

# **ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC**

## **St. Joseph's Training College, Mannanam**

### **Year of Report: 2012-13**

St. Joseph's Training College, Mannanam was established in 1957 with the motto 'Lux et Virtus' and was then affiliated to Kerala University. Since 1983 the college is affiliated to Mahatma Gandhi University. The college is a co-educational institution since 1986. It is recognized by NCTE. It was re-accredited by the NAAC at B level in 2008. As an effort to sustain excellence and to improve the quality, IQAC was reconstituted on 25<sup>th</sup> March 2013. The Plan of Action chalked out by the IQAC in the beginning of the academic year 2012-2013 towards quality enhancement is given below under section A

#### **Section A**

##### **Plan of Action for the Academic Year 2012-13 Chalked Out By the IQAC towards Quality Enhancement**

###### **Infrastructural Facilities**

The college aims to complete the construction of ladies quarters funded by UGC, which was going on as per UGC norms. Maintenance works, renovation of staff room, setting up of micro teaching laboratory, an extension centre, rooms for indoor games will be undertaken during this academic year. We also planned to set up a social science museum by the end of this academic year.

###### **Library Facilities and upgradation of Technology**

Additional books to the library will be purchased. The IQAC plans to fully automate the library with 'Koha' software. The college also plans to mobilize and archive all the learning packages prepared by M.Ed Scholars so far in this institution. The college plans to publish the abstract of M.Ed dissertations. More computers with internet facilities will be given to the library.

###### **Programmes for the upliftment of SC/ST and minority categories**

The college is a minority community institution and situated in a rural area. The college intends to organize a variety of programmes such as providing computer education, communicative English courses, supplying study materials and distribution of scholarships for the betterment and upliftment of SC/ST and minority students.

Providing computer education, a course in Communicative English, coaching for K-TET/NET/SET with special consideration for the SC/ST/OBC and minority students and extension of services of the Guidance and Counselling Cell to the neighbouring community are also planned by the institution. The college also wishes to continue the community extension activities like mushroom cultivation, vermiculture, herbal garden, vegetable garden and a butterfly park.

### **Personality Development of Student Teachers**

In order to facilitate the integrated development of personality of student teachers, IQAC proposed to organize various activities for them. Such activities will be carried out through various clubs such as Cultural club, Nature club, Debate club, Tourism club, Women cell, Oratory club and Spiritual Animation Cell. The teachers should be assigned to co-ordinate the activities of these clubs.

The suggested activities of these clubs are

- Organize weekly cultural evening of students in different optional subjects.  
Arrange cultural events in connection with celebration of festivals and important days
- Conduct weekly debate on current issues.
- Visiting social service centres
- Undertake the project of constructing and maintaining a herbal garden.
- Organize study tour to historically and educationally important places in the country
- Edit and publish magazines and journals
- Organize guest lectures, seminars and workshops
- Motivate and prepare students for participating in inter-collegiate competitions.
- Organize the seventh Inter-training Collegiate Athletic Meet
- Remedial Programmes in English Proficiency and Computer Literacy
- Conducting an Entry Behaviour Test in English proficiency, teaching aptitude and computer proficiency
- Conducting activities that foster leadership skills among students
- Utilising community resources for SUPW
- Model classes from experts
- Workshop on adapted lesson plan for students with special needs
- Yoga classes for students and teachers

### **Value Education**

Moral development of teacher trainees is one of the major goals of the college. In view of the realization of the goal, it is proposed to conduct programmes like the presentation of thought for the day, spiritual animation programmes, discourse on values and spirituality, sharing of experience sessions, preparation of value education lesson plans, classes on value education during practice teaching, prayer meetings, general assembly and 'Samavarthana' ceremony. College also plans to avail the service of professional counsellors for needy students.

### **Social Extension Service**

In continuation of social extension service, three programmes were proposed for the academic year 2012-13. They are

- To celebrate Onam and Christmas etc., with students of special schools and conduct timely visit to such institutions

- To provide remedial instruction in English, Mathematics and Science for the inmates of Juvenile home, Thiruvanchoor
- To visit certain social service centres and support them with financial as well as human resources.

### **Academic Extension Service**

To enhance professional excellence of the teaching faculty, it is decided to publish the areas of consultancy and proficiency of staff members through hand books, magazine, web-site and social networking sites. As a part of academic extension service, IQAC decided to organize a few input sessions on service matters for both teaching as well as non teaching staff members. It is also decided to conduct a workshop on material development and self learning packages for teachers. The plan of action also includes a workshop to train teachers in on-line evaluation and the use of prezi, a proposal to M.G.University for conducting orientation and refresher courses for teachers, add CD's relevant to each optional subject, design of learning package by each teachers and to develop least one innovation in their respective areas.

### **Honouring the meritorious students**

It is proposed to organize an award day to felicitate the meritorious students and to distribute the scholarships and endowments to them. It is also proposed to honour the students who have remarkable achievement in fields that are socially approved and commented.

### **FOSSA**

The college has an Alumni Association called FOSSA. It has instituted 2 scholarships for model schools and endowments for B.Ed. students. Every year an annual get-together is organized and an Annual Award Day is also organized along with this. The Jubilarians Day celebration (1962-63 Golden Jubilee batch; 1987-1988 Silver Jubilee batch) is also planned.

## **Section B: Details**

### **1. Activities reflecting the goals and objectives of the institution**

The college holds the motto: "Lux et Virtus." It signifies two fundamental values upheld by the college: Light and Virtue. Student-teachers who leave the portals of the college are expected to be the torch bearers of the world and living examples of moral excellence. The college also strives to develop and transform the student community and the society in tune with the aspirations of the founders of the college.

With a view to realizing its vision, the college endeavours to ensure the following:

- To remain ever committed to excellence in academic standard.
- To promote the holistic development of student-teachers.
- To keep pace with changes in the society and adapt to evolving global trends.
- To develop leaders of quality in all walks of life.

- To develop in student-teachers an appreciation of our cultural heritage

### **Aims and objectives of the institution**

- To form teachers who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable;
- To enable teacher-trainees champion the cause of justice, love, truth and peace, and be ever open to further growth;
- To motivate the teacher-trainees to serve the nation in general and the local community in particular;
- To form skillful, learned and dedicated teachers committed to the cause of national development and education;
- To develop healthy study habits and refined social relations; and
- To instill the national values of dharma, ahimsa, spirituality, truth, tolerance, fraternity, democracy, secularism, national integration and international understanding and to uphold these even at the risk of one's life.

The following activities were undertaken to reflect the goals and objectives of the institution.

**A.** To form competent teachers the following measures were undertaken.

- a. Curriculum transaction as per the revised university syllabi.
- b. One week- long orientation on course and institution
- c. Inclusion of value education classes during practice teaching.
- d. Implementation of subject related practicals.
- e. Workshop for preparation of teaching-learning materials and its exhibition.
- f. Demonstration classes by SRG's, DRG's and subject experts from DIET/SCERT
- g. Innovative use of language laboratories
- h. Continuing introduction and implementation of new examination reforms
- i. Personality development programmes for students
- j. Introduced an internship programme for B. Ed students

**B** To inculcate spiritual maturity and moral uprightness spiritual animation programmes, value education classes, guidance in the preparation of value education lesson plans and guest lectures on important social issues were conducted.

**C.** With a view to developing our student teachers into mature, integrated and resourceful persons, programmes such as self introduction, thought for the day, class- wise cultural activities, debates, seminars, study tour, community visit, celebration of festivals, sports and games and extension activities were organized. In order to facilitate the integrated development of personality of teachers, various activities were organized under the auspices of various clubs such as Cultural club, Nature club, Debate club, Tourism club, Women cell, Oratory club and Spiritual Animation Cell. To facilitate the social exposure of students, study tours were organized to the places of historical and national importance. This year students went in three groups to Thiruvananthapuram – Kanyakumari, Munnar – Kodikkanal and Goa. Spoken English classes were also conducted for the students by

experts.

- D.** To ensure that our students are physically healthy we conducted a free eye testing camp in the college. We organized regular sports and games events like Volley ball, Basket ball, Foot ball, Throw ball, Tennis and Badminton. The college also set up a gym for the students. Students were given opportunity to participate in inter- collegiate competitions. The college hosted the 7<sup>th</sup> Inter-Training Collegiate Athletic Meet at Nehru Stadium, Kottayam.
- E.** National days – Independence Day, Republic day, Teachers Day, Environmental Day, Gandhi Jayanthi, Human Rights day and festivals such as Onam and Christmas were celebrated. This year the college celebrated the ‘National Mathematics Year’

**2. New academic programmes initiated (UG and PG):**

- a. conducted a seminar on ‘Thinking on Thinking’
- b. conducted a class on ‘Multiple Intelligence for teachers’
- c. We have applied for the status of Centre for excellence and Autonomous College.
- d. One major project is sanctioned.
- e. Applied for one major project, two minor projects and three conferences
- f. Coaching for competitive examinations
- g. Conducted skill oriented programmes

**3. Innovations in curricular design and transaction**

We have been following new curricular methods and teaching strategies in our college. Innovative programmes such as team teaching, peer group interactions, open book examination, peer group evaluation, intellectual discussions on creative issues, co-operative learning etc. are few among them. The students are provided with academic calendars at the very beginning of the semester. In order to enhance the expressive competence of the teacher trainees in English and make them computer literate, the college introduced courses in Communicative English and Computer Basics which are immensely helpful to the learners. Student-centered learning activity method is followed by the faculty. Guided library hours are allotted for students to ensure more familiarity with the recent trends in the discipline.

- a. Modern and flexible designs of process-oriented and issue-based teaching manuals (lesson plans) for various optional subjects were developed in view of the changing trends in educational practices.
- b. All the teachers are actively involved in the process of restructuring the B.Ed. and M. Ed. curriculum of Mahatma Gandhi University.
- c. All the teachers supervised and assessed the practical works associated with core, elective and optional subjects.

**4. Inter-disciplinary programmes started**

We have organized interdisciplinary programmes and celebrated days of national

as well as international importance such as ‘Science day, Environmental Day, Human Rights Day, Mathematics Year etc. Inter-disciplinary lectures were also arranged. Inter-disciplinary mode of teaching is generally adopted for some common components in the curriculum.

Our institution is enriched with human resources in various disciplines. The faculty members have extended their help to various interdisciplinary research works at M.Ed. level. Even though we don’t have M. Phil. and Ph.D. courses, four of our faculty members Fr. (Dr.) K. M. Rajan, Dr. Varghese K. Cherian ( Principal), Dr. (Fr.) Thomas P.J and Dr. Tessy Joseph Kallarackal are approved research supervising guides of the Mahatma Gandhi University and Bharathiyar University respectively.

## **5. Examination reforms implemented**

The College follows the examination norms set by the Board of Studies and Board of Examiners of Mahatma Gandhi University. Monthly tests, mid-semester and a university model examination were conducted very effectively to improve students’ performance in the examinations. Seminars, surveys, projects, assignments, test papers and quiz programmes were regularly conducted in classes to test the academic progress of the students. We introduced open book examination to encourage originality and creativity and multiple set question papers with options for selection to reduce stress and examination fear of students. Periodic class tests were also conducted as part of the continuous evaluation of students. The answer scripts were valued by the students under strict supervision and guidance of the teacher. This enabled the students to fine-tune their capacity to face examinations. Besides, considering the performance in class-tests, discussions and scores of spot tests were considered for the purpose of the internal evaluation. The scores of the tests were analysed for implementing remedial measures.

## **6. Number of candidates qualified: NET/SET/CTET/TET**

23 students qualified NET/SET/CTET/TET during this year in different disciplines

## **7. Initiative towards faculty development programme**

The College feels that all other developments in the field of higher education are meaningless without faculty development. Hence the college encourages faculty development through:

- a. Relieving teachers and other staff to attend orientation course, refresher course etc.
  - b. Encouraging teaches to attend seminars, symposia, workshops, academic conferences organized by various academic bodies.
  - c. Organizing seminars in the college and thus giving them scope for better interaction with resource persons from various fields.
  - d. Motivating the faculty to take up major and minor research projects and publish papers regularly.
  - e. Purchasing of new editions of books for reference.
- Staff-members who enriched themselves during 2012-13 academic sessions from all such Faculty Development Programmes are given below.

## **Faculty Initiatives**

### **Dr. VARGHESE K.CHERIYAN**

#### **Paper Presented**

- 1 “Principles of an Effective Pedagogy for Mathematics” in the UGC National Seminar on ‘Educational Renaissance for a new generation’ held at St. Thomas College of Teacher Education, Pala on 28<sup>th</sup> and 29<sup>th</sup> November 2012.
- 2 “ The Contextual approach to Experiential Learning” in the Two-day National Seminar on ‘Naturalistic Intelligence – Harmonizing Scientific Inquiry and Eco-friendliness in Learners’ held at NSS Training College, Changanacherry on 12<sup>th</sup>& 13<sup>th</sup> July 2012.
- 3 “Emotional Intelligence and Life Skill Development of students at Higher Secondary level” in the UGC National Seminar on ‘ Education for National and Emotional Integration held at St. Thomas College of Teacher Education, Pala on 5<sup>th</sup>& 6<sup>th</sup> June 2012.

#### **Workshop Attended**

- 1 Participated in the Two days UGC Workshop for Principals of Colleges affiliated to the Universities in Kerala at the Academic Staff College, University of Kerala on 4<sup>th</sup>& 5<sup>th</sup> February 2013.

#### **Paper Published**

- 1 Cheriyan V. K. (2013). Effectiveness of Kolb’s model of experiential learning on achievement in Mathematics. *Educational Extracts*.1(1), ISSN: 2320-7612.
- 2 Cheriyan V. K.,&Manjima (2012). Effectiveness of Computer Assisted Co-operative Learning on Awareness of Meta-cognition of Higher Secondary Students. *Research and Pedagogic Interventions: A Peer Reviewed Research Journal in Education*. 1(2), (ISSN-2277-39991)
- 3 Cheriyan V. K. (2012). Effectiveness of Kolb’s experiential learning model on Attitude towards Mathematics of students at secondary level. *Leaving and application*, University of Malaya. ISBN: 978-93-81568-58-3
- 4 Cheriyan V. K. (2012). Effectiveness of Kolb’s experiential learning model on Interest in Mathematics of students at secondary level. *The Ground Builder: An Attempt to Recast Quality Education*, 1(1), ISSN: 2249-9911.
- 5 Cheriyan, V. K. (2012). Emotional Intelligence and Life Skill Development of students at higher secondary level. In the proceedings of UGC National Seminar on Education for National and Emotional Integration held at St. Thomas College of Teacher Education on 5-6 June 2012, Pala. ISBN: 978-93-82359-02-09.
- 6 Cheriyan, V. K. (2012). The Contextual approach to Experiential learning. In the proceedings of UGC National seminar on Naturalistic intelligence-Harmonizing Scientific inquiry and Eco-friendliness in learning at NSS Training College, Changanacherry on 12<sup>th</sup> and 13<sup>th</sup> July 2012. ISBN: 978-81-924450-0-7.

#### **Membership in Professional Organization**

- ☐ Life Member in Council for Teacher Education

- ☐ Life Member in All India Association for Educational research
- ☐ Former President and Member of All Kerala Training College Teachers Association
- ☐ Life Member of Association of Educational Researchers of Indian Origin(AERIO)

#### **Membership in Academic Bodies**

- ☐ Member, Board of Studies in Education, M.G. University
- ☐ Research Guide, Bharathiar University
- ☐ Member, Peer Review Committee of the Journal “Journal of Contemporary Educational Research and Innovations”.
- ☐ Member, Selection Committee for appointment of Teachers in Education, M.G. University
- ☐ Member, Inspection Committee for B. Ed and M. Ed Colleges under M. G. University
- ☐ Question paper setter of various universities
- ☐ Chairman, Panel of question paper setters for M.Ed., Kerala University
- ☐ Zonal Chairperson, B.Ed. degree Practical Examination, M.G. University
- ☐ Chief Examiner, B. Ed degree Theory Examination, M.G. University
- ☐ Examiner, M. Ed degree Theory Examination , M.G. University
- ☐ Examiner, M. Ed degree Dissertation Valuation, M.G. University
- ☐ Examiner, M. Ed degree Dissertation valuation, Kerala University

#### **Extension Activities**

- ☐ Educational Advisor of ‘INVIS’, a multimedia Production Unit at Thiruvananthapuram
- ☐ Resource Person for Seminars of College and School Teachers
- ☐ Resource Person for Seminars of College and School Students
- ☐ Advisor, St. Ephrem’s Ecumenical Research Centre, Kottayam

#### **Fr. (Dr.) K.M. RAJAN**

##### **Journal Articles Published in national Journals**

Rajan, K. M. (2012).Research perspectives in science education.*Asian Academic Research Journal of Social Science & Humanities*, 1(2), 38-48. (Online ISSN: 2278-859X).

##### **Paper Presented in National Seminar**

Presented a paper in the Silver Jubilee (Annual) meeting of All India Association for Educational Research titled “*Phenomenological primitives and learning of science*” held at RayatBahra College of Education, Shauraun, Mohali, Punjab from 17<sup>th</sup> to 19<sup>th</sup> November 2012

##### **Resource Person**

Visiting Team Member of NCTE – Inspected colleges in the state of Andhra Pradesh from 17th to 20th April 2012.

##### **Research Guideship – M. G. University**



**Fr. (Dr.) THOMAS P. J.**

**Papers Presented**

1. Presented a paper on *Teachers' Attitude towards Reflective Practice* in the UGC sponsored national seminar on educational renaissance for a new generation conducted by St. Thomas College of Teacher Education, Pala on 27<sup>th</sup> and 28<sup>th</sup> November 2012.
2. Presented a paper on '*Strategies of Reflective Practices of College Teachers for Professional Development*' in the UGC Sponsored International Conference– Redefining Education: Expanding Horizons, organized by Bombay Teachers' Training College, Colaba, Mumbai, 10<sup>th</sup> -12<sup>th</sup> January, 2013.

**Publications**

1. Thomas, P. J., & Tessy, J. K. (2012, November). *Teachers' Attitude towards Reflective Practices*. Published in the Proceedings of the UGC sponsored national seminar on educational renaissance for a new generation. St. Thomas College of Teacher Education, Pala. (ISBN 978-93-82329-41-8)
2. Thomas, P. J., & Tessy, J. K. (2013, January). *Strategies of Reflective Practices of College Teachers for Professional Development*. Published in the Proceedings of the UGC Sponsored International Conference on Redefining education: Expanding horizons. Bombay Teachers' Training College, Colaba, Mumbai. (ISBN 978-93-82302-56-8).

**Minor Research Project**

Principal Investigator - UGC funded Minor Project - titled *An Exploratory Study of the Reflective Practices of the College Teachers at UG Level*. The period of the project was from 10-06-2011 to 10-12 2012

**Research Guide**

Research Supervisor – Part- time Ph. D. Category B; Bharathiar University  
Coimbatore- 641046

**Dr. BENNY K. M.**

**Book published**

1. Published a book on 'Health Care Education' with ISBN 978-81-829-5011-12 on October 2012.

**Seminar Attended**

1. Attended one day long Life Skill Development programme conducted by St. Joseph's Training College, Mannanam on 3<sup>rd</sup> March 2012
2. Attended a one day long workshop on 'Thinking on Thinking' conducted by St. Joseph's Training College, Mannanam on 30<sup>th</sup> November 2012.

## **Dr. TESSY JOSEPH KALLARAKAL**

### **Papers Presented**

- 1) Presented a paper on *Teachers' Attitude towards Reflective Practice* in the UGC sponsored national seminar on educational renaissance for a new generation conducted by St. Thomas College of Teacher Education, Pala on 27<sup>th</sup> and 28<sup>th</sup> November 2012.
- 2) Presented a paper on '*Strategies of Reflective Practices of College Teachers for Professional Development*' in the UGC Sponsored International Conference– Redefining Education: Expanding Horizons, organized by Bombay Teachers' Training College, Colaba, Mumbai, 10<sup>th</sup> -12<sup>th</sup> January, 2013.

### **Publications**

1. Thomas, P. J., & Tessa, J. K. (2012, November). *Teachers' Attitude towards Reflective Practices*. Published in the Proceedings of the UGC sponsored national seminar on educational renaissance for a new generation. St. Thomas College of Teacher Education, Pala. (ISBN 978-93-82329-41-8)
2. Thomas, P. J., & Tessa, J. K. (2013, January). *Strategies of Reflective Practices of College Teachers for Professional Development*. Published in the Proceedings of the UGC Sponsored International Conference on Redefining education: Expanding horizons. Bombay Teachers' Training College, Colaba, Mumbai. (ISBN 978-93-82302-56-8).

### **Minor Research Project**

Co-investigator - UGC funded Minor Project - titled *An Exploratory Study of the Reflective Practices of the College Teachers at UG Level*. The period of the project was from 10-06-2011 to 10-12 2012

### **Research Guide**

Research Supervisor – Part- time Ph. D. Category B; Bharathiar University Coimbatore

### **Additional Qualification**

M. Sc. (Applied Psychology) from Bharathiar University Coimbatore

## **Fr. (Dr.) SIBICHEN K. K.**

### **Research project**

Acting as Principal investigator of UGC funded Major Research project titled 'Developing and finding out the effectiveness of pro active stress coping strategies through co-operative learning method among higher secondary teachers and students of Kerala State – An Experimental Study'

### **Journal Articles Published in International Journals**

1. Sibichen, K. K. & Anisha V. G. (2012). Relationship between multiple intelligence and teaching competency of the B.Ed. students. *Academia: A Peer Reviewed International Journal*. 1(1), pp. 48-52. (ISSN-2250-2696)
2. Sibichen, K. K. & Anisha V. G. (2012). Relationship between life skills and emotional intelligence of higher secondary students. *Arts, Culture, Science, Technology, Management and*

*Social Development and Faculty Development Programme*, 1(1).Published by University of Malaya. ISBN: 978-93-81568-58-3

#### **Journal Articles Published in national Journals**

1. Sibichen, K. K. &Anisha, V. G. (2012).Multiple intelligence of male and female secondary school teachers.*Research and Pedagogic Interventions: A Peer Reviewed Research Journal in Education*, 1(2), pp. 63-68. (ISSN-2277-39991)
2. Sibichen, K. K. &Anisha, V. G. (2012).Relationship between techno-pedagogical and thinking skills of secondary teacher education students.*The Ground Builder: An Attempt to Recast Quality Education*, 1(1), pp. 37-44. (2249-9911)

#### **Paper Presented in National Seminar**

1. Sibichen, K.K. &Anisha, V. G. (2012). Techno-pedagogical skill assessment: An innovative practice in teacher education’. Proceedings of the National Seminar on ‘challenges for quality teacher education in the present scenario’ held at St. Joseph College of Education, Tirunelveli on 29th Sep. 2012.
2. Sibichen, K. K. &Anisha, V. G. (2012).”Relationship between naturalistic intelligence and teaching competency of secondary teacher education students”. The proceedings of the UGC Sponsored National seminar on Naturalistic Intelligence – Harmonising Scientific Inquiry and Eco friendliness in Learners held at N.S. S. Training College ,Changanacherry on 12<sup>th</sup>& 13<sup>th</sup> July 2012
3. Sibichen, K. K. &Anisha, V. G. (2012).”Relationship between emotional intelligence and learning styles of B. Ed. Students”. The proceedings of the UGC Sponsored National seminar on Education for National and Emotional Integration held at St. Thomas College of Teacher Education, Pala from 05-06-2012 to 6-06-2012

#### **National Seminar Attended**

Attended UGC Sponsored National Seminar on ‘Educational Renaissance for a new generation’ held at St. Thomas College of Teacher Education, Pala on 28<sup>th</sup> and 29<sup>th</sup> November 2012.

#### **Paper Presented in International Conference**

Sibichen, K. K. &Anisha, V. G. (2013).”Training the future teachers in Thinking Skills to form the future generation in self-reliance and self-regulation”. The proceedings of the International Conference on Revamping Qualities in Higher Education Held at Dept. of Education, ManonmaniamSundaranar University, Tirunelveli on 13<sup>th</sup> to 15<sup>th</sup> February.

#### **Workshop Attended**

Participated in the National Level workshop on ‘Qualitative research and NVivo software package’ organized by Christ University, Bangalore at Nodal office of Christ University, Thiruvananthapuram on 8<sup>th</sup> and 9<sup>th</sup> March 2013.

#### **Resource Person**

1. chaired a session during the International Conference on “Revamping Qualities in Higher Education” held at Dept. of Education, Manonmaniam Sundaranar University, Tirunelveli on 13<sup>th</sup> to 15<sup>th</sup> February, 2013.

2. Acted as a resource person in the National Seminar on “challenges for quality teacher education in the present scenario” held at St. Joseph College of Education, Tirunelveli on 29th Sep. 2012.

**Mrs. LATHA JOSEPH**

**Workshop Attended**

Participated in the National level Workshop on “Qualitative Research Data Analysis using NVIVO” organized by Christ University on 8th & 9th, March 2013 at Christ University Nodal Office, Thiruvananthapuram.

**Mr. SHIJU FRANCIS**

**Paper Published in National Seminar**

1. Published a paper on “Secular attitude and competencies of secondary school teacher trainees of Kottayam district in the UGC sponsored National level seminar on education for national level seminar on education for National and Emotional Integration held at St. Thomas College of Teacher Education Pala on 5<sup>th</sup> and 6<sup>th</sup> June 2012. (ISBN 978/93-82359-02-09).

**Seminar Attended**

1. Attended one day long Life Skill Development programme conducted by St. Joseph’s Training College, Mannanam on 3<sup>rd</sup> March 2012
2. Attended a one day long workshop on ‘Thinking on Thinking’ conducted by St. Joseph’s Training College, Mannanam on 30<sup>th</sup> November 2012.

**Resource Person**

1. Acted as resource person in the national level seminar on “Trends and Challenges of Research in Education” held at Holy Trinity College of Education Marthandom, Kanyakumari. On 11<sup>th</sup> August 2012.
2. Acted as resource person in the state level seminar on “Research Methodology” held at St. Thomas College of Teacher Education Mylacompu, Thodupuzha. On 03<sup>rd</sup> September 2012.
3. Acted as a resource person in the seminar on “Adolescents problems and Remedies” held at St. Joseph’s Higher Secondary School Karimannoor, Thodupuzha. On 21<sup>st</sup> October 2012.
4. Acted as a resource person in a class Organised by Baslaus Gregorious Orthodox Church Thazhthangadi, Kottayam for 10<sup>th</sup> and 12<sup>th</sup> standard students on the topic “How to prepare for the Examination” on 20<sup>th</sup> January 2013.

**Mrs. RONU THOMAS**

**Journal Articles Published in International Journals**

Ronu, T. (2013). Promoting Scientific Creativity in Senior Secondary School Students through Guided Discovery Approach. *Education At The Crossroads- An International Journal of Education and Humanities*. January-December 2012 Issue.( ISSN:2320-0316)

### **Journal Articles Published in national Journals**

Ronu, T. (2013). Effect of Guided Discovery Approach on Achievement in Laboratory Competency of Senior Secondary School Students. *The Ground Builder: An Attempt to Recast Quality Education*. 1(1), pp. 45-50. (ISSN 2249 – 9911)

### **Workshop Attended**

Participated in the National level Workshop on ‘Qualitative research and NVivo software package’ organized by Christ University, Bangalore at Nodal office of Christ University, Thiruvananthapuram on 8<sup>th</sup> and 9<sup>th</sup> March 2013.

### **Dr. ANISHA V. GOPALAKRISHNAN**

#### **Research project**

Acting as Co- investigator of UGC funded Major Research project titled “Developing and finding out the effectiveness of pro-active stress coping strategies through co-operative learning method among higher secondary teachers and students of Kerala State – An Experimental Study”.

### **Journal Articles Published in International Journals**

1. Sibichen, K. K. & Anisha V. G. (2012). Relationship between multiple intelligence and teaching competency of the B.Ed. students. *Academia: A Peer Reviewed International Journal*. 1(1), pp. 48-52. (ISSN-2250-2696)
2. Sibichen, K. K. & Anisha V. G. (2012). Relationship between life skills and emotional intelligence of higher secondary students. *Arts, Culture, Science, Technology, Management and Social Development and Faculty Development Programme*, 1(1). Published by University of Malaya. ISBN: 978-93-81568-58-3

### **Journal Articles Published in national Journals**

1. Sibichen, K. K. & Anisha, V. G. (2012). Multiple intelligence of male and female secondary school teachers. *Research and Pedagogic Interventions: A Peer Reviewed Research Journal in Education*, 1(2), pp. 63-68. (ISSN-2277-39991)
2. Sibichen, K. K. & Anisha, V. G. (2012). Relationship between techno-pedagogical and thinking skills of secondary teacher education students. *The Ground Builder: An Attempt to Recast Quality Education*, 1(1), pp. 37-44. (2249-9911)

### **Paper Presented in National Seminar**

1. Sibichen, K.K. & Anisha, V. G. (2012). Techno-pedagogical skill assessment: An innovative practice in teacher education. Proceedings of the National Seminar on ‘challenges for quality teacher education in the present scenario’ held at St. Joseph College of Education, Tirunelveli on 29th Sep. 2012.
2. Sibichen, K. K. & Anisha, V. G. (2012). “Relationship between naturalistic intelligence and teaching competency of secondary teacher education students”. The proceedings of the UGC Sponsored National seminar on Naturalistic Intelligence – Harmonising Scientific Inquiry and Eco friendliness in Learners held at N.S. S. Training College, Changanacherry on 12<sup>th</sup> & 13<sup>th</sup> July 2012

3. Sibichen, K. K. & Anisha, V. G. (2012). "Relationship between emotional intelligence and learning styles of B. Ed. Students". The proceedings of the UGC Sponsored National seminar on Education for National and Emotional Integration held at St. Thomas College of Teacher Education, Pala from 05-06-2012 to 6-06-2012

**Paper Presented in International Conference**

Sibichen, K. K. & Anisha, V. G. (2013). "Training the future teachers in Thinking Skills to form the future generation in self-reliance and self-regulation". The proceedings of the International Conference on Revamping Qualities in Higher Education held at Dept. of Education, Manonmaniam Sundaranar University, Tirunelveli on 13<sup>th</sup> to 15<sup>th</sup> February, 2013.

**Workshop Attended**

Participated in the National Level workshop on 'Qualitative research and NVivo software package' organized by Christ University, Bangalore at Nodal office of Christ University, Thiruvananthapuram on 8<sup>th</sup> and 9<sup>th</sup> March 2013.

**Mrs. SUNITHA SUSAN JOSE**

**Seminar attended**

1. Acted as a resource person in one day long Life Skill Development programme conducted by St. Joseph's Training College, Mannanam on 3<sup>rd</sup> March 2012
2. Attended a two day Conference for College principals & IQAC Co Ordinates on Emerging Perspectives in Higher Education organised by Newman College, Thodupuzha on 29<sup>th</sup> to 30<sup>th</sup> October 2012.
3. Attended a one day long workshop on 'Thinking on Thinking' conducted by St. Joseph's Training College, Mannanam on 30<sup>th</sup> November 2012.
4. Attended a one day seminar for teachers and students on 'Catholic values for excellence in Higher Education: Scope and Challenges, conducted by Xavier Board of Education at St. Thomas College, Pala on 9<sup>th</sup> August 2012

**Mrs. PRAVEENA GOPINATH**

**Paper Presented in National Seminar**

Published a paper on "Secular attitude and competencies of secondary school teacher trainees of Kottayam district in the UGC sponsored National level seminar on education for national level seminar on National level seminar on education for National level seminar for education for National and Emotional Integration held at St. Thomas College of Teacher Education Pala on 5<sup>th</sup> and 6<sup>th</sup> June 2012. (ISBN 978/93-82359-02-09).

**8. Total number of seminars/workshops conducted**

Seminars and workshops were conducted on the following topics:

- a. Life skill development programme
- b. Spoken English

- c. Multiple Intelligence for Teachers
- d. Workshop on ‘Thinking Skill Enhancement
- e. Value Education
- f. Spiritual Animation programme.
- g. Seminar on Women Empowerment
- h. Blessed Chavara Kuriakose Elias Lecture Series on ‘Education for the Marginalised’

## 9. Research projects

### a) Newly implemented

A major research project funded by UGC on the topic “*Developing and finding out the effectiveness of Pro active stress coping Strategies through Co-operative Learning Method among Higher Secondary Teachers and Students of Kerala State*”, submitted by Fr. (Dr.) Sibichen K. K. (Principal Investigator) and Dr. Anisha V. Gopalakrishnan (Co-investigator) is approved.

### b) Completed

A minor research project funded by UGC on the topic *An Exploratory Study of the Reflective Practices of the College Teachers at UG Level* submitted by Fr. (Dr.) Thomas P. J. (Principal Investigator) and Dr. Tessy Joseph Kallarackal (Co-investigator) is completed.

### On-going faculty research projects (Major Projects)

Sl No.	Name of Faculty	Title	Funding Agency
1	Fr. (Dr.) Sibichen K.K.	“Developing and finding out the effectiveness of Pro- active stress coping Strategies through Co-operative Learning Method among Higher Secondary Teachers and Students of Kerala State”.	UGC

## 10. Patents generated, if any

Not – Applicable

## 11. New collaborative research programmes

We collaborate with St. Joseph College of Teacher Education for Women Ernakulum for conducting Blessed Chavara Kuriakose Elias Lecture series on

‘Education for the Marginalized’ in memory of our founder father. We have also collaborated with Snehavani, an institute for religious harmony, and every year we get a chance to interact with Justice K. T. Thomas over there. We also collaborate with ‘Chaithanya’, pastoral centre for social extension activities.

## **12. Total research grants received from various agencies**

One Minor Projects

1. Fr. (Dr.) Thomas P. J. - An Exploratory Study of the Reflective Practices of the College Teachers at UG Level. Rs. 20,000 from the University Grant Commission.

## **13. Details of research scholars**

Two Doctoral Level research scholars are working under the guidance of Dr. K.M. Rajan in Mahathma Gandhi University.

1. Mr. Lohidasan M.K.
2. Mrs. Nisha S. Dharan

One Doctoral level research scholar is working under the guidance of Dr.(Fr.) Thomas P.J. in Bharathiyar University

1. Fr. Sebastian Antony

And one doctoral level research scholar is working under the guidance of Dr. Tessy Joseph Kallarackal in Bharathiyar University

1. Mr. T.A. Anbazhaugan

## **14. Citation Index of Faculty Members and Impact Factor**

Not able to calculate the impact factor

## **15. Internal resources generated**

The management has made investments for the purchase of infrastructural facilities such as computers, U.P.S., batteries etc.

## **16. Details of departments getting SAP, COSIST/DST.FIST, etc. assistance/recognition**

Not applicable

## **17. Community services**

The social service club provided opportunities for the students to visit various charitable trusts and organized various activities for the welfare of inmates. This year each optional subjects and the M.Ed batch visited six special schools respectively and celebrated Christmas with them. A group of thirteen students volunteered during the Alumni meet of Govt. school for blind Olassa, as part of their Golden Jubilee Celebrations.

## **18. Teachers and officers newly recruited**

Not applicable



**19. Teaching – Non-teaching staff ratio**

12:14

**20. Improvements in the library services**

The working hours of the college library is 9 am to 5 pm. The library is under full automation process. The software 'koha' is used for this purpose. Computerization process of the library has been completed with the software named 'Advanced Library Information and Management System'. Library took membership in N-List for the easy access of journals. Literature searching and book lending services were computerized. Reprographic facilities and internet search facilities were made available in the library. Altogether there are 20,495 books in the library. The library also has 505 educational compact discs on various subjects. The library is subscribing 20 national and international journals, 16 periodicals and 5 local newspapers and one national daily. The free internet facility for all students is available. New photostat machines were also installed.

**21. New books/journals subscribed and their value**

The college has added 23 books worth Rs. 23105/- during the academic year 2012-13.

**22. Courses for which student assessment of teachers is introduced and the action taken on student feedback:**

A detailed questionnaire regarding the methods of teaching is provided to the students who make a clear and honest analysis of the teachers' performance. Data were collected and analysed. The feedbacks of students were discussed in the staff meeting and follow up activities were under taken. Apart from this, evaluation is taking place through informal feedbacks. The following proformas were developed for getting feedback:

- a. Proforma for evaluation of student-teachers by mentors
- b. Proforma for evaluation of student-teachers by heads of practice-teaching schools
- c. Rating scales for student evaluation of teachers
- d. Proforma for student evaluation of campus life
- e. Proforma for student evaluation of course
- f. Proforma for student evaluation programme and teaching
- g. Proforma for feedback on administration and management process
- h. Proforma for feedback on administration, management, and teaching by PTA
- i. Proforma for feedback from employers

**23. Feedback from Stakeholders**

We collected feedback from stakeholders such as parents, Alumni, employers and students in the prescribed format. Data were analysed and necessary steps on their comments were taken.

**24. Unit cost of education**

The unit cost of education provided by this institution is Rs.60918.40/- per year

**25. Computerization of administration and the process of admissions and examination results, issue of certificates**

Almost all the functions of the office are going on in an efficient manner with adequate computer facilities. The college has a well-furnished office and effective administrative machinery. The accounts regarding expenses of infrastructural development, issue and collection of books in library etc., are going on with computer facilities. The institute has computerized the whole admission process. List of the admitted students, correspondence, office letters, classroom attendance of students, and total accounting system is computerized. The College keeps a database of students in the computers. Computers are used for office procedures like preparation of salary bill, issue of certificates etc. Teachers make use of computer facility to transfer various data regarding attendance of students and other academic matters such as results of the internal evaluation and student performance. The certificates of students issued from the office are also prepared using computers.

**26. Increase in the infrastructural facilities**

The college is adding new infrastructure facilities every year. Laboratories of different departments were enriched by additional equipments during 2012-13. Eight computers were added to the computer laboratory. Network resource centre is equipped with language lab and computers with unlimited internet access for the students and teachers. A jumping pit was purchased utilizing UGC fund for the smooth functioning of sports.

**27. Technology upgradation:**

Internet facility is provided to all faculty members and students.

The following items were purchased during the academic year 2012-13

Computer system: 8

Exide battery: 4

3 and 5 kv U.P.S : 1 each

The website of the college was re-designed in order to make it more user friendly and furnished Language lab.

**28. Computer and Internet access and training to teachers, non-teaching staff and students**

The college always encourages its students, teachers and administrative staff to receive training in application of computers along with access in surfing internets through its own computer centre. The campus is under Wi-Fi connection. All students and staff have free access to internet facility and unlimited download. Students have also accordingly been able to use internet facilities in the Library. Internet facility through broad band is accessible to students, non-teaching staff and teachers as and when required in the newly established Fr. William Memorial Network Resource Centre.

**29. Financial aid to students**

College maintains student welfare fund in order to give financial support to poor students. This fund is raised from the well wishers of the locality and former students. The deserving

students who are finding it difficult to meet their day to day requirements are given support using this fund. Scholarships were also awarded by utilising the following U.G.C. Grants.

- a. UGC XI Plan Scheme: Colleges Located in Rural/Remote/Boarder/Hill/Tribal areas.
- b. UGC Grant under the scheme: Colleges with Relatively Higher Proportion of SC/ST/OBC (Excluding creamy layer) and Minorities/Economically deprived/Physically Challenged - XI Plan.

A scheme for extending financial aid to toppers of various subjects and deserving students is also offered by the college. The Management also provides scholarships for meritorious and economically weaker students. This includes free food and accommodation in the college hostel. Seven endowments are instituted by retired teachers. The endowments will be distributed in the Annual College Day Celebrations.

### **30. Activities and support from the Alumni association**

There is a vibrant Alumni Association (FOSSA) in the College. It is supporting and helping all college activities. A get together of FOSSA is scheduled on the second Saturday of December every year. During this meeting they share their experiences and give valuable and creative suggestions towards the effective functioning of the college. The alumni decided to continue their support to the students by way of providing financial help to poor and meritorious students of the college. Election of the Alumni Association was also held on 10<sup>th</sup> December 2011, in which Mr. George Joseph and Mr. Mathew Jacob were declared as President and Vice president of the association respectively. They decided to enhance the various activities of the college. They also attended important functions and celebrations organized in the college. The Alumni Day was held on 8<sup>th</sup> December 2012. Four students of the 1962-63 B.Ed. batch and 22 students of 1987-88 batch participated in the celebration. One of our FOSSA member Mr. Sanjay Cherian received the Award for Best Screen Play in the National and State level Film Festivals.

### **31. Activities and support from the Parent-Teacher Association**

P.T.A. general body meeting was convened at the beginning of the academic year. Parents were informed of all the curricular and co-curricular activities that would be carried out in the college. The General Body Meeting of the PTA was convened on 14<sup>th</sup> November 2012. The schedule of B.Ed. course during the current academic year was discussed in the meeting. The college received feedback in the form of suggestions written from the Parents. The parents assured their full support and co-operation for the smooth and effective functioning of the college. Two executive committee meetings and a general body meeting of the P.T.A. were held in order to review the functioning of the college and to suggest necessary changes. They provided active support in mobilizing community resources such as availing the services of dignitaries to address students, raising development fund and facilitating the exposure of the students to the realities of the local community.

### **32. Health services**

The college organizes regular sports activities and games like Volleyball, Basketball and Badminton. A first-aid centre is functioning in the college. Necessary medicines, band-aids and other first-aid materials are stocked so as to meet emergency.

### **33. Performance in sports activities**

Annual sports meet was conducted on 11<sup>th</sup> January, 2013. Students and teachers are encouraged to participate in intercollegiate competitions in sports and games. A full time physical education director gives regular coaching to the teacher trainees. Students grouped under four houses, viz., Achillis, Emerald, Olympion and Pheonis participated in the various sports and games events with true sportsman spirit. The individual championship for men was shared by Prince Thomas and Sohan Singh Azad. The individual championship of women was shared by three Magi Maria, Divya K. and Rajula M.

College organized the M.G. University Inter-training Collegiate Athletic Meet and our students secured prizes for various items. The Inter-training Collegiate Athletic Meet initiated by our college in 2007 assumes significance in view of the fact that it was the first of such an event not only in the history of Mahatma Gandhi University, but also in the history of Kerala State. The 7<sup>th</sup> Inter-Training Collegiate Athletic Meet was held on 16<sup>th</sup> February, 2013 at Nehru Stadium, Kottayam.

### **34. Incentives to outstanding sportspersons**

Merit certificates and trophies were awarded to the winners in various events in the sports meet. Special trophies and prizes were awarded to the individual champions from among men and women. Endowment instituted by former Director of Physical education was awarded to the individual champions of the annual athletic meet. A special award distribution ceremony was organized to congratulate the team members who became winners at Inter-training Collegiate Athletic Meet.

### **35. Student achievements and awards**

#### **(a) Curricular achievements: - Scholarships and Endowments:**

The college has instituted following endowments and scholarships to meritorious students.

1. 'FOSSA' Scholarship to the student who secures highest score in the B.Ed. degree examination
2. 'Prof. M. A. Alexander Endowment Prize' to the student who secures highest score among the Social Studies students.
3. 'Rev. Fr. Thomas V. Kalarickal endowment prize' to the student who secures highest score in Educational Psychology.
4. 'Prof. T. K. Thomas Endowment Prize' to the student who secures highest score in theory part in the B.Ed. degree examination.
5. 'Dr. T. T. Joseph Memorial Scholarship' to the student who secures highest score among

the Physical Science students of this College.

6. 'Prof. C. K. Thomas Endowment prize' to the student who secures highest score among the Mathematics students.
7. 'Fr. Joseph James Endowment prize' to the highest mark scorer among the Natural Science students.
8. 'Prof. Ignatious John Endowment Prize' for the Individual champions.
9. 'FOSSA Scholarship' to the student who secures highest score in S.S.L.C. examination from the Model Schools.

We had exceptionally good results last year. Out of the total strength of 142 in the B.Ed. examination, 2011-12, 10 students got A+, 89 students got A, 42 students got B+ and 1 student got B grade. Our student Ann Mary Joy secured first rank in the KTET Examination.

#### **(b) Co-curricular achievements**

Students participated in various Inter-collegiate competitions. The college team won third prize in Sanga Nrutham competition conducted by Alumni Association of St. John the Baptist's College of Education on 8<sup>th</sup> February 2013. Bibin Mathew and Veena V. Nair has secured Bercumans Trophy, in All Kerala Inter Collegiate Quiz Competition in Mathematics held at S.B College, Changanassery on 12<sup>th</sup> December 2012. They also became the runners up in the Inter Collegiate Mathematics Quiz Competition held at K.E. College Mannanam. Joyce Francis and Libin Cheriyan won the first prize in the Shuttle badminton tournament organized by Titus II Teachers College Tiruvalla on 30<sup>th</sup> January 2013. Nisha Mathew secured the Women's Championship in the same competition. Libin Cherian and Joice Francis Secured Men's championship in the Inter training Collegiate Shuttle Badminton Competition held at St. John the Baptist College of Teacher Education Nedumkunnamm on 8<sup>th</sup> February 2013. Students participated in Elocution, Quiz and Group dance competitions organised various colleges and also in the various competitions of university youth festival held at Kottayam from 25<sup>th</sup> to 27<sup>th</sup> February 2012.

#### **36. Activities of the Guidance and Counselling unit**

A Guidance and Counselling Cell actively functions in the college to provide necessary psychological support to the needy students. The student progress in academics and attendance is continuously monitored. The students are advised periodically about the opportunities available to them. If there is a need, parents of students are called for briefing about their wards progress in the college. Guidance services are provided for students in their personal, educational and occupational domains. Proper vocational guidance is provided to the average and low achievers. Our students are motivated and directed to higher studies in education. Guidance and Placement Cell data sheet was designed and recorded. Students get information regarding job opportunities through the cell. It helps

our outgoing students to find job opportunities, especially in schools in and outside Kerala.

**37. Placement services provided to students**

The Placement Cell continues to motivate and empower the students for finding out suitable jobs. The placement cell in the college acted as a nodal agency for recruiting teachers to various schools in and outside Kerala. E mail IDs were created for every students and a travelogue competition was held by the placement cell. Students can register their names with the cell and get informed of the job opportunities.

**38. Development programme for non-teaching staff**

A short term computer training programme was organized for all non-teaching staff of the college. The main attention of the training was use of MS office, Tally, salary bill preparation and use of internet service.

**39. Good practices of the Institution**

- Spiritual Animation Programmes
- Classes on social and moral issues
- Social Extension Activities
- One-week Orientation Programme
- Internship Programme
- Peer evaluation during teaching Practice
- Introduction of ICT techniques for teaching and learning process
- Persuade every faculty to register Ph.D and others to continue research
- Optimize the library resources so that students get adequate recourses
- Make use of community resources

**40. Linkages developed with National/International, Academic/Research Bodies**

The College associated with Chavara Institute of research and training and SCERT. Our teachers are also associated with Board of studies and Board of Examinations of Mahatma Gandhi University and Board of question paper setters of Kerala, Calicut and Kannur Universities.

**Action Taken Report on the AQAR of the previous year**

**Infrastructural Facilities**

Maintenance works, network resource centre, common room and additional toilet facilities for women were completed. Utilizing UGC grants, the college purchased sports equipments such as high jump pit and basket ball board were purchased. Eight computers, Exide batteries, a 3kv and a 5 kv generators were also purchased during the academic year 2012-13. A Ladie's staff quarters is yet to be completed.

## **Library Facilities and up gradation of Technology**

The college has added 23 books worth Rs. 23105/- during the academic year 2012-13. Altogether there are 20,518 books in the library. The library also has 505 educational compact discs on various subjects. The library is subscribing 20 national and international journals, 16 periodicals and 5 local newspapers and one national daily. The library is under the process of automation using 'Koha' software. Library took membership in N-List for the easy access of journals. The free internet facility for all students is implemented. Laboratories of different departments were renovated by additional equipments during 2012-13. Eight computers in the computer laboratory were added to the existing facilities. Network resource centre is equipped with language lab and the computers with unlimited internet access for the students and teachers. M. Ed class is also equipped with computer facility.

## **Personality Development of Student Teachers**

To promote the value of democracy and sharing of responsibilities the college insists upon the formation of the college union. College union election was held on 18<sup>th</sup> January 2013. College union inauguration was held on 6<sup>th</sup> February 2013. Mr. K.B. Prasannakumar, a leading writer inaugurated the union activities of the year.

With a view to enhance the participation of students in the co-curricular activities, various clubs were formed in the beginning of the academic year itself. Representatives for different clubs were chosen from each optional class. A variety of activities were organized under the auspices of the various clubs functioning in the college viz., the Cultural Club, Debate Club, Literary Club, Nature & Tourism Club, Spiritual Animation Cell, Women's Cell and Social Service Club.

The inauguration of co-curricular activities was held on 6<sup>th</sup> December 2012 by Mr. Lijo Mathai, radio jockey and performing artist. The club took lead in organizing cultural programmes by students of various optional classes. It also organized cultural events in connection with various celebrations such as Christmas, Onam, Republic Day etc.

The Social Service Club helps the students to develop an awareness of social service mentality. On 19<sup>th</sup> December 2012, students of each optional subject and M.Ed students visited six different special schools and celebrated Christmas with them. Students performed various cultural programmes and donated Rs. 14000 raised by students. On 3<sup>rd</sup> December 2013 a group of 13 students volunteered the Alumni Meeting of Government School for the Blind, Olassa.

The Debate Club in the college functions with the aim of developing critical and reflective thinking in the students. With this aim the club organized debates every Tuesday, on topics of current social relevance and selected one student, every week, as the best debater. The club ensured the active participation of students from all optional subjects in the debates.

The Literary Club conducts a quiz competition in every week and the winners were selected by lot and prizes were given during the college assembly. The literary club also conducted different competitions like short story writing, poem writing, essay writing etc. many of the students participated in these competitions and performed well.

To facilitate the exposure of the students to a wider social environment, field trips and



study tours were organized by the Nature and Tourism Club. This year, students grouped themselves into three batches and visited three destinations viz., Thiruvananthapuram – Kanyakumari, Munnar – Kodaikkanal and Goa from 21<sup>st</sup> to 25<sup>th</sup> January, 2013. It was an enriching experience for all involved.

Spiritual Animation Cell organized special programmes to promote the moral and spiritual development of the students. The Cell organized a Holy Mass on 7<sup>th</sup> December 2013. The club members also raised a poor aid fund to support the needy people. Students are also required to prepare value education lesson plans and take value education classes during their practice teaching period.

The commitment of a teacher towards his/her students also includes equipping the students to perform well in the competitive world. So it is essential to impart proper guidance about the scope of various higher courses, especially job oriented ones, and making various job opportunities available to them as much as possible. A Guidance and Counselling Cell actively functions in the college. It helps our outgoing students to find job opportunities, especially in schools in and outside Kerala. Students register their names with the cell and get information regarding job opportunities.

To bring out the hidden talents in the teacher trainees of our College competitions are held every year. It enables the students to get good training in all the fields. Music, drama, elocution, debate, dance and literary competitions were conducted. In order to inculcate co-operation, self-confidence, aesthetic taste and enthusiasm, different competitions are held which depict the social integrity and the position of women today. The trainees, the teachers of tomorrow get guidelines to co-ordinate various competitions in future.

The college has started publishing a half yearly research journal, '*The ground builder: An attempt to recast quality education*' with ISSN 2249-9911.

With a view to equip our students with communicative skills in English, the college organized remedial classes in English. Weekly classes led by the faculty were arranged during the lunch break.

In view of the significance of ICT in modern education, all the students in the college are given computer education. Free access to Internet through broadband is made available to students. Akshaya e-learning software is also available.

An integral part of our curriculum is the practice teaching session for six weeks which provides the students with firsthand experience in the classroom situation. A meeting with Headmaster/ senior teachers of practice teaching schools was held on 8<sup>th</sup> June 2012 to share the views and opinion for the smooth conduct of teaching practice. Practice teaching the students of 2011-12 batch was conducted from 25<sup>th</sup> June to 6<sup>th</sup> August 2012 in 22 schools in the neighbourhood of the college.

The Human Rights Day was celebrated on 10<sup>th</sup> December 2012 by conducting a rally in which the students expressed their views on placards. Students took a pledge against women harassment on 2<sup>nd</sup> January 2013 as part of social action initiative.

Students of B.Ed. along with the teaching and non-teaching staff celebrated Christmas on 21<sup>st</sup>



December 2012. Rev. Fr. John Chullany OFM, gave an inspiring Christmas message. The cultural programme and the visit of Christmas Father made the programme lively.

With a view to transforming our student teachers as mature, integrated and resourceful persons, programmes like self introduction, thought for the day, general assembly on Wednesdays, class-wise cultural activities, debates, seminars, study tours, community visits, celebration of festivals, arts day, sports, games and extension activities were organized in the college.

The college has instituted several endowments and scholarships to motivate our students for better performance and to sustain the loving memories of our former staff and well wishers. The college undertakes programmes for the upliftment of SC/ ST and minority category students utilizing UGC grants.

Hostel facilities are provided to the students. Boys are accommodated at the 'St. Joseph's Hostel' attached to the college and girls are accommodated at 'Pope John' hostel and at 'Holy Family' hostel.

During the year the college undertook infrastructural improvement projects including construction of a ladies staff quarters funded by the UGC (Jubilee Gant) which is nearing its completion.

### **Section C: Outcomes achieved by the end of the year**

Regular class of the academic year 2012-13 has began on 14<sup>th</sup> November, 2012. orientation programme of one week duration was organized before the commencement of regular class work; Orientation lectures were conducted for the students by the subject experts with a view to provide the students a holistic view of the secondary teacher education programme and the subject matter to be studied and specific requirements of each optional subjects.

As in the previous years we had a sanctioned intake of 150 students and out of which two students discontinued the course for various reasons. The number of students in each subject is as follows. Natural science -26, Social Science - 28, Physical Science - 34, Mathematics - 28 and in English - 32 Out of the total strength of 142 in the B.Ed. examination, 2011- 2012, 10 students got the highest grade of A+, 89 students got A, 42 students got B+ and 1 student got B grade. Out of the total strength of 16 in M.Ed 2 students secured A grade, 7 students got B+, 6 students got B and one got C+ in M.Ed Examination of 2011-2012.

The college has purchased 23 books worth Rs. 23105/- during the academic year 2012-13. Altogether there are 20,518 books, 505 educational compact discs on various subjects, 20 national and international journals, 16 periodicals and 5 local newspapers and one national daily. The free internet facility for all students is implemented.

Laboratories of different optional subjects were renovated by additional equipments during 2012-13. Eight computers in the computer laboratory were added to the existing facilities to facilitate technology enabled teaching learning. To ensure uninterrupted power supply, purchased a 20 KV generator. Network resource centre is equipped with language lab and the computers with unlimited internet access for the students and teachers.

Maintenance works, network resource centre, common room and additional toilet facilities

for women were completed. Utilising UGC grants, the college purchased sports equipments such as high jump pit and basket ball board. Eight computers, Exide batteries, a 3kv and a 5 kv generators were also purchased during the academic year 2012-13.

Examination reforms with respect to (i) Mode of assessment (ii) Question paper setting and (iii) Evaluation of answer scripts were implemented. In addition to the monthly tests, mid-semester and university model examination, seminars, assignments, test papers, quiz programmes, discussions and spot tests were also regularly conducted in the classes to test the academic progress of the students and for the purpose of internal evaluation. We introduced open book examination to encourage originality and creativity and multiple set question papers with options for selection to reduce stress and examination fear of students. The answer scripts were valued by the students under strict supervision and guidance of the teachers to enable the students face examinations confidently. The scores of the tests analysed and remedial measures are implemented.

Faculty members attended refresher courses / workshops / seminars and presented and published their works for professional improvement. A national level conference on 'Thinking on Thinking' was organized on 30<sup>th</sup> November 2012. One of our faculty member Fr. (Dr.) Sibichen K.K. started a telefilm called "Chavarakkalam". A skill development programme on 'Multiple Intelligence and Teachers' was organized on 31<sup>st</sup> May 2012. In memory of our founder Blessed Kuriakose Elias Chavara, a lecture series was instituted and the first lecture on 'Education for Marginalised' by Dr. David Fincham of St. Mary's University College, London was conducted in collaboration with St. Joseph College of Teacher Education Ernakulam on 22<sup>nd</sup> January 2013.

With a view to developing our student teachers into mature, integrated and resourceful persons programmes likes self introduction, presentation of thought for the day by students, class-wise cultural activities, debates, seminars, study tour, community visit, celebration of festivals, sports and games and extension activities were organized. Content enrichment programmes, demonstration lessons by experienced school teachers and college teachers, opportunities to observe the lessons of experienced school teachers and vice versa and exposure to academic and administrative work were also implemented as part of the preparatory phase. Orientation in various skills of Micro-Teaching was provided to the teacher trainees as per requirement of the prescribed syllabi. We conducted short term courses in Computer Applications and English language proficiency for B.Ed. Trainees.

A variety of activities were organized under the auspices of various clubs such as Cultural club, Nature club, Debate club, Tourism club, Women cell, Oratory club and Spiritual Animation Cell to facilitate the integrated development of personality of teachers. Study tours were organized to the places of historical and national importance to facilitate the social exposure of students. This year students went in three groups to Thiruvananthapuram – Kanyakumari, Munnar – Kodaikkanal and Goa. Spoken English classes were also conducted for the students by experts. The various activities of nature club aroused environment sensitization in the student teachers. In order to inculcate co-operation, self confidence, aesthetic taste and enthusiasm, different competitions are held which depict the social integrity and the position of women today. The placement cell in the college acted as a nodal agency for recruiting teachers to various schools in and outside Kerala.

Sports day was held on 11th January, 2013. Students grouped under four houses, viz., Achilles, Emerald, Olymbion and Pheonis participated in the various sports and games events with true sportsman spirit. The 7<sup>th</sup> Inter-Training Collegiate Athletic Meet was held on 16<sup>th</sup> February, 2013 at Nehru Stadium, Kottayam.

The General Body Meeting of the PTA was convened on 14<sup>th</sup> November 2012. The schedule of B.Ed. course during the current academic year was discussed in the meeting. The parents assured their full support and co-operation for the smooth and effective functioning of the college. A PTA executive meeting was held on 18<sup>th</sup> January 2013 to chalk out the programmes to be conducted under the leadership of PTA.

A cordial get-together of the former staff and students of the college was held on 8<sup>th</sup> December 2012. We honoured the Golden and Silver jubilarians on the same day. The students of the 1962-63 batch who has completed the golden Jubilee and students of the 1987-88 batch who has completed the silver Jubilee as the alumni of this college were specially invited and honoured.

The college has instituted several endowments and scholarships to motivate our students for better performance. The college undertakes programmes for the upliftment of SC/ ST and minority category students utilizing UGC grants.

Hostel facilities are provided to the students. Boys are accommodated in the St. Joseph's hostel attached to the college and girls are accommodated in Pope John hostel and in Holy Family hostel.

**43. Any other relevant information the institution wishes to add**

The college has started publishing a half yearly research journal, '*The ground builder: An attempt to recast quality education.*'

**Section D: Plans of the HEI for the next year**

The institution has chalked out a plan of action for its future development in terms of academics, infrastructure and learning resources. The major schemes proposed to be undertaken are listed below.

The college plans to utilize the grants from UGC to improve its teaching learning resources; arrange invited lectures and talks of eminent teachers, scientists and social workers; conduct bridge courses wherever required; conduct more remedial classes; encourage innovative practices in teaching- learning process; conduct special coaching classes for handling technological devices; take initiatives for examination reforms; and encourage and help the non-teaching staff and students to achieve 100 percent computer literacy. The college also plans to collaborate with different vocational centers like printing press, statue making center and artists in the locality to enhance the SUPW by students.

The college aims to start M.Phil. Course in Education and set up an advanced research centre in Education to improve research. It also plans to publish research abstracts of M.Ed. dissertations and to establish a research committee for promoting and directing research and for identifying topics and submitting research proposals to the various funding agencies for

major and minor projects. The college also aims to conduct an add-on course on Human Rights Education and Models of Teaching.

Mentoring through the formation of discussion groups and proctors, peer tutoring, introduction of journal writing in the specified format and peer evaluation of student teachers during practice teaching are also to be practiced. It has been decided to depute as many faculty members as possible to participate in the orientation, faculty improvement programmes, seminars, workshops and submit reports of the programmes attended by the faculties and arrange discussion forums based on the themes. The college plans to strengthen the library by increasing the number of books, its complete computerization with bar coding.

Providing computer education, a course in Communicative English, coaching for NET/SET/TET (Teacher's Eligibility Tests) with special consideration for the SC/ST/OBC and minority students, arranging campus recruitment are planned by the college. The college plans to strengthen the Alumni activities by activating online registration in the college web site and building an online discussion forum.

The college aims to complete the ladies quarters, construction of which has already begun and plans to furnish a kitchen and a common recreation hall. Utilising UGC grants, the college also plans to purchase sports equipments and complete computerization of the college office. It has been decided for the Ex-situ conservation of rare and threatened endemic plants and maintain the campus naturally beautiful and Eco-Friendly.

Furnishing a new ceiling for the college auditorium, construction of a prayer hall, an extension centre, rooms for indoor games, providing additional toilet facilities, improving infrastructure facilities for all laboratories by procuring modern instruments, technological upgradation and also providing vending machines for snacks and drinks are all under consideration by the college management. We also plan to buy another generator and set up a digital sound system in the auditorium.

Extension of services of the Guidance and Counselling Cell to the neighbouring community, organizing science awareness programme for high school students, continuing the free tuition programme for the poor and needy students are also planned by the institution.

The college also wishes to strengthen the community services by starting free consultancy on environmental related problems such as plastic pollution and solid waste management, water pollution, water management and solar energy utilization and continue the community extension activities like mushroom cultivation, vermiculture, herbal garden, vegetable garden and Butterfly Park. The college has also plans to launch innovative educational programs and healthcare schemes to improve the quality of life.

Mrs. Sunitha Susan Jose

*Name & Signature of the  
Director/Coordinator, IQAC*

Dr.Varghese K. Cherian

*Name & Signature of the  
Chairperson, IQAC*