

ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

St. Joseph's Training College, Mannanam

Year of Report: 2011-12

St. Joseph's Training College, Mannanam was established in 1957 and was then affiliated to Kerala University. Since 1983 the college is affiliated to Mahatma Gandhi University. The college is a co-educational institution since 1986. It is recognized by NCTE. It was re-accredited by the NAAC at B level in 2008. As an effort to sustain excellence and to improve the quality, IQAC was reconstituted on 24- 9- 2010 due to the retirement of the principal on 31-3-2010. Plan of action chalked out by the IQAC in the beginning of the academic year 2011-2012 towards quality enhancement is given below under section A.

Section A

Plan of Action for the Academic Year 2011-12 Chalked Out By the IQAC Towards Quality Enhancement

Infrastructural Facilities

The college aims to complete the construction of ladies quarters funded by UGC, construction of which has already begun. Maintenance works, construction of a prayer hall, an extension centre and rooms for indoor games, common room and additional toilet facilities for women will be undertaken during the academic year 2011-12. We also planned to buy a generator and set up a digital sound system in the auditorium. Utilising UGC grants, the college also plans to purchase sports equipments.

Library Facilities and upgradation of Technology

Additional books to the library will be purchased. The college plans to utilize the grants from UGC to improve its teaching learning resources, viz., setting up of smart classrooms, a language lab, providing Wi-Fi connectivity in the campus and buying laptops and PCs, multi- media projector, OHP, printer and photocopier.

Programmes for the upliftment of SC/ST and minority categories

The college is a minority community institution and situated in a rural area. The college intends to organize a variety of programmes such as providing computer education, communicative English courses, supplying study materials and distribution of scholarships for the betterment and upliftment of SC/ST and minority students.

Providing computer education, a course in Communicative English, coaching for NET/SET with special consideration for the SC/ST/OBC and minority students and extension of services of the Guidance and Counselling Cell to the neighbouring community are also planned by the institution. The college also wishes to continue the community extension activities like mushroom cultivation, vermiculture, herbal garden, vegetable garden and butterfly park.

Personality Development of Student Teachers

In order to facilitate the integrated development of personality of student teachers, IQAC proposed to organize various activities for them. Such activities will be carried out through various clubs such as Cultural club, Nature club, Debate club, Tourism club, Women cell, Oratory club and Spiritual Animation Cell. The teachers should be assigned to co-ordinate the activities of these clubs.

The suggested activities of these clubs are

- Organize weekly cultural evening of students in different optional subjects.
- Arrange cultural events in connection with celebration of festivals and important days.
- Conduct weekly debate on current issues.
- Visiting social service centres
- Undertake the project of constructing and maintaining a herbal garden.
- Organize study tour to historically and educationally important places in the country.
- Edit and publish magazines and journals.
- Organize guest lectures, seminars and workshops
- Motivate and prepare students for participating in inter-collegiate competitions.
- Organize the sixth Inter-training Collegiate Athletic Meet
- Remedial Programmes in English Proficiency and Computer Literacy
- Conducting an Entry Behaviour Test in English proficiency, teaching aptitude and computer proficiency.

Value Education

Moral development of teacher trainees is one of the major goals of the college. In view of the realization of the goal, it is proposed to conduct programmes like the presentation of thought for the day, spiritual animation programmes, discourse on values and spirituality, sharing of experience sessions, preparation of value education lesson plans, classes on value education during practice teaching, prayer meetings, general assembly and 'Samavarthana' ceremony.

Social Extension Service

In continuation of social extension service, three programmes were proposed for the academic year 2011-12. They are

- To adopt a pre-school and celebrate important days with them.
- To provide remedial instruction in English, Mathematics and Science for the inmates of Juvenile home, Thiruvanchoor.
- To visit certain social service centres and support them with financial as well as human resources.

Academic Extension Service

To enhance professional excellence of the teaching faculty one national seminar on 'Human Rights Education: Relevance of Multicultural Education based on the Philosophy of Pluralism in the Indian Context' is proposed with financial assistance from the UGC.

Honouring the meritorious students

It is proposed to organize an award day to felicitate the meritorious students and to distribute the scholarships and endowments to them.

FOSSA

The college has an Alumni Association called FOSSA. It has instituted 2 scholarships for model schools and endowments for B.Ed. students. Every year an annual get-together is organized and an Annual Award Day is also organized along with this. The Jubilarians Day celebration (1961-62 Golden Jubilee batch; 1986-1987 Silver Jubilee batch) is also planned.

Section B: Details

1. Activities reflecting the goals and objectives of the institution

The college holds the motto: "Lux et Virtus." It signifies the two fundamental values upheld by the college: Light and Virtue. Student-teachers who leave the portals of the college are expected to be the torch bearers of the world and living examples of moral excellence. The college also strives to develop and transform the student community and the society in tune with the aspirations of the founders of the college. With a view to realizing its vision, the college endeavours to ensure the following:

- To remain ever committed to excellence in academic standard.
- To promote the holistic development of student-teachers.
- To keep pace with changes in the society and adapt to evolving global trends.
- To develop leaders of quality in all walks of life.
- To develop in student-teachers an appreciation of our cultural heritage.

Aims and objectives of the institution

- To form teachers who are intellectually competent, spiritually mature, morally upright, psychologically integrated, physically healthy and socially acceptable;
- To enable teacher-trainees champion the cause of justice, love, truth and peace, and be ever open to further growth;
- To motivate the teacher-trainees to serve the nation in general and the local community in particular;
- To form skillful, learned and dedicated teachers committed to the cause of national development and education;

- To develop healthy study habits and refined social relations; and
- To instill the national values of dharma, ahimsa, spirituality, truth, tolerance, fraternity, democracy, secularism, national integration and international understanding and to uphold these even at the risk of one's life.

The following activities were undertaken to reflect the goals and objectives of the institution.

- A. To form competent teachers the following measures were undertaken.
 - a. Curriculum transaction as per the revised university syllabi.
 - b. Inclusion of value education classes during practice teaching.
 - c. Implementation of subject related practicum.
 - d. Workshop for preparation of teaching-learning materials.
 - e. Innovative use of language laboratories
 - f. Continuing introduction and implementation of new examination reforms
- B To inculcate spiritual maturity and moral uprightness spiritual animation programmes, value education classes, guidance in the preparation of value education lesson plans and guest lectures on important social issues were conducted. 'Samavarthana' session also was celebrated.
- C. With a view to developing our student teachers into mature, integrated and resourceful persons, programmes such as self introduction, thought for the day, class-wise cultural activities, debates, seminars, study tour, community visit, celebration of festivals, sports and games and extension activities were organized. In order to facilitate the integrated development of personality of teachers, various activities were organized under the auspicious of various clubs such as Cultural club, Nature club, Debate club, Tourism club, Women cell, Oratory club and Spiritual Animation Cell. To facilitate the social exposure of students study tours were organized to the places of historical and national importance. This year students went in three groups to Thiruvananthapuram – Kovalam, Mysore – Koorg and Goa. Spoken English classes were also conducted for the students by experts.
- D. To ensure that our students are physically healthy we conducted a free eye testing camp in the college. We organized regular sports and games events like Volley ball, Basket ball, Foot ball, Throw ball, Tennis and Badminton. Students were given opportunity to participate in inter- collegiate competitions.
- E. National days – Independence Day, Republic day, Teachers Day, Gandhi Jayanthi and festivals such as Onam and Christmas were celebrated.
2. **New academic programmes initiated (UG and PG):**
 - a. We conducted short term courses in Computer Applications and English language proficiency for B.Ed. Trainees.
 - b. We have applied for the status of Centre for excellence and Autonomous College.
 - c. Credit and Semester scheme is introduced.

3. Innovations in curricular design and transaction

We have been following new curricular methods and teaching strategies in our college. Innovative programmes such as team teaching, peer group interactions, intellectual discussions on creative issues etc. are some among them. The students are provided with academic calendars at the very beginning of the session. In order to enhance the expressive competence of the teacher trainees in English and make them computer literate, the college introduced courses in Communicative English and Computer Basics which are immensely helpful to the learners. Student-centred learning activity method is followed by the faculty. Guided library hours are allotted for students to ensure more familiarity with the recent trends in the discipline.

- a. Modern and flexible designs of process-oriented and issue-based teaching manuals (lesson plans) for various optional subjects were developed in view of the changing trends in educational practices.
- b. All the teachers are actively involved in the process of restructuring the B.Ed. and M. Ed. curriculum of Mahatma Gandhi University.
- c. All the teachers supervised and assessed the practical works associated with core, elective and optional subjects.

4. Inter-disciplinary programmes started

We have organized interdisciplinary programme such as 'Mass Media Literacy Programme', 'Environmental Awareness Programme', 'Herbal Garden Project' and 'Personality Development Programme'. Inter-disciplinary lectures were also arranged. Inter-disciplinary mode of teaching is generally adopted for some common components in the curriculum.

Our institution is enriched with human resources in various disciplines. The faculty members have extended their help to various interdisciplinary research works at M.Ed. level. Even though we don't have M. Phil. and Ph.D. courses, one of our faculties Fr. (Dr.) K. M. Rajan is an approved research supervising guide of the Mahatma Gandhi University. Our institution has undertaken two UGC funded minor research projects.

5. Examination reforms implemented

The College follows the examination norms set by the Board of Studies and Board of Examiners of Mahatma Gandhi University. Monthly tests, mid-semester and a university model examination were conducted very effectively to improve students' performance in the examinations. Seminars, assignments, test papers and quiz programmes were regularly conducted in classes to test the academic progress of the students. We introduced open book examination to encourage originality and creativity and multiple set question papers with options for selection to reduce stress and examination fear of students. Periodic class tests were also conducted as part of the continuous evaluation of students. The answer scripts were valued by the students under strict supervision and guidance of the teacher. This enabled the students to fine-tune their capacity to face examinations. Besides,

considering the performance in class-tests, discussions and scores of spot tests were considered for the purpose of the internal evaluation. The scores of the tests analysed and remedial measures are implemented.

6. Number of candidates qualified: NET/SET/CTET/TET

12 students qualified NET/SET/CTET/TET during this year in different disciplines

7. Initiative towards faculty development programme

The College feels that all other developments in the field of higher education are meaningless without faculty development. Hence the college encourages faculty development through:

- a. Relieving teachers and other staff to attend orientation course, refresher course etc.
- b. Encouraging teachers to attend seminars, symposia, workshops, academic conferences organized by various academic bodies.
- c. Organizing seminars in the college and thus giving them scope for better interaction with resource persons from various fields.
- d. Motivating the faculty to take up major and minor research projects and publish papers regularly.
- e. Purchasing of new editions of books for reference.

Staff-members who enriched themselves during 2011-12 academic session from all such Faculty Development Programmes are given below.

Faculty Initiatives

Fr. (Dr.) K. M. Rajan

I. Resource Person

1. Visiting Team Member of NCTE – Inspected colleges in the state of Karnataka from 5th to 9th April 2011.
2. Panelist in the Seminar on *Right to Education Act* held on 11-08-2011 at SPS, M. G. University by CTE in collaboration with Commission for Right to Education, Kerala and SPS, M. G. University.
3. UGC sponsored state level seminar on *Community involvement in curriculum development* held at Mount Tabor Training College, Pathanapuram on 1st March 2012.

II. Minor Research Project completed

1. Completed UGC funded Minor Research Project titled- *An exploratory study of the phenomenological primitives and misconception of students of age group 11-13 years*. Executive summary submitted to UGC in October 2011.

III. Paper Published

1. Rajan, K. M. (2011). A science class in a California School. *The Ground Builder: An Attempt to Recast Quality Education*, 1(1), 22-28.

IV. Seminar Attended

1. Participated on a seminar on Learning Disability titled *Know Your Child* organized by School of pedagogical sciences and school of behavioural sciences, M. G. university in collaboration with association for learning disabilities India held at M.G. University on 3-08-2011
2. Participated on a seminar on *Human Rights Education: Relevance of Multicultural Education on the Philosophy of pluralism in the contemporary Indian Context* held at St. Joseph's Training College, Mannanam, on 12th and 13th January ,2012.

V. Workshop Attended

1. Participated in the workshop on *Practical aspects of Physical Science* held at St. Joseph's Training College, Mannanam on 04-06-2011 organised by Consortium of Physical Science Teacher Educators.
2. Participated in the workshop on *Research Methodology, Statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.
3. Participated in the workshop conducted by SCERT for *introducing institutional assessment portal associated with Teacher Transformation Programme* held on 13-10-2011 at M. G. University campus.
4. Participated in two-day workshop for principals of colleges affiliated to universities in Kerala during 5-6 March 2012 conducted by Academic Staff College, University of Kerala, Thiruvananthapuram.

Dr. Varghese K. Cheriyan

I. Resource Person

1. Resource person in the international Educational Meet on *Education for Global Excellence* held at Mar Theophilus Training College, Trivandrum 5th to 7th January 2012.
2. Resource person in the workshop on *Curriculum Revision of B. Ed of M.G. University* held at Titus II Teacher's College, Thiruvalla on 8th August 2011.
3. Resource person in the workshop on *Implementation of Reviewed B.Ed. curriculum of M.G. University* held at St. Joseph's College of Teacher Education, Ernakulam on 27th March 2012.

II. Paper Published

1. Varghese, K. C. (2012). Effectiveness of kolb's model of experimental learning on achievement in mathematics. *Compendium of the UGC sponsored international seminar on education for global excellence*. Mar Theophilus Training College, Trivandrum.

III. Paper Presented

1. Varghese, K. C. (2011, June). *Statistics in Educational Research*. Paper presented at the UGC sponsored national seminar on Discrete mathematics and computational statistics, B. K. College for Women, Amalagiri.

2. Varghese, K. C. (2011, July). *Kolb's experimental learning model for holistic development*. Paper presented at the UGC sponsored national seminar on Spiritual intelligence – A paradigm for holistic development among learners, NSS Training College, Changanachery.
3. Varghese, K. C. (2012, January). *Effectiveness of kolb's model of experimental learning on achievement in mathematics* in the International educational meet on education for global excellence, Mar Theophilus Training College, Trivandrum.
4. Varghese, K. C. (2012, January). *Mathematics education in human rights perspective*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.

IV. Seminar Attended

1. Participated on a seminar on Learning Disability titled *Know Your Child* organized by School of pedagogical sciences and school of behavioural sciences, M. G. university in collaboration with association for learning disabilities India held at M.G. University on 3-08-2011
2. Participated in the short term course for *Researchers to prepare Research Projects* held at Academic Staff College, University of Madras from 10th to 14th October 2011.

V. Workshop Attended

- 1 Participated in the workshop on *Research Methodology, Statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.
- 2 Participated in the National workshop on *strategies for promoting talents in Mathematics* organized by NCERT from 1st March to 3rd March 2012.

Fr. (Dr.) Thomas P. J.

I. Resource Person

1. Resource person in the UGC sponsored National seminar on *Human rights – the elixir of life* held at Kuriakose Elias College, Mannanam, Kottayam on 10th and 11th February 2012.

II. Paper Published

1. Thomas, P. J., Tessy, J. K. (2012). *Models of Reflective Practice for Teachers- A Critical Approach*. *Compendium of the UGC sponsored international seminar on education for global excellence*. Mar Theophilus Training College, Trivandrum.

III. Paper Presented

1. Thomas, P. J. (2012, January). *Multicultural Education for the Protection of Human Rights*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.

2. Thomas, P. J., & Tessy, J. K. (2012, January). *Models of Reflective Practice for Teachers- A Critical Approach*. Presented a paper in the UGC sponsored international seminar on education for global excellence. Mar Theophilus Training College, Trivandrum.

IV. Seminar Attended

1. Participated on a seminar on Learning Disability titled *Know Your Child* organized by School of pedagogical sciences and school of behavioural sciences, M. G. University in collaboration with association for learning disabilities India held at M.G. University on 3-08-2011

V. Workshop Attended

1. Participated in the workshop on *Research Methodology, Statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

VI. Minor Research Project

Principal Investigator - UGC funded Minor Project - titled *An Exploratory Study of the Reflective Practices of the College Teachers at UG Level*.

Dr. K. M. Benny

I. Seminar Attended

1. Attended the UGC Sponsored National level seminar on *Human Rights Education: Relevance of Multicultural Education on the Philosophy of pluralism in the contemporary Indian Context* held at St. Joseph's Training College, Mannanam, on 12th and 13th January, 2012

II. Workshop Attended

1. Participated in the workshop on *research methodology, statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

Dr. Tessy Joseph Kallarackal

I. Paper Published

1. Thomas, P. J., Tessy, J. K. (2012). *Models of Reflective Practice for Teachers- A Critical Approach*. *Compendium of the UGC sponsored international seminar on education for global excellence*. Mar Theophilus Training College, Trivandrum.

II. Paper Presented

1. Tessy, J. K. (2012, January). *Human rights violation: A threat for social cohesion*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.

2. Tessy, J. K. (2012, February). *An analysis of right to education act 2009 in the frame work of UN Convention on the right of the child*. Paper presented at the UGC sponsored national seminar on Human rights – the elixir of life. Kuriakose Elias College, Mannanam.
3. Thomas, P. J., & Tessy, J. K. (2012, January). *Models of Reflective Practice for Teachers- A Critical Approach*. Presented a paper in the UGC sponsored international seminar on education for global excellence. Mar Theophilus Training College, Trivandrum.

III. Seminar Attended

1. Participated on a seminar on Learning Disability titled *Know Your Child* organized by School of pedagogical sciences and school of behavioural sciences, M. G. University in collaboration with association for learning disabilities India held at M.G. University on 3-08-2011

IV. Workshop Attended

1. Participated in the workshop on *Research Methodology, Statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

V. Refresher Course

Attended the Refresher Course at Academic Staff College, University of Kerala, Trivandrum from 01-12-2011 to 023-12-2011

VI. Minor Research Project

1. Co-investigator - UGC funded Minor Project - titled *An Exploratory Study of the Reflective Practices of the College Teachers at UG Level*.

Fr. (Dr.) Sibichen K.K.

I. Resource Person

Resource Person in the UGC sponsored National Level Seminar on *Modern Trends in Educational Research* held at St. Xavier's College of Education, Palyamkottai on 3-5-2011

II. Papers Published

1. Sibichen, K. K., & Anisha, G. V. (2011). Identification of learning styles for better curriculum transaction. *GCTE Journal of Research and Extension in Education*, 6(2).
2. Sibichen, K. K. (2012). Relationship between techno-pedagogical skills and techno stress of secondary teacher education students. *Compendium of the UGC sponsored international seminar on education for global excellence*. Mar Theophilus Training College, Trivandrum.
3. Sibichen, K. K., & Anisha, G. V. (2011). Revising our pedagogy through the imposing imperatives of techno pedagogical and thinking skills. *Edufocus*, 5(2), 5-11.

III. Paper Presented

1. Sibichen, K. K., & Anisha, G. V. (2011, May). *Steps in Writing a Research Report*. Presented a paper in the UGC sponsored national level seminar on modern trends in educational research. St. Xavier's College of Education, Palyamkottai.
2. Sibichen, K. K., & Anisha, G. V. (2012, January). *Relationship between Techno-pedagogical Skills and Techno stress of secondary teacher education students*. Presented a paper in the UGC sponsored international seminar on education for global excellence. Mar Theophilus Training College, Trivandrum.
3. Sibichen, K. K., & Anisha, G. V. (2012, January). *ICT as an effective tool for widespread communication about Human rights education*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.
4. Sibichen, K. K., & Anisha, G. V. (2011, July). *Revising our pedagogy through the imposing imperatives of techno-pedagogical and thinking skills*. Paper presented at the UGC sponsored national seminar on techno pedagogy for teacher educators. St. Joseph's College of teacher education for women, Ernakulam.
5. Sibichen, K. K., & Anisha, G. V. (2012, February). *Moulding an emotionally intelligent generation through life skills*. Paper presented at the UGC sponsored national seminar on child development. Sree Sankaracharya University of Sankrit, Kalady.

IV. Seminar Attended

1. One day seminar on Learning Disability titled *Know your child* organized by School of pedagogical sciences and school of behavioural sciences, M. G. university in collaboration with association for learning disabilities India held at M.G. University on 3-08-2011
2. One day seminar on *Right to Education Act* held at Mount Carmel College of Teacher Education for Women on July, 2011.

V. Workshop Attended

1. Participated in the National level workshop on *Research methodology, statistics and use of SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.
3. Participated in the UGC Sponsored State level workshop on *Digital content authoring technology and use of open educational resources* held at Mount Carmel College of Teacher Education for Women from 16-11-2011 to 18-11-2011.
4. Coordinated National level workshop on *Research methodology, statistics and use of SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

VI. Achievements

1. Best Paper presenter in UGC Sponsored International Seminar on Education for global excellence held at Mar Theophilus Training College, Trivandrum from 05-01-2012 to 07-01-2012.

Mrs. Latha Joseph

I. Papers Published

1. Latha, J. (2012). New Perceptions of Dyslexia: Implications for Instruction. *Compendium of the UGC sponsored international seminar on education for global excellence*. Mar Theophilus Training College, Trivandrum.

II. Papers Presented

1. Latha, J. (2012, January). *New Perceptions of Dyslexia: Implications for Instruction*. Presented a paper in the UGC sponsored international seminar on education for global excellence. Mar Theophilus Training College, Trivandrum.

III. Seminar Attended

1. Attended the One day Seminar on Learning Disability titled 'Know your child' organized by School of Pedagogical Sciences and School of Behavioural Sciences, Mahatma Gandhi University in collaboration with Association for Learning Disabilities India held at M.G. University on 3-08-2011

IV. Workshop Attended

1. Participated in the National level Workshop on *Research methodology, Statistics and Use of SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

Mr. Shaiju Francis

I. Paper Presented

1. Ronu, T., & Shaiju, F. (2012, January). *Impact of globalisation on human rights*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.

II. Workshop Attended

1. Participated in the workshop on *Research methodology, statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

Mrs. Ronu Thomas

I. Paper Presented

1. Ronu, T., & Shaiju, F. (2012, January). *Impact of globalisation on human rights*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.

II. Workshop Attended

1. Participated in the workshop on *Research methodology, statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

2. Participated in the UGC sponsored State Level Workshop on *Digital content authoring technology and use of open educational resources* held at Mount Carmel College of Teacher Education for Women from 16-11-2011 to 18-11- 2011.
3. Participated the workshop on *Practical aspects of Physical Science* held at St. Joseph's Training College, Mannanam

Dr. Anisha V. Gopalakrishnan

I. Paper Published

1. Sibichen, K. K., & Anisha, G. V. (2011). Identification of learning styles for better curriculum transaction. *GCTE Journal of Research and Extension in Education* (ISSN 0975-5144), vol6(2).
2. Anisha, G. V. (2012). Need for technology integration in teacher education. *Compendium of the UGC sponsored international seminar on education for global excellence*. Mar Theophilus Training College, Trivandrum.
3. Sibichen, K. K., & Anisha, G. V. (2011). Revising our pedagogy through the imposing imperatives of techno pedagogical and thinking skills. *Edufocus* , 5(2), 5-11

II. Paper Presented

1. Sibichen, K. K., & Anisha, G. V. (2011, May). *Steps in Writing a Research Report*. Presented a paper in the UGC sponsored national level seminar on modern trends in educational research. St. Xavier's College of Education, Palyamkottai.
2. Sibichen, K. K., & Anisha, G. V. (2012, January). *ICT as an effective tool for widespread communication about Human rights education*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.
3. Sibichen, K. K., & Anisha, G. V. (2011, July). *Revising our pedagogy through the imposing imperatives of techno-pedagogical and thinking skills*. Paper presented at the UGC sponsored national seminar on techno pedagogy for teacher educators. St. Joseph's College of teacher education for women, Ernakulam.
4. Sibichen, K. K., & Anisha, G. V. (2012, February). *Moulding an emotionally intelligent generation through life skills*. Paper presented at the UGC sponsored national seminar on child development. Sree Sankaracharya University of Sankrit, Kalady.
5. Anisha, G. V. (2012, January). *Need for technology integration in teacher education*. Presented a paper in the UGC sponsored international seminar on education for global excellence. Mar Theophilus Training College, Trivandrum.

III. Seminar Attended

1. One day seminar on Learning Disability titled *Know your child* organized by School of pedagogical sciences and school of behavioural sciences, M. G. university in collaboration with association for learning disabilities India held at M.G. University on 3-08-2011

2. Attended Central Kerala Regional Seminar on Rights to Education Act- the Kerala Context held at School of Pedagogical Sciences, Mahatma Gandhi University organized by CTE on 11th August 2011.

IV. Orientation Programme

1. Attended the orientation programme at Academic Staff College, University of Kerala, Trivandrum from 12/10/2011 to 07/11/2011.

V. Workshop Attended

1. National level workshop on *Research methodology, statistics and SPSS package* organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

Mrs. Sunitha Susan Jose

I. Paper Presented

1. Sunitha, S. J. (2012, January). *Human rights education through social science education*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.

II. Attended Seminar

1. Attended the One day Seminar on Learning Disability titled *Know your child* organized by School of Pedagogical Sciences and School of Behavioural Sciences, Mahatma Gandhi University in collaboration with Association for Learning Disabilities India held at M.G. University on 3-08-2011

III. Workshop Attended

1. Participated in the workshop on research methodology, statistics and SPSS package organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

IV. Orientation Programme

1. Attended the orientation programme at Academic Staff College, University of Kerala, Trivandrum from 12/10/2011 to 07/11/2011.

Mrs. Praveena Gopinath

1. Paper Presented

1. Praveena, G. (2012, January). *Human rights education: An Overview*. Paper presented at the UGC sponsored national seminar on Human rights education: Relevance of multicultural education on the philosophy of pluralism in the contemporary Indian context, St. Joseph's Training College, Mannanam.

II. Seminar Attended

1. Attended the One day Seminar on Learning Disability titled *Know your child* organized by School of Pedagogical Sciences and School of Behavioural Sciences, Mahatma Gandhi University in collaboration with Association for Learning Disabilities India held at M.G. University on 3-08-2011

2. Attended Central Kerala Regional Seminar on Rights to Education Act- the Kerala Context held at School of Pedagogical Sciences, Mahatma Gandhi University organized by CTE on 11th August 2011.
3. Attended UGC sponsored National Seminar on Analysis and its applications organized by Department of Mathematics, Catholic College, Pathanamthitta on 8th and 9th of December 2011.

III. Workshop Attended

1. Participated in the workshop on research methodology, statistics and SPSS package organized by St. Joseph's Training College, Mannanam from 26th September to 2nd October 2011.

8. Total number of seminars/workshops conducted

Seminars and workshops were conducted on the following topics:

- a. Human Rights Education: Relevance of Multicultural Education based on the Philosophy of Pluralism in the Indian Context
- b. Spoken English
- c. Personality Development.
- d. Influence of Multi-media on Education.
- e. Value Education
- f. Spiritual Animation programme.
- g. Workshop on research methodology, statistics and spss package
- h. College level workshop on development of teaching aids

A two-day workshop on the development of teaching aids such as charts, models and transparencies was conducted as a part of the curricular requirement of B.Ed students. The workshop was organized in three sessions each for chart, Model and Transparencies. The process and product of the workshop were evaluated and found that it was highly creative and productive.

9. Research projects

a) Newly implemented

A minor research project funded by UGC on the topic *An Exploratory Study of the Reflective Practices of the College Teachers at UG Level* submitted by Fr. (Dr.) Thomas P. J. (Principal Investigator) and Dr. Tessy Joseph Kallarackal (Co-investigator) is approved.

b) Completed

The report of minor research project funded by UGC on the topic *An Exploratory Study of the Phenomenological Primitives and Misconception of Students of Age group 11 - 13 years* was submitted by Fr. (Dr.) K. M. Rajan, Principal, in October 2011.

On-going faculty research projects (Minor Projects)

Sl No.	Name of Faculty	Title	Funding Agency
1	Fr. (Dr.) K. M. Rajan	An Exploratory Study of the Phenomenological Primitives and Misconception of Students of Age group 11 -13 yrs. Completed and submitted the report in October 2011	UGC
2	Fr. (Dr.) Thomas P. J. (Principal Investigator) Dr. Tessy Joseph Kallarackal (Co-investigator)	An Exploratory Study of the Reflective Practices of the College Teachers at UG Level Ongoing	UGC

10. Patents generated, if any

Not - Applicable

11. New collaborative research programmes

We collaborate with Chavara Institute of Research and Training (CIERT) and Samagra Vikas, a social service society functioning under the same management.

12. Total research grants received from various agencies

Two Minor Projects

1. Fr. (Dr.) K. M. Rajan - An Exploratory Study of the Phenomenological Primitives and Misconception of Students of Age group 11 -13 yrs. Rs. 40,000/- from the University Grant Commission.
2. Fr. (Dr.) Thomas P. J. - An Exploratory Study of the Reflective Practices of the College Teachers at UG Level. Rs. 70,000 from the University Grant Commission.

13. Details of research scholars

Two Doctoral Level research scholars are working under the guidance of Dr. K.M. Rajan.

1. Mr. Lohidasan M.K.
2. Mrs. Nisha S. Dharan

14. Citation Index of Faculty Members and Impact Factor

Not able to calculate the impact factor

15. Honors/Awards to the faculty

Fr. (Dr.) Sibichan K. K. was adjudged as the best paper presenter in the UGC sponsored international seminar on education for global excellence held at Mar Theophilus Training College, Trivandrum from 05-01-2012 to 07-01-2012. The Council for Teacher Education (CTE) selected the paper *Relationship between techno-pedagogical skills and techno stress of secondary teacher education students* as the best paper

16. Internal resources generated

The management has made investments for the purchase of infrastructural facilities such as water cooler, steel cupboards for every classroom and a photocopier.

17. Details of departments getting SAP, COSIST/DST.FIST, etc. assistance/recognition

Not applicable

18. Community services

- a. Helping the poor and the disabled
- b. Blood donation programme
- c. Extending financial help for the blind.
- d. Extending financial help for kidney transplantation.
- e. Collection and distribution of old news papers to 'Sneha Bhavan' for the preparation of paper covers.
- f. Collection and distribution of funds and old cloths for social service centres.
- g. Collection of funds for our model school, St. Ephrem's H.S.S., Mannanam.
- h. Providing remedial instruction in English, Mathematics and Science for the inmates of Juvenile home, Thiruvanchoor.

19. Teachers and officers newly recruited

Not applicable

20. Teaching - Non-teaching staff ratio

12: 13

21. Improvements in the library services

The working hours of the college library is 9 am to 5 pm. Computerization process of the library has been completed with the software named 'Advanced Library Information and Management System'. Literature searching and book lending services were computerized. Reprographic facilities and internet search facilities were made available in the library. Altogether there are 20,495 books in the library. The library also has 505 educational compact discs on various subjects. The library is subscribing 20 national and international journals, 16 periodicals and 5 local newspapers and one national daily. The free internet facility for all students is available. New photostat machines were also installed.

22. New books/journals subscribed and their value

The college has purchased 81 books worth Rs. 28326/- and 314 CDs cost Rs. 15,700/- during the academic year 2011-12.

23. Courses for which student assessment of teachers is introduced and the action taken on student feedback:

A detailed questionnaire regarding the methods of teaching is provided to the students who make a clear and honest analysis of the teachers' performance. Data

were collected and analysed. The feedback of students was discussed in the staff meeting and follow up activities were under taken. Apart from this, evaluation is taking place though informal feedbacks. The following proforma were developed for getting feedback:

- a. Proforma for evaluation of student-teachers by mentors
- b. Proforma for evaluation of student-teachers by heads of practice-teaching schools
- c. Rating scales for student evaluation of teachers
- d. Proforma for student evaluation of campus life
- e. Proforma for student evaluation of course
- f. Proforma for student evaluation programme and teaching
- g. Proforma for feedback on administration and management process
- h. Proforma for feedback on administration , management, and teaching by PTA
- i. Proforma for feedback from employers

24. Feedback from Stakeholders

We collected feedback from stakeholders such as parents, Alumni, employers and students in the prescribed format. Data were analysed and necessary steps on their comments were taken.

25. Unit cost of education

The unit cost of education provided by this institution is Rs.60918.40/- per year

26. Computerization of administration and the process of admissions and examination results, issue of certificates

Almost all the functions of the office are going on in an efficient manner with adequate computer facilities. The college has a well-furnished office and effective administrative machinery. The accounts regarding expenses of infrastructural development, issue and collection of books in library etc., are going on with computer facilities. The institute has computerized the whole admission process. List of the admitted students, correspondence, office letters, classroom attendance of students, and total accounting system is computerized. The College keeps a database of students in the computers. Computers are used for office procedures like preparation of salary bill, issue of certificates etc. Teachers make use of computer facility to transfer various data regarding attendance of students and other academic matters such as results of the internal evaluation and student performance. The certificates of students issued from the office are also prepared using computers.

27. Increase in the infrastructural facilities

The college is adding new infrastructure facilities every year. Laboratories of different departments were enriched by additional equipments during 2011-12. Eleven computers were added to the computer laboratory. Network resource centre is equipped with language lab and computers with unlimited internet access for the

students and teachers. Sports equipments such as high jump pit and basket ball board were purchased. A water cooler and steel cupboards for every classroom were also purchased during the academic year 2011-12.

28. Technology upgradation:

Internet facilities is provided to all faculty members and students.

The following items were purchased during the academic year 2011-12

Computer system: 11

Photocopier: 1

LCD Projector: 1

Furnished Language lab: Networking of computers in the Language Lab was established for better training.

29. Computer and Internet access and training to teachers, non-teaching staff and students

The college always encourages its students, teachers and administrative staff to receive training in application of computers along with access in surfing internets through its own computer centre. All students and staff have free access to internet facility and unlimited download. Students have also accordingly been able to use internet facilities in the Library. Internet facility through broad band is accessible to students, non-teaching staff and teachers as and when required in the newly established Fr. William Memorial Network Resource Centre.

30. Financial aid to students

College maintains student welfare fund in order to give financial support to poor students. This fund is raised from the well wishers of the locality and former students. The deserving students who are finding it difficult to meet their day to day requirements are given support using this fund. Scholarships were also awarded by utilising the following U.G.C. Grants.

- a. UGC XI Plan Scheme: Colleges Located in Rural/Remote/Boarder/Hill/Tribal areas.
- b. UGC Grant under the scheme: Colleges with Relatively Higher Proportion of SC/ST/OBC (Excluding creamy layer) and Minorities/Economically deprived/Physically Challenged - XI Plan.

A scheme for extending financial aid to toppers of various subjects and deserving students is also offered by the college. The Management also provides scholarships for meritorious and economically weaker students. This includes free food and accommodation in the college hostel. Seven endowments are instituted by retired teachers. The endowments will be distributed in the annual college day celebration.

31. Activities and support from the Alumni association

There is a vibrant Alumni Association (FOSSA) in the College. It is supporting and helping all college activities. A get together of FOSSA is scheduled on the second Saturday of December every year. During this meeting they share their experiences

and give valuable and creative suggestions towards the effective functioning of the college. The alumni decided to continue their support to the students by way of providing financial help to poor and meritorious students of the college. Election of the Alumni Association was also held on 10th December 2011, in which Mr. George Joseph and Mr. Mathew Jacob were declared as President and Vice president of the association respectively. They decided to enhance the various activities of the college. They also attended important functions and celebrations organized in the college. The Jubilarians Day was held on 25-02-2012. Eleven students of the 1961-62 B. Ed. batch and 27 students of 1986-87 batch participated in the celebration.

32. Activities and support from the Parent-Teacher Association

P.T.A. general body meeting was convened at the beginning of the academic year. Parents were informed of all the curricular and co-curricular activities that would be carried out in the college. The General Body Meeting of the PTA was convened on 14th November 2011. Mr. N.G. Sivaprasad was elected as President and Mrs. Jayasree Lambodaran as Vice-president of the PTA. The schedule of B.Ed. course during the current academic year was discussed in the meeting. The college received feedback in the form of suggestions written from the Parents. The parents assured their full support and co-operation for the smooth and effective functioning of the college. Two executive committee meetings and a general body meeting of the P.T.A. were held in order to review the functioning of the college and to suggest necessary changes. They provided active support in mobilizing community resources such as availing the services of dignitaries to address students, raising development fund and facilitating the exposure of the students to the realities of the local community.

33. Health services

The college conducted free eye testing camp with the help of Parackal Opticals and Eye Clinic, Kottayam on 21st March 2012 for the staff and students and organized regular sports activities and games like Volleyball, Basketball and Badminton. A first-aid centre is functioning in the college. Necessary medicines, band-aids and other first-aid materials are stocked so as to meet emergency.

34. Performance in sports activities

Annual sports meet was conducted on 20th January, 2012. Students and teachers are encouraged to participate in intercollegiate competitions in sports and games. A full time physical education director gives regular coaching to the teacher trainees. Students grouped under four houses, viz., Ganga, Kaveri, Nila and Narmada participated in the various sports and games events with true sportsman spirit. Vineeth N. secured the individual championship for men and Ambily Sivan was declared as the individual champion among women.

College organized the M.G. University Inter-training Collegiate Athletic Meet and our students secured prizes for various items. The Inter-training Collegiate Athletic Meet initiated by our college in 2007 assumes significance in view of the fact that it was the first of such an event not only in the history of Mahatma Gandhi University,

but also in the history of Kerala State. The 6th Inter-Training Collegiate Athletic Meet was held on 21st February, 2012 at Nehru Stadium, Kottayam. St. Joseph's Training College, Mannanam won the Overall Championship. Al-Azhar Training College, Thodupuzha was the runner up. Ms. Ambily Sivan of St. Joseph's Training College, Mannanam and Nadasha Paul of St. Joseph College of Teacher Education for women, Ernakulam shared the individual championship for women. Hashim Mubarak of Al-Azhar Training College, Thodupuzha and Francis P.V. of S.N. College of Teacher Education, Muvattupuzha shared the individual championship for men.

35. Incentives to outstanding sportspersons

Merit certificates and trophies were awarded to the winners in various events in the sports meet. Special trophies and prizes were awarded to the individual champions from among men and women. Endowment instituted by former Director of Physical education was awarded to the individual champions of the annual athletic meet. A special award distribution ceremony was organized to congratulate the team members who became winners at Inter-training Collegiate Athletic Meet.

36. Student achievements and awards

(a) Curricular achievements: - Scholarships and Endowments:

The college has instituted following endowments and scholarships to meritorious students.

1. 'FOSSA' Scholarship to the student who secures highest score in the B.Ed. degree examination
2. 'Prof. M. A. Alexander Endowment Prize' to the student who secures highest score among the Social Studies students.
3. 'Rev. Fr. Thomas V. Kalarickal endowment prize' to the student who secures highest score in Educational Psychology.
4. 'Prof. T. K. Thomas Endowment Prize' to the student who secures highest score in theory part in the B.Ed. degree examination.
5. 'Dr. T. T. Joseph Memorial Scholarship' to the student who secures highest score among the Physical Science students of this College.
6. 'Prof. C. K. Thomas Endowment prize' to the student who secures highest score among the Mathematics students.
7. 'Fr. Joseph James Endowment prize' to the highest mark scorer among the Natural Science students.
8. 'Prof. Ignatious John Endowment Prize' for the Individual champions.
9. 'FOSSA Scholarship' to the student who secures highest score in S.S.L.C. examination from the Model Schools.

We had exceptionally good results last year. Out of the total strength of 137 in the B.Ed. examination, 2010-11, 8 students got A+, 73 students got A, 45 students got B+ and 5 students got B grade.

(b) Co-curricular achievements

Students participated in various Inter-collegiate competitions. Mr. Vineeth N. and Mr. Meljo Thomas won the first prize in the Shuttle badminton tournament organized by Titus II Teachers College Tiruvalla 19th January 2012. Ann Mary Joy and Rosna Xavier secured second prize in the El-Lit- Quest an inter-collegiate literary quiz competition organised by St. Thomas College of Teacher education Pala on 19th January 2012. Anoop V. P. won second prize in light music competition conducted by YMCA Thiruvalla on 4th February 2012. Ann Mary Joy and Rosna Xavier secured third prize in the Lit- Quiz an inter-collegiate literary quiz competition conducted by Deva Matha College, Kuravilangad on 9th February 2012. Our college choir won second prize in group song competition in the Samfest conducted by Sahodaran Ayyappan Memorial College of Education, Poothotta on 24th February 2012. Students participated in Elocution, Quiz and Group dance competitions organised various colleges. Students participated in Carmel Fest conducted by Mount Carmel College of Education Kottayam and also in the various competitions of university youth festival held at Thiruvalla from 29th February to 4th March 2012.

37. Activities of the Guidance and Counselling unit

A Guidance and Counselling Cell actively functions in the college to provide necessary psychological support to the needy students. The student progress in academics and attendance is continuously monitored. The students are advised periodically about the opportunities available to them. If there is a need, parents of students are called for briefing about their wards progress in the college. Guidance services are provided for students in their personal, educational and occupational domains. Proper vocational guidance is provided to the average and low achievers. Our students are motivated and directed to higher studies in education. Guidance and Placement Cell data sheet was designed and recorded. Students get information regarding job opportunities through the cell. It helps our outgoing students to find job opportunities, especially in schools in and outside Kerala.

38. Placement services provided to students

The Placement Cell continues to motivate and empower the students for finding out suitable jobs. The placement cell in the college acted as a nodal agency for recruiting teachers to various schools in and outside Kerala. E mail IDs were created for every students and a travelogue competition was held by the placement cell. Students can register their names with the cell and get informed of the job opportunities.

39. Development programme for non-teaching staff

A short term computer training programme was organized for all non-teaching staff of the college. The main attention of the training was use of MS office, Tally, salary bill preparation and use of internet service.

40. Good practices of the Institution

Spiritual animation programme

Classes on social and moral issues

Social extension activities

Journal writing during practice teaching

Introduce ICT techniques for teaching and learning process

Persuade every faculty to register for their Ph.D. and others to continue research.

Optimize the library resources so that students get adequate resources

41. Linkages developed with National/International, Academic/Research Bodies

The College associated with 'Jeevadhara', a socio-religious institution, Chavara Institute of research and training and SCERT. Our teachers are also associated with Board of studies and Board of Examinations of Mahatma Gandhi University and Board of question paper setters of Kerala, Calicut and Kannur Universities.

42. Action Taken Report on the AQAR of the previous year

Infrastructural Facilities

Maintenance works, network resource centre, common room and additional toilet facilities for women were completed. Utilising UGC grants, the college purchased sports equipments such as high jump pit and basket ball board were purchased. A water cooler and steel cupboards for every classroom, and a 20 KV generator were also purchased during the academic year 2011-12. Ladies staff quarters is yet to be completed.

Library Facilities and up gradation of Technology

The college has purchased 81 books worth Rs. 28326/- and 314 CDs of Rs. 15,700/- during the academic year 2011-12. Altogether there are 20,495 books in the library. The library also has 505 educational compact discs on various subjects. The library is subscribing 20 national and international journals, 16 periodicals and 5 local newspapers and one national daily. The free internet facility for all students is implemented. New Photostat machines were also installed. Laboratories of different departments were renovated by additional equipments during 2011-12. Eleven computers in the computer laboratory were added to the existing facilities. Network resource centre is equipped with language lab and the computers with unlimited internet access for the students and teachers.

Personality Development of Student Teachers

To promote the value of democracy and sharing of responsibilities the college insists upon the formation of the college union. College union election was held on 3rd February 2012. College union inauguration was held on 14-2-2012. Ms. Jyothi Thomas, Asst. Professor, Devamatha College, Kuravilangad inaugurated the union activities of the year.

With a view to enhance the participation of students in the co-curricular activities, various clubs were formed in the beginning of the academic year itself. Representatives for different clubs were chosen from each optional class. A variety of activities were organized under the auspices of the various clubs functioning in the college viz., the Cultural Club, Debate Club, Literary Club, Nature & Tourism Club, Spiritual Animation Cell, Women's Cell and Social Service Club.

The Cultural Club was inaugurated on 29th November 2011 by Rev. Fr. James Mullassery, CMI, Principal, Kuriakose Elias English Medium School, Mannanam. The

club took the lead in organizing cultural programmes by students of various optional classes. It also organized cultural events in connection with various celebrations such as Christmas, Onam, Republic Day etc.

The Social Service Club helps the students to develop an awareness of social service mentality. The students visited the Juvenile home, Thiruvanchoor on every Saturday from June to August 2011 to provide remedial instruction in English, Mathematics and Science. A few members among staff and students of this college visited Good Samaritan Athurasramam, Kulappachal, Idukki district on 25th August 2011. The club also raised a poor aid fund to help the poor and needy students. Social Science club and spiritual animation club together donated Rs. 4250/- towards the kidney transplantation of Mr. Manu V. T., Chennakunnu Vettikuthiyalunkal (H), Chirakkadavu Pavachazath on 27th February 2012.

The Debate Club in the college functions with the aim of developing critical and reflective thinking in the students. With this aim the club organized debates every Wednesday, on topics of current social relevance and selected one student, every week, as the best debater. The club ensured the active participation of students from all optional subjects in the debates.

The Literary Club conducts a quiz competition in every week and the winners were selected by lot and prizes were given during the college assembly. The literary club also conducted different competitions like short story writing, poem writing, essay writing etc. many of the students participated in these competitions and performed well.

To facilitate the exposure of the students to a wider social environment, field trips and study tours were organized by the Nature and Tourism Club. This year, students grouped themselves into three batches and visited three destinations viz., Thiruvananthapuram – Kovalam, Mysore – Koorg, Goa from 23rd to 26th January, 2012. It was an enriching experience for all involved.

Spiritual Animation Cell organized special programmes to promote the moral and spiritual development of the students. The Cell organized two-days Spiritual Animation Programme named 'Good News' on 5th and 6th January 2012. Rev. Fr. Michael Panachickal V.C. and team led the session. The club members also raised a poor aid fund to support the needy people. Students are also required to prepare value education lesson plans and take value education classes during their practice teaching period.

The commitment of a teacher towards his/her students also includes equipping the students to perform well in the competitive world. So it is essential to impart proper guidance about the scope of various higher courses, especially job oriented ones, and making various job opportunities available to them as much as possible. A Guidance and Counselling Cell actively functions in the college. It helps our outgoing students to find job opportunities, especially in schools in and outside Kerala. Students register their names with the cell and get information regarding job opportunities. The college Counselling Cell offers its services to the needy students. The cell organizes training programmes for students to improve their soft skills. The college organised a life skill development programme on 3rd March 2012.

To bring out the hidden talents in the teacher trainees of our College competitions are held every year. It enables the students to get good training in all the fields. Music, drama, elocution, debate, dance and literary competitions were conducted. In order to inculcate co-operation, self-confidence, aesthetic taste and enthusiasm, different competitions are held which depict the social integrity and the position of women today. The trainees, the teachers of tomorrow get guidelines to co-ordinate various competitions in future.

A UGC sponsored national level seminar on “Human Rights Education: Relevance of Multicultural Education based on the Philosophy of Pluralism in the Indian Context” was organized on 12th and 13th of January, 2012. Dr. Sunny K.C., Dean and Professor, Department of Law, Kerala University, Dr. Kurian Kachappilly, Faculty of Philosophy, Christ University, Bangalore, Dr. Celin Pereira, Reader, School of Pedagogical Sciences, M. G. University, Kottayam, Dr. N. Annalakshmi, Reader, Department of Psychology, Bharathiar University, Coimbatore, Prof. Augustine A. Thomas, Rtd. Principal, Spl. Grade, Maharajas College, Ernakulam were the resource persons for the seminar. The college published the proceedings of the seminar with full papers. The college has started publishing a half yearly research journal, *‘The ground builder: An attempt to recast quality education.’*

With a view to equip our students with communicative skills in English, the college organized remedial classes in English. Weekly classes led by the faculty were arranged during the lunch break.

In view of the significance of ICT in modern education, all the students in the college are given computer education. Free access to Internet through broadband is made available to students. Akshaya e-learning software is also available.

An integral part of our curriculum is the practice teaching session for six weeks which provides the students with firsthand experience in the classroom situation. Practice teaching for students of 2010-11 batch was conducted from 27th June to 5th August 2011 in 23 schools in the neighbourhood of the college.

Students of B.Ed. along with the teaching and non-teaching staff celebrated Christmas on 23rd December 2011. Rev. Fr. Joseph T. Medayil, Manager, St. Joseph’s Press, Mannanam delivered an inspiring Christmas message. The cultural programme and the visit of Christmas Father made the programme lively.

With a view to transforming our student teachers as mature, integrated and resourceful persons, programmes like self introduction, thought for the day, general assembly on Wednesdays, class-wise cultural activities, debates, seminars, study tours, community visits, celebration of festivals, arts day, sports, games and extension activities were organized in the college.

The college has instituted several endowments and scholarships to motivate our students for better performance and to sustain the loving memories of our former staff and well wishers. The college undertakes programmes for the upliftment of SC/ ST and minority category students utilizing UGC grants.

Hostel facilities are provided to the students. Boys are accommodated in the St. Joseph's hostel attached to the college and girls are accommodated in Pope John hostel and in Holy Family hostel.

During the year the college undertook infrastructural improvement projects including construction of a ladies staff quarters funded by the UGC (Jubilee Gant) which is nearing completion.

Moral development of teacher trainees is one of the major goals of the college. In view of the realization of the goal 'Thought for the day' was arranged on every day. 'Spiritual Animation programmes' discourse on values and spirituality, sharing of experience sessions preparation of value education lesson plan, classes on value education during teaching practice, prayer meetings, General assembly and 'Samavarthana' ceremony were conducted.

Spiritual Animation Cell organized special programmes to promote the moral and spiritual development of the students. Inter religious prayer meetings were arranged for the students regularly. The first Mondays of every month, faculty members also gathered together for prayer and spiritual renewal. Students are also required to prepare value education lesson plans and take value education classes during their practice teaching.

Section C: Outcomes achieved by the end of the year

Regular classes of the academic year 2011-12 has began on 14th November, 2011. orientation programme of one week duration was organized before the commencement of regular class work; Orientation lectures were conducted for the students by the subject experts with a view to provide the students a holistic view of the secondary teacher education programme and the subject matter to be studied and specific requirements of each optional subjects.

As in the previous years we had a sanctioned intake of 150 students and out of which five students discontinued the course for various reasons. The number of students in each subject is as follows. Natural science -29, Social Science - 28, Physical Science - 31, Mathematics - 24 and in English - 33 Out of the total strength of 137 in the B.Ed. examination, 2010- 2011, 8 students got the highest grade of A+, 73 students got A, 45 students got B+ and 4 students got B grade. Results of 6 students are withheld for want of original Diploma of the qualifying examination, from the respective universities.

The college has purchased 81 books worth Rs. 28326/- and 314 CDs of Rs. 15,700/- during the academic year 2011-12. Altogether there are 20,495 books, 505 educational compact discs on various subjects, 20 national and international journals, 16 periodicals and 5 local newspapers and one national daily. The free internet facility for all students is implemented. New photostat machines was also installed in the library.

Laboratories of different optional subjects were renovated by additional equipments during 2011-12. Eleven computers in the computer laboratory were added to the existing facilities to facilitate technology enabled teaching learning. Order is placed for the purchase of a 20 KV generator to ensure uninterrupted power supply. Network resource centre is equipped with language lab and the computers with unlimited internet access for the students and teachers.

Maintenance works, network resource centre, common room and additional toilet facilities for women were completed. Utilising UGC grants, the college purchased sports equipments such as high jump pit and basket ball board. A water cooler and steel cupboards for every classroom were purchased during the academic year 2011-12.

Examination reforms with its respect to (i) Method of assessment (ii) Question paper setting and (iii) Evaluation of answer scripts were implemented. In addition to the monthly tests, mid-semester and university model examination, seminars, assignments, test papers, quiz programmes, discussions and spot tests were also regularly conducted in the classes to test the academic progress of the students and for the purpose of internal evaluation. We introduced open book examination to encourage originality and creativity and multiple set question papers with options for selection to reduce stress and examination fear of students. The answer scripts were valued by the students under strict supervision and guidance of the teachers to enable the students face examinations confidently. The scores of the tests analysed and remedial measures are implemented.

Faculty members attended refresher courses / workshops / seminars and presented and published their works for professional improvement. A UGC sponsored national level seminar on 'Human rights education: Relevance of multicultural education based on the philosophy of pluralism in the Indian context' was organized on 12th and 13th of January, 2012. A life-skill development programme was organized in collaboration with the Department of Students Services, Mahatma Gandhi University on 3rd March 2012 and a workshop on research methodology, statistics and SPSS package was organized from 26th September to 2nd October 2011.

With a view to developing our student teachers into mature, integrated and resourceful persons programmes likes self introduction, presentation of thought for the day by students, class-wise cultural activities, debates, seminars, study tour, community visit, celebration of festivals, sports and games and extension activities were organized. Content enrichment programmes, demonstration lessons by experienced school teachers and college teachers, opportunities to observe the lessons of experienced school teachers and vice versa and exposure to academic and administrative work were also implemented as part of the preparatory phase. Orientation in various skills of Micro-Teaching was provided to the teacher trainees as per requirement of the prescribed syllabi. We conducted short term courses in Computer Applications and English language proficiency for B.Ed. Trainees.

A variety of activities were organized under the auspicious of various clubs such as Cultural club, Nature club, Debate club, Tourism club, Women cell, Oratory club and Spiritual Animation Cell to facilitate the integrated development of personality of teachers. Study tours were organized to the places of historical and national importance to facilitate the social exposure of students. This year students went in three groups to Thiruvananthapuram – Kovalam, Mysore – Koorg and Goa. Spoken English classes were also conducted for the students by experts. The various activities of nature club aroused environment sensitization in the student teachers. In order to inculcate co-operation, self confidence, aesthetic taste and enthusiasm, different competitions are held which depict the social integrity and the position of women today. The placement cell in the college acted as a nodal agency for recruiting teachers to various schools in and outside Kerala.

Sports day was held on 20th January, 2012. Students grouped under four houses, viz., Ganga, Kaveri, Nila and Narmada participated in the various sports and games events with true sportsman spirit. The 6th Inter-Training Collegiate Athletic Meet was held on

21st February, 2012 at Nehru Stadium, Kottayam. Our college won the overall Championship.

The General Body Meeting of the PTA was convened on 14th November 2011. The schedule of B.Ed. course during the current academic year was discussed in the meeting. The parents assured their full support and co-operation for the smooth and effective functioning of the college.

A cordial get-together of the former staff and students of the college was held on 10th December 2011. The Jubilarians Day was held on 25-02-2012. The students of the 1961-62 batch who has completed the golden Jubilee and students of the 1986-87 batch who has completed the silver Jubilee as the alumni of this college were specially invited and honoured. Eleven students of the 1961-62 B.Ed. batch and 27 students of 1986-87 batch participated in the celebration.

The college has instituted several endowments and scholarships to motivate our students for better performance. The college undertakes programmes for the upliftment of SC/ ST and minority category students utilizing UGC grants.

Hostel facilities are provided to the students. Boys are accommodated in the St. Joseph's hostel attached to the college and girls are accommodated in Pope John hostel and in Holy Family hostel.

43. Any other relevant information the institution wishes to add

Nil

Section D: Plans of the HEI for the next year

The institution has chalked out a plan of action for its future development in terms of academics, infrastructure and learning resources. The major schemes proposed to be undertaken are listed below.

The college plans to utilize the grants from UGC to improve its teaching learning resources; arrange invited lectures and talks of eminent teachers, scientists and social workers; conduct bridge courses wherever required; conduct more remedial classes; encourage innovative practices in teaching- learning process; conduct special coaching classes for handling technological devices; take initiatives for examination reforms; and encourage and help the non-teaching staff and students to achieve 100 percent computer literacy.

The college aims to start M.Phil. Course in Education and set up an advanced research centre in Education to improve research. It also plans to publish research abstracts of M.Ed. dissertations and to establish a research committee for promoting and directing research and for identifying topics and submitting research proposals to the various funding agencies for major and minor projects.

Mentoring through the formation of discussion groups and proctors, peer tutoring, introduction of journal writing in the specified format and peer evaluation of student teachers during practice teaching are also to be practiced. It has been decided to depute as many faculty members as possible to participate in the orientation, faculty improvement programmes, seminars, workshops and submit reports of the programmes attended by

the faculties and arrange discussion forums based on the themes. The college plans to strengthen the library by increasing the number of books, its complete computerization with bar coding.

Providing computer education, a course in Communicative English, coaching for NET/SET/TET (Teacher's Eligibility Tests) with special consideration for the SC/ST/OBC and minority students, arranging campus recruitment are planned by the college. The college plans to strengthen the Alumni activities by activating online registration in the college web site and building an online discussion forum.

The college aims to complete the ladies quarters, construction of which has already begun and plans to furnish a kitchen and a common recreation hall. Utilising UGC grants, the college also plans to purchase sports equipments and complete computerization of the college office. It has been decided for the Ex-situ conservation of rare and threatened endemic plants and maintain the campus naturally beautiful and Eco-Friendly.

Furnishing a new ceiling for the college auditorium, construction of a prayer hall, an extension centre, and rooms for indoor games and providing additional toilet facilities, improving infrastructure facilities for all laboratories by procuring modern instruments and technological upgradation and also providing vending machines for snacks and drinks are all under consideration by the college management. We also plan to buy a generator and set up a digital sound system in the auditorium.

Extension of services of the Guidance and Counselling Cell to the neighbouring community, organizing science awareness programme for high school students, continuing the free tuition programme for the poor and needy students are also planned by the institution.

The college also wishes to strengthen the community services by starting free consultancy on environmental related problems such as plastic pollution and solid waste management, water pollution, water management and solar energy utilization and continue the community extension activities like mushroom cultivation, vermiculture, herbal garden, vegetable garden and butterfly park. The college has also plans to launch innovative educational programs and healthcare schemes to improve their quality of life.

Dr. Tessy Joseph Kallarackal

*Name & Signature of the
Director/Coordinator, IQAC*

Fr. (Dr.) K. M. Rajan

*Name & Signature of the
Chairperson, IQAC*