

Form IV
(See sub-rule (3) of rule 8 of NCTE Rules, 1997)

QUESTIONNAIRE FOR INSPECTION

Inspection of Recognised Institutions

(Under Section 13 of the National Council for Teacher Education Act, 1993)

Digitalized Format for Self Appraisal Report

Year of Appraisal 2016-2017

Profile of the Teacher Education Institution

1. Name of the institution St. Joseph's Training College, Mannanam
2. Address for communication St. Joseph's Training College,
Mannanam P.O., Kottayam Dt.
Kerala, Pin 686561
3. Phone No. (with STD Code) 0481 2597347
4. Fax No. 0481 2597347
5. E-mail stjosephstrainingcollege@gmail.com
6. Date of establishment of the institution 1957
7. Course(s) offered B.Ed.

1	2	3	4	5
Name of the course in full	Stage/level	Duration	Year of starting the course	Intake approved
B.Ed.	Under graduate	2 year	1957	50

8. Name of the University/Examining Body to which the institution is affiliated Mahatama Gandhi University, Kottayam
9. Number and date of the order of the Regional Committee granting recognition/Permission (course wise) F No.SRC/NCTE/APS0/.....B.Ed./KL/2015-16/
70551 dtd. 22-7-2015

10. Mode of selection of candidates Yes No
(a) Centralised test at the state level ☐ ☒
(b) Test conducted by the university ☐ ☒
(c) Test conducted by the institution ☐ ☒
(d) Test conducted by an independent agency ☐ ☒
(e) Based on marks obtained in the qualifying examination ☒ ☐
(f) By the management ☐ ☒

11. Criteria for admission :	Yes	No
(a) As per NCTE norms	<input checked="" type="checkbox"/>	<input type="checkbox"/>
(b) Norms superior to NCTE	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(c) In relaxation of NCTE norms with respect to minimum percentage of marks	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(d) In relaxation of NCTE norms with respect to qualifying course	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(e) In relaxation of special eligibility provisions of NCTE norms such as participation in national/regional/state/university level events	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(f) In relaxation of professional experience	<input type="checkbox"/>	<input checked="" type="checkbox"/>
(g) In relaxation of professional experience and performance in qualifying course	<input type="checkbox"/>	<input checked="" type="checkbox"/>

12. Academic calendar of the outgoing academic session	D	D	M	M	Y	Y
(a) Start of admission	<input type="text" value="2"/>	<input type="text" value="6"/>	<input type="text" value="0"/>	<input type="text" value="6"/>	<input type="text" value="1"/>	<input type="text" value="5"/>
(b) Closure of admission	<input type="text" value="3"/>	<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="7"/>	<input type="text" value="1"/>	<input type="text" value="5"/>
(c) Start of teaching	<input type="text" value="0"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="7"/>	<input type="text" value="1"/>	<input type="text" value="5"/>
(d) Last teaching day	<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="0"/>	<input type="text" value="3"/>	<input type="text" value="1"/>	<input type="text" value="7"/>
(e) Number of teaching days	<input type="text" value="2"/>		<input type="text" value="0"/>	<input type="text" value="0"/>		
(f) Number of days of vacation/break during the academic session	<input type="text" value="6"/>		<input type="text" value="1"/>			

13. Practice Teaching at School	
(a) Total number of practicing teaching days	<input type="text" value="4"/> <input type="text" value="0"/>
(b) Minimum number of practice teaching lessons given by each student	<input type="text" value="3"/> <input type="text" value="0"/>

14. Pre-practice teaching at the institution	
(a) Number of pre-practice teaching days (simulated/micro-teaching/any other)	<input type="text" value="3"/> <input type="text" value="0"/>
(b) Minimum number of pre-practice teaching lessons given by each student	<input type="text" value="3"/> <input type="text" value="0"/>
(c) Total number of demonstration lessons held	<input type="text" value="0"/> <input type="text" value="5"/>

15. Examinations

(a) Number of sessional tests held for each paper

	3
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(b) Number of assignments for each paper

	1
--	---

(c) Date of commencement of annual examination

D	D	M	M	Y	Y
2	8	0	3	1	7

(d) Date of declaration of result

D	D	M	M	Y	Y
0	0	0	0	0	0

(e) Date of submission of dissertation
(Post-graduate course)

D	D	M	M	Y	Y

16. Scheme of examination

Yes No

(a) External examination only

	✓
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(b) Internal and external examinations

✓	
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(c) Internal examination only

	✓
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17. Student support and progression

(a) Number of students who appeared in the final examination

			0	4	8
--	--	--	---	---	---

(b) Number of students who passed in the examination

Results to be declared

(c) Number of students who failed in the examination

Results to be declared

(d) Number of students who joined higher studies

4	0
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(e) Number of students who took up teaching employment

4	1
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(f) Number of students who secured employment through the institution

3	0
---	---

18. Teaching Resources

Yes No

(a) Principal/Head of the Department is in position

✓	
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(b) Number of teachers employed on full-time basis

1	2
---	---

(c) Number of teachers employed on part-time basis

0	0
---	---

(d) Number of Guest lecturers engaged

0	0
---	---

(e) Number of teachers on regular scale of pay

1	2
---	---

(f) Number of teachers on consolidated remuneration

0	0
---	---

(g) Number of teachers with qualifications as per NCTE norms

1	2
---	---

(h) Number of teachers yet to qualify NET/SLET

0	0
---	---

(i)	Number of teachers yet to obtain post-graduate degree in education	<table border="1"><tr><td></td><td>0</td></tr></table>		0	
	0				
(j)	Number of teachers without school experience	<table border="1"><tr><td></td><td></td></tr></table>			
19. Professional Development of Teachers					
(a)	Number of teachers who attended in-service courses during the preceding year	<table border="1"><tr><td></td><td>2</td></tr></table>		2	
	2				
(b)	Number of teachers enrolled in part-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	<table border="1"><tr><td></td><td>0</td></tr></table>		0	
	0				
(c)	Number of teachers enrolled in full-time post-graduate course in education (M.Ed./M.A.(Education)/M.Phil)	<table border="1"><tr><td></td><td>0</td></tr></table>		0	
	0				
(d)	Number of teachers enrolled in Ph.D. programme	<table border="1"><tr><td></td><td>3</td></tr></table>		3	
	3				
(e)	Number of teachers who participated in seminars/ conferences/ workshops	<table border="1"><tr><td>1</td><td>2</td></tr></table>	1	2	
1	2				
(f)	Number of papers published by the teachers	<table border="1"><tr><td>1</td><td>0</td></tr></table>	1	0	
1	0				
(g)	Number of teachers who received professional recognition/ awards	<table border="1"><tr><td></td><td>0</td></tr></table>		0	
	0				
20. Land and Building		Yes No			
(a)	Institution functions from its own building	<table border="1"><tr><td>✓</td><td></td></tr></table>	✓		
✓					
(b)	Institution functions from a rented building	<table border="1"><tr><td></td><td>✓</td></tr></table>		✓	
	✓				
(c)	Institution building is under construction	<table border="1"><tr><td></td><td>✓</td></tr></table>		✓	
	✓				
(d)	Institution building is shared for running another course(s)	<table border="1"><tr><td></td><td>✓</td></tr></table>		✓	
	✓				
(e)	Title of the land is on free-hold ownership basis	<table border="1"><tr><td>✓</td><td></td></tr></table>	✓		
✓					
(f)	Title of the land is on long-lease as per law	<table border="1"><tr><td></td><td>✓</td></tr></table>		✓	
	✓				
21. Educational Technology					
(a)	Number of computers with supporting accessories	<table border="1"><tr><td>5</td><td>5</td></tr></table>	5	5	
5	5				
		Yes No			
(b)	Access to Internet	<table border="1"><tr><td>✓</td><td></td></tr></table>	✓		
✓					
(c)	Number of hands - on experience hours provided to each student per week	<table border="1"><tr><td>0</td><td>1</td></tr></table>	0	1	
0	1				
(d)	Number of education related CD-ROMs available	<table border="1"><tr><td>5</td><td>9</td><td>8</td></tr></table>	5	9	8
5	9	8			
(e)	Number of education related video-cassettes available	<table border="1"><tr><td>0</td><td>0</td></tr></table>	0	0	
0	0				
(f)	Number of education related audio-cassettes available	<table border="1"><tr><td>0</td><td>0</td></tr></table>	0	0	
0	0				
		Yes No			
(g)	Website of the institution	<table border="1"><tr><td>✓</td><td></td></tr></table>	✓		
✓					

- | | | | |
|---|--|---|--|
| (h) Availability of LCD projector | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | |
| ✓ | | | |
| (i) Availability of OHP | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | |
| ✓ | | | |
| (j) Availability of TV | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | |
| ✓ | | | |
| (k) Availability of VCR | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | |
| ✓ | | | |
| (l) Availability of public-address system | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | |
| ✓ | | | |

22. Library resources

- | | | | | | | |
|---|---|---|---|---|---|---|
| (a) Number of books in the library | <table border="1"><tr><td>1</td><td>9</td><td>6</td><td>9</td><td>2</td></tr></table> | 1 | 9 | 6 | 9 | 2 |
| 1 | 9 | 6 | 9 | 2 | | |
| (b) Number of books added to the library during the preceding year | <table border="1"><tr><td></td><td>1</td><td>4</td></tr></table> | | 1 | 4 | | |
| | 1 | 4 | | | | |
| (c) Total Number of educational journals/periodicals being subscribed | <table border="1"><tr><td>1</td><td>4</td></tr></table> | 1 | 4 | | | |
| 1 | 4 | | | | | |
| (d) Number of encyclopaedia available in the library | <table border="1"><tr><td>5</td><td>0</td></tr></table> | 5 | 0 | | | |
| 5 | 0 | | | | | |
| (e) Number of books available in the reference section of the library | <table border="1"><tr><td>3</td><td>1</td><td>7</td><td>8</td></tr></table> | 3 | 1 | 7 | 8 | |
| 3 | 1 | 7 | 8 | | | |
| (f) Total seating capacity in the library | <table border="1"><tr><td>7</td><td>5</td></tr></table> | 7 | 5 | | | |
| 7 | 5 | | | | | |

23. Sports and Physical Education Resources

- | | | | | |
|---|--|----|---|--|
| Institution has | Yes | No | | |
| (a) Playground (football/hockey etc.) | <table border="1"><tr><td></td><td>✓</td></tr></table> | | ✓ | |
| | ✓ | | | |
| (b) Playground (football/hockey etc.) of another institution on sharing basis | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | | |
| ✓ | | | | |
| (c) Gymnasium/Multipurpose hall | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | | |
| ✓ | | | | |
| (d) Facilities for gymnasium | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | | |
| ✓ | | | | |
| (e) Facilities for athletics | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | | |
| ✓ | | | | |
| (f) Facilities for Health Education | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | | |
| ✓ | | | | |
| (g) Facilities for Anatomy Lab | <table border="1"><tr><td></td><td>✓</td></tr></table> | | ✓ | |
| | ✓ | | | |
| (h) Facilities for Physiology Lab | <table border="1"><tr><td></td><td>✓</td></tr></table> | | ✓ | |
| | ✓ | | | |

24 Organisation and Management

- | | | | | |
|---------------------------|--|----|---|--|
| Institution is | Yes | No | | |
| (a) Government owned | <table border="1"><tr><td></td><td>✓</td></tr></table> | | ✓ | |
| | ✓ | | | |
| (a) Aided | <table border="1"><tr><td>✓</td><td></td></tr></table> | ✓ | | |
| ✓ | | | | |
| (b) Unaided | <table border="1"><tr><td></td><td>✓</td></tr></table> | | ✓ | |
| | ✓ | | | |
| (c) University Department | <table border="1"><tr><td></td><td>✓</td></tr></table> | | ✓ | |
| | ✓ | | | |

25. (a) Minimum emoluments (basic pay and allowances) paid to teachers on regular appointment is

	5	5	8	6	0
--	---	---	---	---	---
- (b) Minimum emoluments (basic pay and allowances) paid to teachers on adhoc service is
- (c) Minimum consolidated remuneration paid to teachers is
- (d) Per lecture honorarium paid to guest lecturers is
- Yes No
26. (a) Salaries are paid in cash

	✓
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- (b) Salaries are paid through account payee cheque
- Yes No
27. (a) Salaries are disbursed each month

✓	
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- (b) Teachers are paid salary for the vacation period
Expenditure and Receipts

✓	
---	--
28. (a) Salaries paid to teaching staff during the preceding financial year

1	1	6	0	5	3	1	6
---	---	---	---	---	---	---	---
- (b) Salaries paid to non-teaching staff during the preceding financial year

5	6	2	8	1	5	3
---	---	---	---	---	---	---
- (c) Amount spent on utilities during the preceding financial year

1	0	1	8	3	9
---	---	---	---	---	---
- (d) Amount spent on purchase of books and journals for the library during the preceding financial year

	2	0	8	5	6
--	---	---	---	---	---
- (e) Amount spent on purchase of equipment during the preceding financial year

		3	4	2	2	0
--	--	---	---	---	---	---
- (f) Amount spent on purchase of furniture during the preceding financial year

1	3	0	5	3
---	---	---	---	---
- (g) Amount spent on capital expenditure during the preceding financial year

	2	5	0	0	0	0
--	---	---	---	---	---	---
- (h) Amount spent on contingencies during the preceding financial year

1	7	7	6	1	7
---	---	---	---	---	---
29. (a) Amount carried forward from the previous financial year
- (b) Receipts from fees (tuition and all other fees) during the preceding financial year

3	2	4	0	0	0
---	---	---	---	---	---
- (c) Receipts from donation during the preceding financial year
- (d) Receipts from consultancies and extension programmes during the preceding financial year

(e) Amount of grants received from the governments during the preceding financial year

1	6	6	1	6	7	5
---	---	---	---	---	---	---

(f) Income from investments during the preceding financial year

30. Excess of expenditure over income

	✓
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Amount of excess expenditure over income.

		1	4	2	4	5
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31. The institutional accounts of the preceding financial year have been audited

NA
(Govt. Aided College)

Endowment fund and Reserve Fund

NA
(Govt. Aided College)

32. (a) Amount of Endowment fund

(b) Amount of Reserve fund

(c) Endowment fund is maintained jointly with NCTE

33. Resume of the institution

Brief appraisal of the overall performance of the institution during the preceding academic session and plans for future development may be given.

Attached

(Signature of the Head of the Institution/Principal)

(Signature of the Manager/Secretary of the Society/Trust)

33. Resume of the institution

B.Ed. programme for the academic year 2016-18 began on 25-7-2016. A total of 50 students joined the 2 year B.Ed. programme of the academic session 2016-18. At present we have a total of 48 students in the five optional subjects - 10 in English, 11 in Mathematics, 05 students in Natural Science, 13 in Physical Science and 9 in Social Science. Out of the total strength of 145 students in the B.Ed. Degree examination 2014-15, we had 44 A+, 56 A, 1 B+, 25 B and 4 C.

Major Activities

After summer vacation the college re-opened on 01-06-2016. World Environmental Day was observed on 5th June 2016. Various sessions were arranged projecting the need for the conservation of the environment. Preparation of paper bags, power point presentation and drama competition on environmental issues and planting of trees were the major engagements of the day. The oath taking ceremony in connection with the environment day concluded the events.

Internship for B.Ed. 2015-17 batch began on 20-6-2016 for a period of 16 weeks. Forty eight students were sent to 10 of the neighbouring schools. Peer observation, reflective journal writing, mentoring and school observation were undertaken during teaching practice as in previous years.

Inauguration of B.Ed. and M.Ed. programme 2016-18 was held on 25-07-2016. During the programme the Principal received the lighted candle from the Manager and shared the light with the faculty and the students. The orientation programme on curricular and co-curricular activities of the college was held from 25-07-2016 to 29-07-2016. During the programme the students were introduced to the institution and its programmes with a view to help them utilize it to their best.

PTA General Body meeting was also held on 25-07-2016. Fresher's Day celebrations titled "Kodiyettu" were held on 25-07-2016. Senior students under the leadership of College Union gave a hearty welcome to the junior batch. Various entertaining programmes made the day colourful.

In connection with the 75th anniversary of Quit India Movement, a rally was conducted through Mannanam junction on 6th August, 2016. The slogans reverberated through the hearts of all which helped in reigniting the national spirit.

As part of SUPW activities for 2015-17 batch, from 11-08-2016, the B.Ed. students engaged themselves in embroidery, book making and campus cleaning. They understood the merit of groupwork and the dignity of labour through the activities.

Independence Day was duly celebrated on 15th August 2016.

The integrated development of an individual is effected by imparting knowledge and skills and by moulding his personality by the teacher. Hence, teacher personality becomes crucial in the education and development of children. In order to transform our student teachers as mature, integrated and resourceful persons, programmes like self introduction, thought for the day, general assembly on Wednesdays, class-wise cultural activities, debates, seminars, study tours, community visits, celebration of festivals and events, observation of national days and events, arts day, sports, games and extension activities were organized in the college.

With a view to enhance the participation of students in the co-curricular activities, various clubs were formed in the beginning of the academic year itself. Representatives of different clubs were chosen from each optional class. A variety of activities were organized under the auspices of the various clubs functioning in the college viz., the Cultural Club, Debate Club, Literary Club, Nature & Tourism Club, Spiritual Animation Cell, Women's Cell, Film and Documentation Club and Social Service Club. Club activities for the academic year 2016-17 was formally inaugurated by Dr. Sheena Shukur, Pro-Vice Chancellor, Mahatma Gandhi University, Kottayam on 15-08-2016. Cultural programmes were also organized to mark the event.

Teachers Day was celebrated on 05th September 2016. Students took initiative to handle classes (both optional and general classes) in the forenoon session. A formal meeting was held in the afternoon where faculty shared their teaching experiences. Prof. Ignatius John, former faculty of our institution was honoured in the Gurupooja organized by the students.

Onam Celebration was held on 8th September 2016. Adv. Anil Kumar, Chairman, Kottayam Urban Development Bank was the chief guest of the day. After a handful of games and other spirited competitions, a sumptuous 'Onasadhya' was shared by all. The D.Ed., B.Ed. & M.Ed. students actively participated in the celebrations.

College Union election in parliamentary system was held on 08-09-2016. Oath taking of Office Bearers was held on 31-10-2016. Inauguration of the college union activities was held on 09-11-2016. Shri. P.C. George MLA inaugurated the activities of the college union. The events was followed by a colourful cultural show by the students.

In connection with Gandhi Jayanthi 03-10-2016 was observed as cleaning day. Students enthusiastically cleaned the college premises and neighbouring roads.

To be in communion with community life, a 'community living camp' titled "Learning to Be" was held from 5th to 10th October, 2016 at Archana Women's Centre, Ettumanoor. Dr. Shaiju Francis was the co-ordinator of the camp. It successfully ensured a sweet taste of community life among its members. Tinto Tom won the Best Camper Award.

The vision of the institution is 'to nurture teachers who are globally competent, who shall promote democratic and spiritual values to create a just and humane society'. In keeping with its vision, the teacher education process in the institution is never complete without its social extension activities. The Social Extension Cell of the college took initiative to provide opportunities for students of the institutions to experience selfless social service. On 9th October 2016 students of different optional subjects visited Swanthanam Rehabilitation Centre as part of extension activities. Together they raised a fund which was donated to the institution they visited. They also donated clothes and staged entertainment programmes, conducted games and distributed sweets for the inmates.

The 59th Annual Sports Meet was held at St. Ephrem's School Ground on October 18th 2016. Rev. Fr. Luka Chavara CMI, Principal, St. Ephrem's HSS Mannanam inaugurated the meet. Students grouped into four houses namely, Blue, White, Green and Red participated in the various sports and games events with true sportsman spirit. Blue house got the Overall championship. Tinto Tom and Akhil V. Tom shared the individual championship among men. Aimy Jose and Athira Rajan shared the individual championship among women.

University Practical Examination for students of 2015-'17 batch was held on 25th

October, 2016. Dr. S.L. Pradeepkumar, Asso. Professor, NSS Training College, Changanachery was the chairperson for the examination. The Board of Practical Examination of M.G. University expressed their satisfaction in the conduct as well as the performance of students in practical and viva-voce examinations. University B.Ed. Degree examination for students of 2015-17 batch began on 31-10-2016.

Kerala Piravi Celebrations was held on 01-11-2016. As part of the celebrations literary competitions in Malayalam were organized by the college union. A formal programme was also held on the occasion.

128 birth anniversary of Abdul Kalam Azad was held on 11-11-2016.

A Bon Voyage ceremony was organized for Fr. Dr. Sibichen K.K. on his leaving to South Africa for a period of two years. Prayers for his health and success of his ventures were offered during the event.

First semester B.Ed. degree examinations for 2016-18 batch began on 8-12-2016.

The annual meet of FOSSA for the year 2016 and Jubilarians Day was jointly held on 10th December 2016. Former staff and students met and revived their old memories on the day. They also shared experiences and provided suggestions for future. It was a heartwarming experience for the institution. The meet came to an end with a grand dinner.

On 15-12-2016 B.Ed. students organized a film festival. Various movies of their interest were screened by the film club.

Christmas Celebration was held on 21-12-2016. Shri. Jose Thomas, film director was the chief guest for the day. Christmas papa, Christmas carols, stars, cribs and cakes invoked the jubilation of the occasion.

Mathematics day was celebrated on 22-12-2016. A presentation on Ramanujan, the famous mathematician was organized by the Mathematics Department. A quiz for staff and students was also organized on the day.

A quiz programme in connection with National Youth Day was organized by the Natural Science Department. Staff and students took part in the quiz with great zest.

The Tenth Inter-Training Collegiate Athletic Meet, initiated since our Golden Jubilee Year, 2007 continues as a flagship event of the institution. The 10th Inter Training Collegiate Athletic Meet was organized by St. Joseph's Training College, Mannanam on 7th January 2017 at Nehru Stadium, Kottayam with the enthusiastic participation of various teacher education institutions affiliated to Mahatma Gandhi University, Kottayam. After a colourful march past, Hon. Pro Vice-chancellor Dr. Sheena Shukkur inaugurated the meet. Our Administrator Rev. Fr. (Dr.) Thomas Pemala CMI presided the opening ceremony. Dr. Binu George Varghese, Director, School of Physical Education, MG University felicitated this function. Participants from around 25 teacher training institutions took part in the event with true sportsmanship. At the end of a day of zealous competitions, the meet came to an end with the prize distribution ceremony. Shri. Thiruvanchoor Radhakrishnan MLA, Dr. P.R. Sona, Municipal Chairperson, Kottayam and Rev. Fr. James Mullassery CMI, Councillor for Education and Communication, CMI St. Joseph's Province, Thiruvananthapuram distributed the trophies and prizes to the winners.

Mahatma Gandhi University College of Teacher Education Kumily won the overall

championship and Titus II Teachers Training College, Thiruvalla won the Runners-up trophy. Tinto Tom of St. Joseph's Training College, Mannanam and Noble V. of Adi Sankara College of Teacher Education, Kalady shared the Individual championships in the Men categories. Anju Joy of St. John's the Baptist College of Teacher Education, Nedumkunnam was the individual champion in women category. In the colourful March Past competition, the first prize was bagged by M.G. University College of Teacher Education, Kumily and second prize was secured by Titus II Teachers College, Thiruvalla and third prize was secured by St. Joseph's Training College, Mannanam.

A congratulatory meeting was organized on 11-01-2017 to felicitate our faculty Dr. Ronu Thomas on her being awarded the Ph.D. Degree.

School induction for 2016-18 B.Ed. batch for a period of 4 weeks began on 16-01-2017.

A study tour to Goa was held from 30th January to 3rd February 2017. It was a wonderful experience for the students and staff involved.

Valentine's Day was celebrated on 14-02-2017 with an array of colourful events.

Science Day sponsored by KSCSTE was celebrated on 28-02-2017. Dr. Jose Joseph, Principal, Govt. Medical College, Kottayam delivered a talk on 'Childhood disabilities', Dr. Mahesh Mohan, Asst. Professor, School of Environmental Sciences, Mahatma Gandhi University, Kottayam delivered a talk on 'Polar Research' on the day.

An IQAC meeting was held on 04-03-2017. The members met and discussed future plans for the next academic year.

The Arts Fest was organized on 06-03-2017 with competitions in various arts and literary events. The students grouped in to various houses actively participated in the class-wise competitions. Ms. Sneha Mathew and Ms. Dhanya Zacharia shared the title of 'Kalathilakom' and Mr. Harilal T.S. was declared the 'Kalaprathibha'. Ms. Neethu Mary Markose won the title of 'Sargaprathibha' for the literary competitions.

The Diamond Jubilee Celebrations of the institution was held on 11-03-2017 His Beatitude Moran Mor Baselios Cardinal Cleemis, Major Archbishop of Syro-Malankara Catholic Church, Thiruvananthapuram delivered the inaugural address. Rev. Fr. Cyriac Madathil CMI, Provincial delivered the key note address. Rev. Fr. Sebastian Chamathara, Manager presided over the function. Adv. Mons Joseph MLA inaugurated an Add-on course in 'Theatre Arts' and instituted St. Chavara Endowment for 'The Promising Young Teacher'. It was a proud moment for all the stake holders of the institution. With a huge participation of students, faculty, former staff, alumni and community members the event was a great success.

A Workshop on Theatre Arts titled 'The Pedagogic Theatre' was held from 14-03-2017 to 15-03-2017. Rev. Fr. Saji Parakadavil CMI, Vice-prior, St. Joseph Monastery, Mannanam inaugurated the event. The event was highly enriching and innovative. Fourth semester practical examinations 2015-17 B.Ed. batch was held on 17-03-2017. Fourth semester B.Ed. degree examinations were held from 28-03-2017 onwards.

The Placement cell in our college helps our out-going students to find job opportunities, in schools in and outside Kerala. Students can register their names with the cell and get information regarding job opportunities. Many of our students got appointment in various schools across the country through the placement cell. The club also organizes career

talks for the benefit of the students.

In view of the significance of ICT in modern education, all the students in the college are given computer education. Free access to Internet through broadband is made available to students. The faculty members and M.Ed. students were given ID and passwords for searching through N-List of INFLIBNET. The College has installed optical fiber cable connection through NMEICT project for uninterrupted net connectivity.

In order to help our students to solve their personal and educational problems, the college offers guidance and mentoring service. Fr. LejuThekkekkalam is serving as the Councilor. Mentoring system was also utilized to help and support the wholistic development of each student.

The college undertakes programmes for the upliftment of SC/ ST and minoritycategory students utilizing UGC grants. Hostel facilities are provided to the students. Boys are accommodated in the St. Joseph's hostel attached to the college and girls are accommodated in Pope John hostel and in Holy Family hostel.

Academic Activities of Faculty Members

Dr. VARGHESE K. CHERIYAN

Papers Published

Cheriyen,V.K & Gopinath, P (2016). Online Social network among adolescents: Positive and negative aspects. The Ground Builder : An Attempt to Recast Quality Education. 5(1), p.24-28.

Cheriyen,V.K & George, S (2016). Creative Awareness: A Pathway to Ecological Identity. The Ground Builder : An Attempt to Recast Quality Education. 5(1), p.29-34.

Cheriyen,V.K & Nair,A.K (2016). E-content Development a Discussion on the Prospects and challenges. The Ground Builder : An Attempt to Recast Quality Education. 5(1), p.77-88.

Cheriyen,V.K (2016). Social Intelligence and Aggression among Adolescent Students. Educational Extracts. 5(1), p.129-134.

Cheriyen,V.K (2016). Achievement motivation and learning style of students at higher secondary level. Santhom Journal of Edu Race. 2(1), p.13-17.

Chief Editor

The Ground Builder: An Attempt to Recast Quality Education

Achievements

Member, Senate, M.G. University

Member, Academic Council, M.G. University

Member, Faculty council in Education, M.G. University

Research Guide, Bharathiar University

Fr. Dr. THOMAS P.J.

Refresher course/Seminars/Workshop participated

Participated in the One-day workshop on Professional Development of College Teachers organized by AKTCTA held at Mount Carmel College of Teacher Education, Kottayam on 4th February 2017.

UGC-Sponsored Refresher Course in Education and Economic Development of society conducted by the UGC-Human Resource Development Centre, University of Gauhati, from 21-03-2017 to 12-04-2017.

Dr. K. M. BENNY

Publications

Published a book titled 'Health Care Education' II edition

Seminar attended

Participated in the One-day workshop on Professional Development of College Teachers organized by AKTCTA held at Mount Carmel College of Teacher Education, Kottayam on 4th February 2017.

Dr. TESSY JOSEPH KALLARACKAL

Refresher course/Seminars/Workshop participated

Participated in the One-day workshop on Professional Development of College Teachers organized by AKTCTA held at Mount Carmel College of Teacher Education, Kottayam on 4th February 2017.

UGC-Sponsored Refresher Course in Education and Economic Development of society conducted by the UGC-Human Resource Development Centre, University of Gauhati, from 21-03-2017 to 12-04-2017.

Mrs. LATHA JOSEPH

Publication

Latha Joseph (2017). Article titled 'Blogs: A Pedagogic Tool for English Language' in the book titled 'Spectrum of Educational initiatives' published by UGC-HRDC Thiruvananthapuram (2017) edited by Dr. S.V . Sudheer. ISBN 978-81-908006-5-5.

Refresher course/Seminars/Conferences/workshops attended

Participated in the one-day workshop on Mendeley organized by Mahatma Gandhi University Library held at School of Tourism Studies on 21st May 2016.

Participated in the two-day national level workshop on 'Contemporary Research Methods and software packages organized by School of Tourism Studies, Mahatma Gandhi university on 25th and 26th May 2016.

Participated in One-day seminar on 'How to avoid academic plagiarism organized by Kerala Library Association, Kottayam region and School of Tourism Studies, Mahatma Gandhi University on 30th May 2016.

Participated in workshop on Language across curriculum and internship of two year

B.Ed. programme organized by AKTCTA held at Titus II Teachers Training College, Thiruvalla on 8th June 2016.

Participated in the One-day workshop on Professional Development of College Teachers organized by AKTCTA held at Mount Carmel College of Teacher Education, Kottayam on 4th February 2017.

UGC-Sponsored Refresher Course in Education and Teaching Methods conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Trivandrum from 09-03-2017 to 29-03-2017.

Resource Person

Acted as resource person in Language Enrichment and Talents Search Programme LETS' 17 conducted by the Department of English, K.E. College, Mannanam in collaboration with ASAP on 31st January 2017.

Dr. SHAIJU FRANCIS

Seminars and Workshop participated

Participated and presented a paper titled "Counseling facilities in Secondary Education in Kerala: Status and Policy Implications" in the UGC sponsored national seminar on Behavior Modification: A Psycho Dynamic Approach to Maladjustment in Adolescents. Organized by St. Thomas college of Teacher education Pala On 19th & 20th January 2017.

Participated and chaired a session in the two day National Seminar on Recent Trends in Archaeology with Special Reference to Kerala organised by Government of Kerala- Department of Archaeology & Department of History K. E College Mannanam on 20th & 21st February 2017.

Participated in the Workshop on Language Across the Curriculum and Internship of revised 2 year B.Ed. Curriculum held at titus 2nd teachers college on 08th June 2016 organized by AKTCTA.

Participated in the Workshop on fourth semester of the revised 2 year B.Ed. Curriculum held mount carmel college of teacher education kottayam on 26-11-2016 organized by AKTCTA.

Participated in the Workshop on professional development of college teachers at mount carmel college of teacher education kottayam on 4th february 2017 organized by AKTCTA.

Participated in the Academic Seminar on Higher education in Kerala, Policies, Perspectives and Developmental Concerns with the 59th Annual Conference of AKPCTA on 24th, 25th and 26th March 2017.

Participated and acted as resource person in the National Seminar on Models of Teaching Organised by St. Stephens College of Education, kanyakumari on 25th April 2016.

Acted as resource person in the WWS (Programme of Department of Higher Education Kerala) at SN College Kumarakom

List of paper published

Published a paper titled "Cancelling facilities in Secondary Education in Kerala: Status and Policy Implications" in the seminar proceeding ISBN: 978-81-927201-5-9 of the UGC sponsored national seminar on Behavior Modification: A Psycho Dynamic Approach to Maladjustment in Adolescents.

Published a paper titled "Social competence, self confidence and Achievement of Tribal Students in secondary schools of Idukki District" in the Journal 'Santhom Journal of Edu Race' ISBN: 978-81-927201-5-9 A peer Reviewed Educational Journal Published by St. Thomas College of Teacher education Mylacompu.

Dr. RONU THOMAS

Journal article published

Question Paper Scrutiny Board Member for IV semester B.Ed. Degree examination 2017 of Kerala University.

Thomas, R. (2017) Relationship between Achievement in English and Malayalam among children with learning disability at primary level Carmalite Vol 3(1).

Dr. ANISHA V. GOPALAKRISHNAN

Article publications in National Journals

Anisha V. Gopalakrishnan and Jisha Baby (2016). A study on interpersonal intelligence, self-efficacy and teaching competency among secondary teacher students. The Ground Builder: An Attempt to Recast Quality Education, 5, 1. (ISSN 2249-9911)

Paper published in national Seminar

Participated and jointly presented a paper on 'Effectiveness of pro-active goal oriented coping strategies through co-operative learning method among higher secondary school students' (ISBN-978-81-927201-5-9) along with Dr. Varghese K. Cheriyan, in the ugc sponsored national level seminar on Behaviour modification: A psychodynamic approach to maladjusted in adolescents held by St. Thomas college of teacher education, Pala on 19th and 20th January 2016

Seminars/Conferences/workshops attended

Participated in the workshop on the Language across curriculum and internship of two year B. Ed programme organized by AKTCTA held at Titus II Training College, Thiruvalla on 8th June 2016.

Participated in the workshop on the Course in 4th semester of the revised two year B. Ed curriculum organized by AKTCTA held at Mount Carmel College of Teacher Education, Kottayam on 26th November 2016.

Participated in the workshop on the professional development of college teachers organized by AKTCTA held at Mount Carmel College of Teacher Education, Kottayam on 4th February 2017

Mrs. SUNITHA SUSAN JOSE

Seminar attended

Participated in the two-day national level seminar organized by AIRIO in collaboration with St. Joseph's Training College, Mannanam on Converging Concepts in Research: Global perspectives held at St. Joseph's Training College, Mannanam on 4th and 5th December 2015.

Mrs. PRAVEENA GOPINATH

Participated in the workshop on 'professional development of college teachers' organized by AKTCTA on 4th February 2017 at Mount Carmel College of Teacher Education, Kottayam.

Published an article Online Social Networks Among Adolescents : Positive and Negative Aspects" in the journal ' The Ground Builder: An Attempt to Recast Quality Education' Vol 5(1), April 2016

Acted as Question paper Scrutiny board member of B.Ed Degree examination, Kerala university.

Question Paper Scrutiny Board Member for IV semester B.Ed. Degree examination 2017 of Kerala University.

Published a paper titled "Online social networks among adolescents: positive and negative aspects" in Ground Builder: An attempt to recast quality education. Vol (5)1.

Dr. JISHA BABY

Article publications in National Journals

Baby, J. (2017). Article titled 'Prospects of Short Learning Objects in the book titled 'Spectrum of Educational Initiatives' published by UGC-HRDC Thiruvananthapuram (2017) edited by Dr. S.V. Sudheer. ISBN 978-81-908006-5-5.

Baby, J. (2017). Article titled 'The Flipped Classroom-A vehicle to the Future' in the edited book (in press)

Baby, J. and Francis, S. (2017). Counseling Facilities in Secondary Education in Kerala: Status and Policy Implications. Proceedings of the UGC Sponsored National Seminar on Behaviour Modification: A psycho Dynamic Approach to Maladjustment in Adolescents.

Anisha V. G. and Baby, J. (2016). A study on interpersonal intelligence, self-efficacy and teaching competency among secondary teacher education students. The Ground Builder: An Attempt to Recast Quality Education, 5, 1. (ISSN 2249-9911)

Refresher Course/Orientation Programme attended

UGC-Sponsored Refresher Course in Education and Teaching Methods conducted by the UGC-Human Resource Development Centre, University of Kerala, Kariavattom, Trivandrum from 09-03-2017 to 29-03-2017.

Two Week Capacity Building Workshop on E-Learning and E-content Development organized by College Development Council, Mahatma Gandhi University from 16th January 2017 to 30th January 2017 and developed e- content on Flipped Classrooms

Workshop on Professional Development of College Teachers organized by All Kerala Training College Teachers' Association held at Mount Carmel College of Teacher Education, Kottayam on 4th February 2017.

UGC-Sponsored National Seminar on "Behaviour Modification: A psycho Dynamic Approach to Maladjustment in Adolescents" on 19th and 20th January 2017.

Workshop on Courses in the Fourth Semester of the Revised Two year B.Ed. Curriculum organized by All Kerala Training College Teachers' Association held at Mount Carmel College of Teacher Education, Kottayam on 26th November 2016.

Workshop on Language across the Curriculum and Internship of Two year B.Ed. Programme organized by All Kerala Training College Teachers' Association held at Titus II Teachers College, Thiruvalla on 8th June 2016.

FUTURE PLANS

The governing body and IQAC of the institution chalked out a plan of action for its future development in terms of academics, infrastructure and learning resources. The major schemes proposed to be undertaken are listed below.

The college continues with its plans to utilize its resources to improve its teaching learning resources; arrange invited lectures and talks of eminent teachers; scientists and social workers; conduct bridge course wherever required, encourage innovative practices in teaching- learning process; and encourage and help the non teaching staff and students to achieve total computer literacy. The college will continue its collaboration with different vocational centers like printing press, statue making centre, artists, in the locality to enhance the SUPW by the students. The college has applied for M.Phil. Course in Education and aspires to set-up an advanced research centre in Education to improve research. The college aims at putting in place modern examination reforms like introducing online examination system with online question papers. E-twinning projects for professional development is also aimed at.

It has been decided to depute as many faculty members as possible to participate in the orientation, faculty improvement programmes, seminars, workshops and other staff development programmes. The college has also planned to strengthen the library by digitalization and by increasing the number of books and subscribed journals. A separate website for college library is also under consideration. Utilizing UGC grants, the college also plans to complete computerization of the college office. It has been decided for the Ex-situ conservation of rare and threatened endemic plants and maintain the campus naturally beautiful and Eco-Friendly.

The construction of an Indoor stadium with UGC funds is underway. Establishment of an open theatre will be considered. The management also plans to set-up a solar energy plant. Furnishing an extension centre, and rooms for indoor games and providing additional toilet facilities, and technological up gradation and better facilities in the student's common room are all under consideration by the college management. Renovation of the computer lab is also under consideration.

The college aims at extension of services of the Guidance and Counselling Cell to the neighbouring community, organizing science awareness programme for high school students, continuing the free tuition programme for the poor students. The college plans to further strengthen the Alumni association activities. It will continue to identify our resourceful Alumni and utilize their expertise to improve the quality of our students and utilize them to act as a bridge between the institution and the education sector. The college also wishes to strengthen the community services by starting free consultancy on

environmental related problems such as plastic pollution and solid waste management, water pollution, water management and solar energy utilization and continue the community extension activities like mushroom cultivation, vermiculture, herbal garden, vegetable garden and Butterfly Park. It plans to undertake a road beautification programme in its neighbourhood. The college has also plans to adopt some of the neighbouring villages and launch innovative educational programs and healthcare schemes to improve their quality of life.

(Signature of the Head of the Institution/Principal)

(Signature of the Manager/Secretary of the Society/Trust)