H	
12	Mon		
13	Tue		
14	Wed	H	Vishu, Dr Ambedkar Day
15	Thu		
16	Fri		
17	Sat		
18	Sun	H	
19	Mon		
20	Tue		
21	Wed		
22	Thu		World Earth Day
23	Fri		
24	Sat		
25	Sun	H	
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		

MAY 2021

1	Sat	H	May Day
2	Sun	H	
3	Mon		
4	Tue		
5	Wed		
6	Thu		
7	Fri		
8	Sat	H	Second Saturday
9	Sun	H	
10	Mon		
11	Tue		
12	Wed		
13	Thu	H	Idul Fitr
14	Fri		
15	Sat		
16	Sun	H	
17	Mon		World Telecommunication Day
18	Tue		
19	Wed		
20	Thu		
21	Fri		
22	Sat		
23	Sun	H	
24	Mon		
25	Tue		
26	Wed		
27	Thu		
28	Fri		
29	Sat		
30	Sun	H	
31	Mon		

JUNE 2021

1	Tue		
2	Wed		
3	Thu		
4	Fri		
5	Sat		World Environment Day
6	Sun	H	
7	Mon		
8	Tue		
9	Wed		
10	Thu		
11	Fri		
12	Sat	H	Second Saturday
13	Sun	H	
14	Mon		
15	Tue		
16	Wed		
17	Thu		
18	Fri		
19	Sat		
20	Sun	H	
21	Mon		
22	Tue		
23	Wed		
24	Thu		
25	Fri		
26	Sat		
27	sun	H	
28	Mon		
29	Tue		
30	Wed		

JULY 2021

1	Thu		
2	Fri		
3	Sat		
4	Sun	H	
5	Mon		
6	Tue		
7	Wed		
8	Thu		
9	Fri		
10	Sat	H	Second Saturday
11	Sun	H	World Population Day
12	Mon		
13	Tue		
14	Wed		
15	Thu		
16	Fri		
17	Sat		
18	Sun	H	
19	Mon		
20	Tue	H	Bakrid
21	Wed		
22	Thu		
23	Fri		
24	Sat		
25	Sun	H	
26	Mon		
27	Tue		
28	Wed		
29	Thu		
30	Fri		
31	Sat		

AUGUST 2021

1	Sun	H	
2	Mon		
3	Tue		
4	Wed		
5	Thu		
6	Fri		Hiroshima Day
7	Sat		
8	Sun	H	
9	Mon		
10	Tue		
11	Wed		
12	Thu		International youth Day
13	Fri		
14	Sat	H	Second Saturday
15	Sun	H	
16	Mon		
17	Tue		
18	Wed		
19	Thu	H	Muharam
20	Fri	H	First Onam
21	Sat	H	Thiruvonam
22	Sun	H	
23	Mon	H	Sree Narayana Guru Jayanthi
24	Tue		
25	Wed		
26	Thu		
27	Fri		
28	Sat	H	Ayyankali Jayanthi
29	Sun	H	
30	Mon	H	Sree Krishna Jayanthi
31	Tue		

SEPTEMBER 2021

1	Wed		
2	Thu		
3	Fri		
4	Sat		
5	Sun	H	
6	Mon		
7	Tue		
8	Wed		International Literacy Day
9	Thu		
10	Fri		
11	Sat	H	Second Saturday
12	Sun	H	
13	Mon		
14	Tue		
15	Wed		
16	Thu		World Ozon Day
17	Fri		
18	Sat		
19	Sun	H	
20	Mon		
21	Tue	H	Sree Narayana Guru Samadhi
22	Wed		
23	Thu		
24	Fri		
25	Sat		
26	Sun	H	
27	Mon		
28	Tue		
29	Wed		
30	Thu		

OCTOBER 2021

1	Fri		
2	Sat	H	Gandhi Jayanthi
3	Sun	H	
4	Mon		World Food Day
5	Tue		World Teacher's Day
6	Wed		
7	Thu		
8	Fri		
9	Sat	H	Second Saturday
10	Sun	H	World Mental Health Day
11	Mon		
12	Tue		
13	Wed		
14	Thu	H	Mahanavami
15	Fri	H	Vijayadasmi
16	Sat		
17	Sun	H	
18	Mon		
19	Tue	H	Milad-i-Sherif
20	Wed		
21	Thu		
22	Fri		
23	Sat		
24	Sun	H	UN Day
25	Mon		
26	Tue		
27	Wed		
28	Thu		
29	Fri		
30	Sat		
31	Sun	H	

30. COLLEGE GOVERNING BODY*Manager*

Fr. Mathews Chakkalackal CMI

Principal

Dr. Varghese K. Cheriyan

Educationalist

Dr. C.V. Ananda Bose IAS

Special Invitee from sister institution

Fr. James Mullassery CMI

Nominee of the Manager

Fr. (Dr.) Thomas P.J. CMI

Representatives of Management

Fr. Mathew Polachira CMI

Fr. Thomas Kallukalam CMI

Senior Member of Teaching Staff

Dr. Tessy Joseph Kallarakal

Representatives of Teaching Staff

Fr. (Dr.) Sibichen K.K. CMI

Dr. Ronu Thomas

31 TEACHERS-IN-CHARGE OF ACTIVITIES

Staff Secretary

Dr. Tessy Joseph

RUSA/NCTE Coordinator & HEC

Dr. Latha Joseph

IQAC Coordinator

Dr. Ronu Thomas

Academic & Course Coordinator

Dr. Ronu Thomas

RUSA/NCTE Secretary

Dr. Ronu Thomas

Affiliation (University), Recognition (NCTE)

Fr. (Dr.) Thomas P.J.

Student Affairs- College Union

Fr. (Dr.) Sibichen K.K.

Online course Coordinator

Dr. Sunitha Susan Jose

Feedback and analysis

Dr. Praveena Gopinath

Value added courses

Dr. Tessy Joseph

ICT:e-learning/google classroom/e-content	Dr. Jisha Baby
Website & Newsletter	Dr. Shaiju Francis
Research Planning Committee	Dr. Anisha V. Gopalakrishnan
Cultural Club	Dr. Praveena Gopinath
FOSSA/PTA/Career & Placement/Stress reduction activities	Dr. K. M. Benny
Nature & Campus beautification Club	Dr. Anisha V. Gopalakrishnan
Magazine & Literary Club	Dr. Sunitha Susan Jose
Women Cell	Dr. Tessy Joseph
Debate & Oratory Club	Dr. Sunitha Susan Jose
Spiritual Animation Cell	Fr. (Dr.) Thomas P.J.
Extension Cell	Dr. Shaiju Francis
Counseling & Mentoring Cell	Fr. (Dr.) Sibichen K.K.
Film & Documentation Cell	Dr. Jisha Baby
Anti-ragging Cell	Dr. Tessy Joseph
Tobacco Control Cell	Dr. Praveena Gopinath

32. DISCIPLINE COMMITTEE

1. Dr. Varghese K. Cheriyan, Principal
2. Fr. (Dr.) Thomas P.J., Asso. Professor in Education
3. Dr. Tessy Joseph, Asso. Professor in Natural Science Education
4. Fr. (Dr.) Sibichen K.K., Asst. Professor in Education
5. Dr. Latha Joseph, Asst. Professor in English Education
6. Dr. Shaiju Francis, Asst. Professor in Social Science Education

33. VARIOUS COMMITTEES FOR ACADEMIC ADMINISTRATIVE AND EXTENSIONAL ACTIVITIES

1. Internal Quality Assurance Cell
2. Curriculum Planning Committee
3. RUSA Project Monitoring Committee

PRAYER

“Lord,
make me an instrument of your peace.
Where there is hatred, let me sow love,
Where there is injury, pardon;
Where there is doubt, faith;
Where there is despair, hope;
Where there is darkness, light;
And where there is sadness, joy.

O Divine Master, grant that
I may not so much seek
to be consoled as to console,
to be understood as to understand,
to be loved, as to love.

For it is in giving that we receive,
It is in pardoning that we are pardoned,
and it is in dying that we are
born to eternal life.”

-Francis of Assisi



Dr. VARGHESE K. CHERIYAN
PRINCIPAL
St. Joseph's Training College
Mannanam, Kottayam
Kerala-686 561